

**MINUTES  
BROOKVILLE MUNICIPAL AUTHORITY  
Tuesday, June 9, 2020 @ 4:00 P.M.**

The Brookville Municipal Authority met in the large conference room on Tuesday, June 9, 2020 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Brad Miller  
Tom Dinger  
Roger Shaw  
Robert Moss  
Sam McKinley

**STAFF**

Manager Dana D. Schreckengost  
Accountant Kerry Swineford  
Commissioner Clyde Bullers  
Engineer Steve Gibson  
Solicitor Jim Dennison

**VISITORS**

Nick LaBelle – via Zoom  
Patti Slaughter

**CALL TO ORDER:**

Chairman Brad Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Vice-Chairman Tom Dinger moved to approve the minutes of the May 19<sup>th</sup> meeting as submitted; seconded by Member Robert Moss. Motion carried 5-0.

**FINANCIAL REPORTS:**

- A. Review of Financial Statements** – Accountant Kerry Swineford stated the auditors are here, and today is their first day. Accountant Kerry Swineford stated in May we made our first payment for the new sewer plant. Accountant Kerry Swineford stated we paid one hundred and twenty-three dollars in interest and ninety-eight dollars in principal. Accountant Kerry Swineford stated we pay that twice a year, in May and November. Member Sam McKinley moved to approve the financial statements as presented; seconded by Vice-Chairman Tom Dinger. Motion carried 5-0.

**VISITORS:** None

**COMMITTEE REPORTS:**

**A. Engineer's Report**

- 1. Written Report** – Attached
- 2. Payment Requisitions and Change Orders** - None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Water CD Renewal** – Manager Dana D. Schreckengost stated we have a water CD coming mature on June 14<sup>th</sup>. Manager Dana D. Schreckengost stated the final payout on that should be \$458,705.36. Manager Dana D. Schreckengost

stated since it does not mature until June 14<sup>th</sup>, she would like to put this out to the Finance Committee in between meetings, let them decide, and report back at the July meeting if you are willing to do that. Member Sam McKinley stated he was going to suggest that now would be a good time to do a Finance Committee meeting. Member Sam McKinley stated he thinks it makes sense to wait until at least the end of June. Manager Dana D. Schreckengost stated that is usually what we do, and o.k. Manager Dana D. Schreckengost asked are we o.k. with putting that CD out to the Finance Committee? Authority Board Members in general agreed that was o.k. Member Sam McKinley asked if the cash listed on the sewer balance sheet was all cash, and asked where PLIGIT was listed. Accountant Kerry Swineford stated the PLIGIT is in the cash. Member Sam McKinley asked if it would be difficult to have that separated on the balance sheet. Accountant Kerry Swineford asked do you want cash S&T and cash PLIGIT? Member Sam McKinley stated yes. Accountant Kerry Swineford stated o.k.

**B. Income Survey – CDBG Application** – Manager Dana D. Schreckengost stated we have an income survey for the CDBG application, so throughout the next few weeks Jefferson County, on behalf of the Borough of Corsica and the Brookville Municipal Authority, will be conducting a survey of residents living in the Water Street area of the Borough of Corsica. This survey is being conducted to obtain information to determine if the Corsica Borough will be eligible to apply for grant funds to undertake a waterline replacement project in this section of the Corsica Borough. All information received from the survey will be kept strictly confidential. Any questions should be directed to the Jefferson County Department of Development at (814)849-3047. Manager Dana D. Schreckengost stated the county needs to have everybody's income survey back in order to make the determination of whether we are eligible for that grant or not.

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

**BOARD/STAFF REPORTS & INFORMATION:**

**A. Commissioner Clyde Bullers**

1. **Spring Hydrant Flushing** – Commissioner Clyde Bullers stated the hydrant flushing is ongoing and flushing times are down. Commissioner Clyde Bullers stated we feel the new corrosion inhibitor is making a big difference. Commissioner Clyde Bullers stated the chlorine residuals are staying up where they need to be.
2. **Water Main Break** – Commissioner Clyde Bullers stated we had another water main break last night at the same area we had trouble with in the past, and we had another water main break just now in the same area. Commissioner Clyde Bullers stated it is the area we were talking about trying to get grant funding for as part of the Route 322 and Route 28 Project. Commissioner Clyde Bullers stated this is something we will have to keep looking at, and it is becoming a real nuisance. Commissioner Clyde Bullers stated in the last five years, there have been six or seven water breaks in that section and we have no explanation why. Commissioner Clyde Bullers

stated he would like to pursue at least this one section where there is about six hundred feet of pipe. Commissioner Clyde Bullers stated some of this line is being replaced as part of this project, and he would like to see what it would cost to replace some of this pipe while they are in there.

Commissioner Clyde Bullers stated we have an estimate of sixty thousand dollars, and he thinks this is something we should really look at because it will keep being a problem. Commissioner Clyde Bullers asked if it is o.k. that he pursues this, and the Authority Board Members in general agreed it was o.k.

**B. Solicitor Jim Dennison**

1. **Nine Acres at Laurelbrooke Landing** – Solicitor Jim Dennison stated up at Laurelbrooke, Bill McKinley owns nine acres from that hill behind Mumford's, and they wanted to connect to the water and sewer line and sell that nine acres because somebody wanted to build a house. Solicitor Jim Dennison stated his brother drew up a right of way for Laurelbrooke to sign. Commissioner Clyde Bullers stated they sent him the agreement to see what he thought. Solicitor Jim Dennison stated usually we do not do that. Solicitor Jim Dennison stated we do not allow private right of ways to cross through water connections to cross other lands. Solicitor Jim Dennison stated it has to be an extension, and have the Brookville Municipal Authority own the extension and they maintain it. Solicitor Jim Dennison stated they would like to know what a ballpark figure of the cost would be. Solicitor Jim Dennison stated he just wanted the board to know that is an issue you might hear about, and we will deal with it.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

- A. **Patti Slaughter** – Reporter Patti Slaughter asked if we could be more specific about where the water line break was. Commissioner Clyde Bullers stated it was on Route 28, between the intersection of Route 322 and Haney Hollow Road, near the old Hilltop.

**CALL FOR ADJOURNMENT:**

At 4:30 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Roger Shaw. Motion carried 5-0.

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Administrative Manager