

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, April 9, 2013 @ 4:00 P.M.

The Brookville Municipal Authority met in Council Chambers on Tuesday, April 9, 2013 at 4:00 P.M. with the following in attendance:

MEMBERS

Bradley Miller
David Love
Herb Landes
Robert Moss
Tom Dinger

STAFF

Solicitor Jim Dennison
Commissioner Terry O'Neill
Engineer Mark Glenn
Recorder Christine Gunning

VISITORS

Patti Slaughter
Matt Triponey
Bill Setree
Ted Howard

CALL TO ORDER:

President Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Love made one correction to the minutes from the March 12th meeting. Member Love moved to approve the minutes of the March 12th meeting as amended, seconded by Member Dinger. Motion carried 5-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** - Member Love moved to approve the financial report; seconded by Member Dinger. Motion carried 5-0.
2. **Status of S&T Loan for meter purchase** – Member Love stated that the loan is being processed.

VISITORS: None

UNFINISHED BUSINESS:

1. **Hastings Street Project – BID Opening** – Engineer Glenn opened and read the bids for the Hastings Street Project. Commissioner O'Neill and Engineer Glenn will review the bids and will recommend the lowest responsible bidder. Member Landes moved to accept the bids as presented subject to review by Engineer Glenn and Commissioner O'Neill; seconded by Member Love. Motion carried 5-0.
2. **RBC Gear Reducer Replacement Status** – Commissioner O'Neill stated they had problems with RBC unit #7, and the gear drive on unit #9 failed. Commissioner O'Neill reported that Don Elzer stated the replacement cost would be \$21,500.00. Don Elzer will be here within the next two weeks for about a month. We have been running on five units and have been meeting standards. Commissioner O'Neill reported that five additional units will be up, bringing us back to ten units as originally intended.

3. **Easement at Trailer Park** – Solicitor Dennison stated there was nothing new to report on this topic. Some planning is still required.
4. **Corsica Sewer and CRUMA** – Commissioner O'Neill reported that 12 water meters still need to be installed in Corsica. Commissioner O'Neill stated that 459 meters have been installed so far. When Karen Simpson submits reports to our office, her job will be completed. Commissioner O'Neill stated that before we replace water meters in Brookville, Sensus will give us updated software to help our system work better. We have 50 meters available to install in Brookville.
5. **Corrective Action Plan** – Commissioner O'Neill reported they installed all of the equipment. It cost \$50,000.00.
6. **WREN Community Watershed Education & Source Water Protection Collaborative Grants** – President Miller discussed what happened at the organizational meeting of the Source Water Protection Coalition on April 2, 2013. President Miller stated that the DEP is trying to get Authorities from different counties, including McKean, Elk and Jefferson, to work on problems together.
7. **Strishock Permit – Route 28** – Commissioner O'Neill stated that the Strishock Surface Mine Permit was approved on April 2, 2013.
8. **Matson Lumber (Corsica) Property Sewer Service** – Commissioner O'Neill stated that he met with Ken Berlin. They are trying to install a sewer line further into Matson Lumber.
9. **Emerickville Line Extension Draft Questionnaire/Income Survey** – Member Love reported that the Emerickville Line Extension Draft Questionnaires/Income Surveys have been sent out.

NEW BUSINESS:

1. **Industrial Appraisal** – Manager Gable met with Dan Horgos of Industrial Appraisal on March 27, 2013. Mr. Horgos commented that the typical practice is to do a full appraisal every seven years. It has been nearly ten years since the last full-scale appraisal was conducted. Industrial Appraisal is preparing a proposal for the full reappraisal. Member Love stated that Manager Gable should contact Industrial Appraisal and tell them not to put too much effort into pricing the new water plant since we know what the costs were.
2. **BID for Sludge Removal** – Commissioner O'Neill stated he is working on this.
3. **Open Flow Contract** – The Authority received an e-mail from Open Flow Energy stating the Brookville Municipal Authority's price is locked in. A contract is forthcoming.
4. **CDBG Priority Projects** – Engineer Glenn stated he gave Bill Setree a list of projects that might be completed by using CDBG money.

ENGINEER'S REPORT:

1. **Sewer Consent Order** – Engineer Glenn from Gwin, Dobson & Foreman reported that the CO&A Request for Compliance Task Schedule Modification was submitted to DEB on February 25, 2013. Gwin, Dobson and Foreman has not received a response yet from the Department of Environmental Protection. Gwin, Dobson and Foreman is proceeding with the compliance task schedule as proposed.
2. **Flow Meters** – Gwin, Dobson and Foreman and the Municipal Authority conducted a collection system field evaluation to confirm appropriate flow meter monitoring locations. Flow meters were installed the week of April 1, 2013. Monitoring and data recording began immediately after installation. Data will be retrieved weekly for evaluation.
3. **Long Term 2 – Enhanced Surface Water Treatment Rule** – Sampling for Cryptosporidium was concluded last week. Upon receipt of the final sample analysis, Gwin, Dobson and Foreman will compose a detailed summary of data for regulatory compliance and submit it to DEP for determination of a “bin” classification.
4. **2012 Annual Water Allocation Report** – Gwin, Dobson and Foreman received data on April 2, 2013 and is preparing the report that will be submitted to the Department of Environmental Protection upon completion.

COMMUNICATIONS AND ANNOUNCEMENTS:

The Municipal Authority received a letter inviting the board members to a Chamber Mixer hosted by the Brookville Area United Fund at 267 Main Street in Brookville on Wednesday, April 17, 2013 from 11:30 a.m. to 2:00 p.m.

AUTHORITY BOARD/STAFF REPORTS & INFORMATION:

1. **Old Water Plant** – Commissioner O'Neill stated that they are still decommissioning the old water plant.

EXECUTIVE SESSION:

President Miller called an Executive Session at 5:18 p.m. to discuss personnel issues with no action expected. Executive Session ended at 6:26 p.m. with no action taken.

CALL FOR ADJOURNMENT:

At 6:27 p.m. Member Landes moved to adjourn; seconded by Member Love. Motion carried 5-0.

Administrative Manager

