

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, June 13, 2023 @ 4:00 P.M.

The Brookville Municipal Authority met in Council Chambers on Tuesday, June 13, 2023 at 4:00 P.M. with the following in attendance:

MEMBERS

Robert Moss
Darren Hack
Bruce Pierson

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Aaron Haines
Engineer Steve Gibson
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar
Ronald Lucas

CALL TO ORDER:

Vice-Chairman Robert Moss called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Bruce Pierson moved to approve the minutes of the May 9th meeting as submitted; seconded by Member Darren Hack. Motion carried 3-0.

VISITORS:

- A. Ronald Lucas – Crestwood Circle** – Ronald Lucas stated he lives at Crestwood Circle, and since the Brookville Municipal Authority is billing us for water now, it is still the same amount. Mr. Lucas asked when they will get a reduction in their water bill. Manager Dana Rooney stated Crestwood Circle has a private system, so our main water line and our main meter stops up by the fire hydrant, and from there we do not have any way to tell who uses what, so the landlord is the one who is supposed to be paying the bill. Manager Rooney stated that settlement was just settled, so the most recent owner, Mr. Joseph, no longer owns that property, and it has reverted back to the previous owner. Manager Rooney stated we are just trying to keep your water on, since the previous, most recent landlord stopped paying us. Manager Rooney stated unofficially, within a month, you should have a new landlord, and the new potential owner will be very diligent about your water consumption, and if there is a leak in the system.

FINANCIAL REPORTS:

- A. Review of Financial Statements** – Accountant Kerry Swineford stated May is the month we pay the USDA (United States Department of Agriculture) loan for the new sewer plant. Accountant Swineford stated we pay it in May and November. Accountant Swineford stated our revenue is looking good for May. Member Darren Hack made a motion to approve the financial statements as presented; seconded by Member Bruce Pierson. Motion carried 3-0.

- B. Cash Transfers** – Accountant Kerry Swineford stated our PLGIT accounts are making five point one nine percent interest each month for the cash we have in those accounts, and our S&T Bank accounts are only making point two percent interest. Accountant Swineford stated he recommends transferring one hundred and fifty thousand dollars from water and one hundred thousand dollars from sewer from S&T Bank to PLGIT. Accountant Swineford stated we should at least transfer one hundred and fifty thousand dollars from water, and start planning ahead for the membrane purchase at the end of this year. Accountant Swineford stated if we move one hundred and fifty thousand dollars to that PLGIT account, we would make around four thousand dollars in interest, as long as the interest rate stays at five percent. Member Bruce Pierson made a motion to transfer one hundred and fifty thousand dollars from our water S&T Bank account to our PLGIT membrane account; seconded by Member Darren Hack. Motion carried 3-0. Member Darren Hack made a motion to transfer one hundred thousand dollars from our sewer S&T Bank account to the sewer PLGIT account; seconded by Member Bruce Pierson. Motion carried 3-0.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Main Street Waterline Replacement Project – Payment Request Number Ten** – Engineer Steve Gibson stated we recommend payment of PENNVEST payment requisition number ten in the amount of \$138,483.11 which includes; \$134,032.61 for Terra Works payment requisition number six, \$3,653.60 for engineering costs in May, and \$796.90 for interest during construction for June. Member Bruce Pierson made a motion to approve PENNVEST payment requisition number ten in the amount of \$138,483.11 as presented; seconded by Member Darren Hack. Motion carried 3-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

COMMUNICATIONS AND ANNOUNCEMENTS:

A. Commissioner's Report

1. **Remobilization of Main Street** – Commissioner Aaron Haines stated the gas company agreed to pay the cost of the remobilization of Main Street, and it will be between five and ten thousand dollars.
2. **Reservoir Draining** - Commissioner Aaron Haines stated they completed draining the two-million-gallon reservoir behind Liberty Apartments. Commissioner Haines stated the tank is in fair condition, and there are some cracks. Commissioner Haines stated the tank was installed in 1925, and it was upgraded in the 1980s with a dome lid and gunite coating on the interior and exterior. Commissioner Haines stated he thinks this is something we need to add to the capital improvement list for the future.

BOARD/STAFF REPORTS & INFORMATION:

A. Manager Dana Rooney

1. **Pennsylvania Municipal Authorities Association 2023 Conference and Trade Show** – Manager Dana Rooney stated the Pennsylvania Municipal Authorities Association conference will be held September 17th through the 20th at the Kalahari Resorts and Convention Center in the Poconos. Manager Rooney stated she really recommends it, and asked the board members to let her know if they are interested in attending.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

CALL FOR ADJOURNMENT:

At 4:30 P.M. Member Darren Hack moved to adjourn; seconded by Member Bruce Pierson. Motion carried 3-0.

Administrative Manager