

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, July 9, 2013 @ 4:00 P.M.

The Brookville Municipal Authority met in Council Chambers on Tuesday, July 9, 2013 at 4:00 P.M. with the following in attendance:

MEMBERS

Bradley Miller
Robert Moss
Tom Dinger

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Commissioner Terry O'Neill
Engineer Mark Glenn
Accountant Kerry Swineford

VISITORS

Patti Slaughter
Matt Triponey

CALL TO ORDER:

President Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Dinger moved to approve the minutes of the June 11th meeting after changing the heading on item number 4 under New Business, seconded by Member Moss. Motion carried 3-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** - Member Moss moved to approve the financial reports as presented; seconded by Member Dinger. Motion carried 3-0.

VISITORS:

None

COMMITTEE REPORTS:

None

UNFINISHED BUSINESS:

1. **RBC Gear Reducer Replacement Status** – Commissioner O'Neill stated that Don Elzer plans to be here Thursday morning to continue working on this project. Commissioner O'Neill reported that Don Elzer anticipates getting media made on our moulds.
2. **Industrial Appraisal** – Manager Gable stated that he spoke with Industrial Appraisal. He is waiting to hear back from them to make the appointment.
3. **Status of S&T Loan for Meter Purchase** – Manager Gable stated that S&T Bank is waiting to receive an invoice for the meters. After S&T Bank receives the invoice, the first installment of the loan will be issued.

4. **Easement at Trailer Park** – Solicitor Dennison stated that he is trying to get site surveyor Ken Berlin and Attorney Mark Wallisch to meet and discuss this project. Solicitor Dennison stated this project is moving forward.
5. **Hastings Street Project** – Commissioner O'Neill stated that this project is in forward motion again. It was delayed for one and a half weeks due to the weather. Commissioner O'Neill stated that one third of the project is complete.
6. **Corrective Action Plan** – Commissioner O'Neill stated they are continuing with Phase 1 of the corrective action plan. They are focusing on the Industrial Park area at this time. When they are finished, they will move over to the jail/Enterprise Park side. Commissioner O'Neill stated that the next phase is smoke testing, dye testing, and manhole rehab.
7. **Decommissioning of Old Water Plant** – Commissioner O'Neill stated they are working on the decommissioning of the old water plant as time permits.

NEW BUSINESS:

1. **Pick-Up Truck** – Commissioner O'Neill stated that adjustments have been made to the budget to buy the truck for \$24,885.28.
2. **Budget Revisions** – Accountant Swineford stated that he adjusted the budget to cover various expenses. Member Dinger moved to accept the budget revisions as presented; seconded by Member Moss. Motion carried 3-0.
3. **Submission of Grant by Engineers** – Engineer Glenn stated that the Pennworks grant application for five million dollars was submitted. We should get a response in late September 2013.
4. **Resolution 4-13 – Municipal Board Approval Outlining Roles/Duties and Authorizing of Personnel to Conduct Financial Transactions** - Member Moss moved to approve Resolution 4-13; seconded by Member Dinger. Motion carried 3-0.
5. **Notification of Voting Delegate and Alternate for the PMAA Conference** – President Miller stated the final selection for the voting delegate and alternate for the PMAA Conference being held in State College on August 25th – 28th will take place at the next Municipal Authority Board meeting on August 13, 2013.

AUTHORITY BOARD/STAFF REPORTS & INFORMATION:

1. **Pressure Reducers and Radio Systems** – Commissioner O'Neill stated that the pressure reducers and radio systems were installed on the Sphere Street tank and the Industrial Park. Commissioner O'Neill reported they are working great at this point.
2. **Laptop Purchase** – Commissioner O'Neill stated they are purchasing a laptop for Bob Radaker and Dan Means. They have had problems with the hand held water meter readers. Commissioner O'Neill stated that the laptop should solve these problems.

ENGINEER'S REPORT:

Engineer Mark Glenn stated that since the June 27th storm event, more than eight inches of rain have fallen. The water plant saw turbidities as high as 500 NTU , which is very muddy water. The sed tanks knocked that down 99% to 5 NTU. Engineer Glenn stated that the sed tanks really showed their value.

EXECUTIVE SESSION:

President Miller called an Executive Session at 4:48 p.m. with no action expected. Executive Session ended at 5:43 p.m. with no action taken.

CALL FOR ADJOURNMENT:

At 5:43 p.m. Member Moss moved to adjourn; seconded by Member Dinger. Motion carried 3-0.

Administrative Manager