

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, July 12, 2022 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, July 12, 2022 at 4:00 P.M. with the following in attendance:

MEMBERS

Roger Shaw
Robert Moss
Darren Hack
Jason Geer

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Aaron Haines
Engineer Steve Gibson
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar

CALL TO ORDER:

Chairman Roger Shaw welcomed the media, Council Members, and the staff, and called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Jason Geer moved to approve the minutes of the June 14th meeting as submitted; seconded by Member Darren Hack. Motion carried 4-0.

VISITORS: None

FINANCIAL REPORTS:

A. Review of Financial Statements

1. **Main Street Project/Reimbursement** - Accountant Kerry Swineford stated we received our first reimbursement for the Main Street Project in the amount of \$135,219.28 for engineering costs and permits. Accountant Kerry Swineford stated that was from last year and into this year.
2. **CRUMA Funds** - Accountant Kerry Swineford stated last month we received funds from CRUMA in the amount of \$83,472.00.
3. **Membrane Funds** - Accountant Kerry Swineford stated in April he cut a check for membrane replacement in the amount of \$185,754.00. Accountant Kerry Swineford stated Engineer Steve Gibson told him to hold onto that, to see if we receive a credit for returning the membranes. Accountant Kerry Swineford stated we received a \$3,000.00 credit, and they made a new check for \$182,754.00. Accountant Kerry Swineford stated we would like to ask for approval to transfer the credit of \$3,000.00 back into the PLGIT account earmarked for future membrane purchases. Member Jason Geer made a motion to approve transferring the credit of \$3,000.00 for the membrane funds back into the PLGIT account earmarked for future membrane purchases as presented; seconded by Member Darren Hack. Motion carried 4-0.

4. **CDs** – Accountant Kerry Swineford stated we closed those CDs out last month and moved them to PLGIT. Accountant Kerry Swineford stated he does not have the exact numbers here, but the sewer, which we have around one million dollars in that account, had interest of one thousand dollars. Accountant Kerry Swineford stated that was more than what any of the CDs were offering.
5. **Approval of Financial Statements** – Member Darren Hack made a motion to approve the financial statements as presented; seconded by Vice-Chairman Robert Moss. Motion carried 4-0.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **PENNVEST Payment Request Number Two** - Engineer Steve Gibson stated we have PENNVEST payment requisition number two in the amount of \$7,615.25 which includes \$1,260.00 for the PennDOT highway occupancy permit fee, \$3,882.04 for engineering costs for May of 2022, \$2,401.90 for engineering costs for June of 2022, and \$71.31 for interest during construction. Solicitor Jim Dennison stated he had a few questions from businesses being affected by this project. Solicitor Jim Dennison asked how long might the tenants be without water? Commissioner Aaron Haines stated they could be without water service for two to four hours for the hook-up. Solicitor Jim Dennison stated he knows they are trying to maintain two lanes of traffic. Solicitor Jim Dennison stated every Wednesday the state store has a truck that comes in, and they unload it for two hours, so he thinks for part of that time you are going to have to have one lane he would presume, so we need to keep that in mind. After some discussion, Vice-Chairman Robert Moss made a motion to approve PENNVEST payment requisition number two in the amount of \$7,615.25 as presented; seconded by Member Jason Geer. Motion carried 4-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Jefferson County Fairgrounds Water Line Project** – Commissioner Aaron Haines stated the Jefferson County Fair Board is asking for a fifty percent cost share from the Brookville Municipal Authority for the Jefferson County Fairgrounds water line project in the amount of \$29,102.50. Commissioner Aaron Haines stated it is for the segment from the Conservation District building to our sewer lift station, which is one hundred and fifty-two lineal feet of six-inch pipe in a meter vault, as well as a service tap and line to the dry hydrant in our lift station. Commissioner Aaron Haines stated that portion of the line is not everything they are asking for. Commissioner Aaron Haines stated they also approached the county for a cost share from the west side of Route 28 over to the Conservation District building. Commissioner Aaron Haines stated he does not know what the status is of the county's decision as to whether or not to cost

share. Commissioner Aaron Haines stated based on the bids that we received, the original amount that they had asked for the cost share was around eleven thousand dollars, and the way the bid came in they are now asking for \$29,102.50. Commissioner Aaron Haines stated this will be a line we will own when the project is completed up to the lift station, and everything beyond the lift station they put inside the fairgrounds will be private. After some discussion, Vice-Chairman Robert Moss made a motion to approve the proposal from the Jefferson County Fair Board to increase the funding to \$29,102.50 for the Jefferson County Fairgrounds water line project; seconded by Member Darren Hack. Motion carried 4-0.

COMMUNICATIONS AND ANNOUNCEMENTS:

A. Commissioner's Report

1. **Situation on Maple Street** - Commissioner Aaron Haines stated we had a situation develop on Maple Street in Brookville. Commissioner Aaron Haines stated a segment of line just over three hundred feet in length developed six leaks within two weeks. Commissioner Aaron Haines stated after seeing the condition of the pipe, repairing two of the leaks, and associating the cost with the repair, and also taking into consideration the upcoming paving, they decided to replace that entire segment. Vice-Chairman Robert Moss asked how many feet is that? Commissioner Aaron Haines stated a little over three hundred feet. Commissioner Aaron Haines stated it was diagnosed as bad pipe.
2. **Oak Street Sewer Line** - Commissioner Aaron Haines stated the Oak Street sewer line is complete, except for yard restoration and paving.
3. **Fire Flow Testing** – Commissioner Aaron Haines stated they will be fire flow testing the new line on Route 28 out by Haney Road, so there may be a drop in pressure.

BOARD/STAFF REPORTS & INFORMATION:

A. Solicitor Jim Dennison

1. **Right of Way Agreements** – Solicitor Jim Dennison stated he is getting right of way agreements for Main Street from everyone.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Patti Slaughter** - Reporter Patti Slaughter asked if the Jefferson County Fair Authority is a Brookville Municipal Authority customer. Commissioner Aaron Haines stated yes.

CALL FOR ADJOURNMENT:

At 4:29 P.M. Member Darren Hack moved to adjourn; seconded by Vice-Chairman Robert Moss. Motion carried 4-0.

Administrative Manager

