

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, May 13, 2014 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, May 13, 2014 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Brad Miller  
David Love  
Robert Moss  
Tom Dinger  
Sam McKinley

**STAFF**

Commissioner Terry O'Neill  
Solicitor Jim Dennison  
Engineer Mark Glenn  
Accountant Kerry Swineford  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter  
Matt Triponey

**CALL TO ORDER:**

President Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Vice Chairman Love moved to approve the minutes of the April 8<sup>th</sup> meeting; seconded by Member Dinger. Motion carried 5-0.

**FINANCIAL REPORTS:**

1. **Approval of Financial Reports** - Vice Chairman Love moved to approve the financial reports; seconded by Member Moss. Motion carried 5-0.

**VISITORS:** None

**COMMITTEE REPORTS:**

1. **Engineer Report**

- A. **Sanitary Sewer Consent Order** - Engineer Mark Glenn reported they have compiled a list of system improvements including identification of projects eligible under the Pennworks grant. Engineer Mark Glenn stated the evaluation of the wastewater treatment plant is nearing completion, continued progress is being made on the Act 537 Plan and UER report components, and the flow monitoring program is ongoing. Engineer Glenn also stated they should have a special meeting before the next Authority Board meeting on June 10<sup>th</sup> regarding Act 537. Vice Chairman Love stated they should have a meeting on Tuesday, June 10, 2014 at 9:00 a.m. in Council Chambers.

**UNFINISHED BUSINESS:**

1. **RBC Gear Reducer Replacement Status** – Commissioner O'Neill stated he could not get in contact with Mr. Elzer for two weeks. Commissioner O'Neill stated Mr. Elzer reported the media is finished. Commissioner O'Neill stated Mr. Elzer hopes to be here late this week.

2. **Crestwood Mobile Home Park Status** – Solicitor Dennison reported this project is progressing.
3. **Software Upgrade Update (Utility Billing)** – Accountant Swineford reported that Billing Coordinator Bonnie Parrett stated the final bills are getting easier.
4. **Corsica Water Tower Land** – Commissioner O'Neill stated he had nothing new to report on this project.

#### **NEW BUSINESS:**

1. **Bowley Road Line Extension** – Vice Chairman Love reported Jerry Johnston stated that CRUMA would like to participate in the Bowley Road Line Extension Project. Commissioner O'Neill stated the estimated cost of the project is \$60,000.00.
2. **Manager Search Update** – Solicitor Dennison reported they conducted interviews for the Borough Manager position on Saturday. Vice Chairman Love stated he would like to have a special meeting regarding this search for a Borough Manager. Member McKinley moved to give Vice Chairman Love and Chairman Miller discretion to finish negotiating the Borough Manager position; seconded by Member Dinger. Motion carried 5-0.
3. **Rose Township Authority** – Vice Chairman Love reported two people that run the Rose Township Authority, Mr. Rafferty and the Office Manager, are both ready to retire. Engineer Glenn stated the Rose Township Authority has about 176 water accounts and they are all metered. Vice Chairman Love stated the Rose Township Authority currently buys water from us in bulk. Vice Chairman Love moved to authorize Gwin, Dobson & Foreman to do a preliminary study on the water in Rose Township; seconded by Member Dinger. Motion carried 5-0.

#### **EXECUTIVE SESSION:**

The Authority Board entered an Executive Session at 5:25 p.m. with no action expected. Executive Session ended at 5:32 p.m. with no action taken.

4. **Timber Contract** – Chairman Miller reported he spoke with Gary Grosch, a forester from Kane. Chairman Miller stated Mr. Grosch will give us an estimate and a written quote on the timber on the land adjacent to the Water Plant and in Union Township near Corsica, then the Board can decide if they want to do it. Vice Chairman Love moved to exercise the contract with Gary Grosch; seconded by Member Dinger. Motion carried 5-0.

#### **CALL FOR ADJOURNMENT:**

At 5:50 p.m. Member Moss moved to adjourn; seconded by Member Dinger. Motion carried 5-0.

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Administrative Manager

