

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, June 20, 2017 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, June 20, 2017 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Clarinda R. Darr
Ken King

STAFF

Manager Dana D. Shick
Police Chief Jason Brown
Public Works Director -
Dave Vallosio
Zoning/Code/Health Officer -
Emerson Turnbull
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Randy Bartley
Scott Shindledecker
Matt Triponey
John Pozza
Rick Cook
Dick Boozer
Nicole Cable
Herb Landes
Matt Buzzard
Riley Buzzard
Sarah Gallagher
Adam Terwilliger
Annoria Schreckengost
Jacob d'Argy
Maxwell d'Argy

CALL TO ORDER:

Vice-President Phil Hynes called the meeting to order at 7:00 P.M. Vice-President Phil Hynes stated President John Blazosky is running a power plant in Tennessee, so he is filling in for him. Vice-President Phil Hynes led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (June 6, 2017):

Member Karen Allgeier moved to approve the minutes of the June 6th meeting as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Dave Ferringer asked what the bill for Selnekovic Construction was for. Manager Dana D. Shick stated it is for mowing lawns in the borough when property owners are not mowing. Member Dave Ferringer asked what the rate is. Code Enforcement Officer Emerson Turnbull stated his rate is fifty dollars per hour plus ten percent for the borough. Member Dave Ferringer asked what is required to have that position, and Code Enforcement Officer Emerson Turnbull stated he has to have insurance and his own equipment to do the job. Manager Dana D. Shick stated the borough pays the contractor, and the property eventually

gets liened if they do not pay it so we will recoup the money at some time. Member Karen Allgeier moved to approve the bills as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.

- B. Fund Level Financial Statements** – Vice-President Phil Hynes stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask him or Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Rick Cook - Drains** – Brookville resident Rick Cook stated he was here several weeks ago about an issue with some drains, and he is just following up on that. Rick Cook stated you people were voted in by the borough residents to protect the borough property and residents, not to protect the Municipal Authority or their contractors. Rick Cook stated he would like the Brookville Borough Council Members to go look at the drains they damaged. Rick Cook stated he suggests the borough start at the sewer plant and go all the way to Haney Hollow and video all the drain lines. Rick Cook stated in the future it will cost a fortune to fix it.
- B. Dick Boozer – Laurel Festival** – Brookville resident and Officer of the Brookville Eagles 983 Dick Boozer stated he is not here to point fingers or blame people for what has been going on, but he would like to enlighten everyone with some facts about the 2017 Laurel Festival. Dick Boozer stated he saw the food court was set up even though that area was reserved for the Pinecreek Volunteer Fire Department. Dick Boozer stated this shows someone has total disregard for council's vote. Dick Boozer advised council if they choose to return the festival back to the community event that it was meant to be, the Brookville and Pinecreek Volunteer Fire Departments have volunteered to help organize the parade, and several merchants downtown are willing to support bringing the festival back to how it used to be. Dick Boozer stated he sincerely hopes that this year's festival is a success, and Brookville can step up to a new and revised festival for 2018. Dick Boozer thanked council for their time. Member Dave Ferringer thanked Dick Boozer. Member Karen Allgeier stated they had a special event permit that was submitted in February, and the food vendors called and said they still wanted to set up. Member Karen Allgeier stated most people said they wanted the food court. Member Karen Allgeier stated she spoke with Chief Pangallo and Assistant Chief Ryan Pearsall with regard to their grill and where it would be set and they were fine. Member Karen Allgeier stated they tried to get a pageant together, but two of the girls dropped out and they could not get two more girls at the last minute. Member Karen Allgeier stated at this moment in time, this is what we have. Member Karen Allgeier stated unfortunately there will not be a parade, no bands, and no family fun night. Member Karen Allgeier stated three people in charge of this event is not enough. Member Karen Allgeier stated we need a community – we need a large group. Solicitor Jim Dennison stated this needs to be a community based organization. Member Karen Allgeier stated let's make next year bigger and better. Solicitor Jim Dennison suggested meeting in the next couple of weeks to discuss this. Dick Boozer stated the Firemen's Club has offered the use of their banquet room for the meeting. Vice-President Phil Hynes thanked everyone for their comments, and thanked Member

Karen Allgeier and Solicitor Jim Dennison and anybody else on council who stepped up to try to fill this void we have had.

- C. **Herb Landes – Various Questions** – Brookville resident Herb Landes stated he had a few questions. Herb Landes asked if the borough has a mower with a side lift to trim brush near streets like Madison Avenue. Public Works Director Dave Vallosio stated we have one, but it tears instead of trimming neatly and some residents do not like it. Herb Landes asked if the police department does any regular patrols in the evening around Depot Street where the bike trail is. Police Chief Jason Brown stated they go into the trail head, but they do not go down the trail. Herb Landes asked if the parking spot by the hydrant on the corner of Pickering Street and Madison Avenue can be eliminated so there could be clearer visibility. Police Chief Jason Brown stated we could look at it and he could bring it to council.

REPORTS:

Chief of Police –

- A. **MOPEC** – Police Chief Jason Brown stated last week he submitted the request to MOPEC to recertify our department's officers. Police Chief Jason Brown stated he received confirmation yesterday that all officers at the Brookville Police Department have been recertified until 2018 so they are good for another year.
- B. **Mutual Aid Agreements** – Police Chief Jason Brown stated previously he spoke with police chiefs in our surrounding area regarding Mutual Aid Agreements between departments. Police Chief Jason Brown stated the need for these agreements is due to the limited manpower available at any one time in all of the jurisdictions involved. Police Chief Jason Brown stated he was asked by the chiefs to draft these agreements, which he did, and they were reviewed and approved by Solicitor Jim Dennison. Police Chief Jason Brown stated copies of these agreements were then sent to Punxsutawney, Brockway, Reynoldsville, and Clarion Boroughs. Police Chief Jason Brown stated he has since received the Mutual Aid Agreement back from Punxsutawney, which was approved by their borough council at their last meeting. Police Chief Jason Brown stated he is asking council to vote on and approve this agreement to put it into effect. Police Chief Jason Brown stated he spoke to the other chiefs involved and they will be presenting their copies to their respective councils in the very near future. Police Chief Jason Brown stated the Mutual Aid Agreements say if a neighboring department comes to us and asks for assistance, we will be covered under the requesting jurisdiction's liability, and this works both ways. Police Chief Jason Brown stated without this in place, we are basically going at our own risk. Solicitor Jim Dennison stated he thinks council should review the Mutual Aid Agreements and discuss this at the next borough council meeting.

Fire Company – No Report

Director of Public Works – Public Works Director Dave Vallosio stated his crew has been busy working on several stormwater issues in the borough with the limited funding that we have. Public Works Director Dave Vallosio stated his crew has also been

preparing for the installation of parking meters in front of the new park in town. Public Works Director Dave Vallosio stated all work orders are current.

Zoning/Code/Health Officer – Zoning, Code, and Health Officer Emerson Turnbull stated he had no report. Grass Code Enforcement Officer Dave Ferringier stated he was happy to report he tagged thirty one doors for high grass, and had some responses and some grass being mowed. Vice-President Phil Hynes stated there will be an executive session for a personnel matter in regards to code enforcement, and there may be action.

Committee Reports – No Reports

Solicitor

- A. **Volunteer Firemen Tax Incentive** – Solicitor Jim Dennison stated regarding the Volunteer Firemen Tax Incentive, only residents of the borough can take advantage of this. Solicitor Jim Dennison stated council will have to decide the amount of the credit they want to give, and the process. Vice-President Phil Hynes stated he thinks it would be a good idea to give council time to review this. Vice-President Phil Hynes stated this is a program to give a tax credit to volunteer firemen. Vice-President Phil Hynes stated we need to work out the specifics of this, and asked council to please review it.
- B. **Agreement Between the YMCA and the Borough** – Solicitor Jim Dennison stated he is also working on an agreement between the YMCA and the borough for the use of the tennis courts that have been revamped by the YMCA.
- C. **Brookville Area Little League** - Solicitor Jim Dennison stated also for the last couple of weeks he has been dealing with Brookville Area Little League and who controls who uses the field and who controls who pays what. Solicitor Jim Dennison stated we will work out an agreement with them also.

Borough Manager

- A. **CD Rates** – Manager Dana D. Shick stated a CD matured yesterday in the amount of \$68,315.12, and she is requesting approval to quote the three local banks, take this CD and put it into the highest interest rate for a one year term. Member Karen Allgeier moved to approve Manager Dana D. Shick's request as presented; seconded by Member Ken King. Motion carried 6-0.
- B. **July 5th Meeting Reminder** – Manager Dana D. Shick stated she would like to remind everyone that the next Brookville Borough Council meeting will be on Wednesday, July 5th in the large conference room at the Borough Complex due to the holiday.
- C. **Special Event Permit – Calvary Church of the Nazarene** - Manager Dana D. Shick stated we have a special event permit from the Calvary Church of the Nazarene for group activities and supervised games such as obstacle courses at Longview Park on June 28th and July 26th. Manager Dana D. Shick stated the church is just looking to offer supervised activities in the park for kids to give them something to do since they are out of school. Manager Dana D. Shick stated they do not need borough electric, and there are no street

closures. Manager Dana D. Shick stated they are estimating ten to twenty kids to be there. Member Karen Allgeier moved to approve the special event permit for the Calvary Church of the Nazarene as presented. Vice-President Phil Hynes asked all council members in favor of this motion as presented to say 'aye'. Motion carried 6-0.

- D. Special Event Permit – McKinney d'Argy Funeral Home and Galbraith's Furniture** - Manager Dana D. Shick stated there is a special event permit that was submitted by the McKinney d'Argy Funeral Home and Galbraith's Furniture for June 23rd. Manager Dana D. Shick stated they would like to show the movie 'Beauty and the Beast' in the parking lot between the furniture store and the Scott Allen Law Office. Manager Dana D. Shick stated they will block Hunts Alley down behind Main Street. Manager Dana D. Shick stated they will stop traffic around 6:00 P.M. and the movie will begin around dark which is estimated to be around 9:00 P.M. Manager Dana D. Shick stated they purchased the right to show the movie. Manager Dana D. Shick stated all approvals and certificates of insurance have been included. President Pro-Tem Bill Kutz asked Police Chief Jason Brown if he had any issues with this. Police Chief Jason Brown stated no, and he was the first call they made. Member Dave Ferringier moved to approve the special event permit from the McKinney d'Argy Funeral Home and Galbraith's Furniture as presented; seconded by Member Karen Allgeier. Motion carried 5-1, with Member Ken King abstaining.

UNFINISHED BUSINESS:

- A. Civic Club Request – Holiday Bags** – Nicole Cable stated she was here on behalf of the Brookville Civic Club to request council's permission for them to bag the parking meters for the whole month of December. Police Chief Jason Brown stated he has no problem with it. Member Karen Allgeier moved to approve Nicole Cable's and the Brookville Civic Club's request to bag the parking meters from December 1st to December 31st; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0. Vice-President Phil Hynes stated the Brookville Civic Club is doing the labor.

NEW BUSINESS:

A. Bike Racks

- 1. Placement of Bike Racks** – Vice-President Phil Hynes stated he would like to talk about the bike racks that are being solicited for storefronts downtown. Vice-President Phil Hynes stated a question came up whether we would install these bike racks curbside or storefront. Vice-President Phil Hynes stated council has not discussed this. Vice-President Phil Hynes stated some merchants who want to purchase the bike racks do not want it in front of the windows. Vice-President Phil Hynes stated he thinks the bike racks should be installed curbside, at about the same distance as the parking meters. After some discussion, Vice-President Phil Hynes stated the bikes would be parallel to the street. Vice-President Phil Hynes stated this is something we need to look at, and each storefront will

need to be addressed separately. Vice-President Phil Hynes stated some merchants are hesitating to purchase them because they do not know where the bike rack will be. Vice-President Phil Hynes stated he wanted council to be aware of this issue.

2. **Color of Bike Racks** – Vice-President Phil Hynes stated he recommends the color of the bike racks be the same as the light posts, and that is something else he would like council to look at. Vice-President Phil Hynes asked that this be put on the agenda for future meetings.

ELECTED OFFICIAL COMMENTS:

- A. **Member Ken King** – Member Ken King stated the movie night that is sponsored by Galbraith's Furniture and the McKinney d'Argy Funeral Home was Jacob d'Argy's idea. Member Ken King stated it was to give the community an event since we are lacking so many during Laurel Week. Member Karen Allgeier stated she thinks it is a great thing. Ken King stated they are hoping the weather holds out and the community turns out. Member Ken King stated there will be free popcorn. Jacob d'Argy stated if it goes well, maybe it will be something they do once a year.
- B. **Member Clarinda R. Darr** – Member Clarinda R. Darr thanked everyone for coming to tonight's meeting to see how government works. Member Clarinda R. Darr stated she was glad to see that the food court is open. Member Clarinda R. Darr thanked everyone, including Dick Boozer and Member Karen Allgeier, for everything they have done to keep this tradition going. Member Clarinda R. Darr asked if council might want to take another look at where a street scape might go. Vice-President Phil Hynes asked Member Clarinda R. Darr to get more information to council regarding this by email.
- C. **Member Dave Ferringer** – Member Dave Ferringer thanked all those involved in trying to bring back a festival no matter what the name may be next year. Member Dave Ferringer stated it needs to be a civic-minded festival. Member Dave Ferringer stated he has great confidence in the people of Brookville.
- D. **Member Karen Allgeier** – Member Karen Allgeier stated last Friday night was the first Farmers and Artisans Market at the downtown park, and it will take place the first and third Fridays through September. Member Karen Allgeier thanked Nicole Cable and the Brookville Civic Club for getting prepared for December. Member Karen Allgeier thanked Assistant Chief Don Pangallo, Deputy Chief Ryan Pearsall, Solicitor Jim Dennison, Representative Cris Dush, Police Chief Jason Brown, Manager Dana D. Shick, and everyone else who helped her field all the phone calls regarding the festival. Member Karen Allgeier stated she appreciates all their time and their efforts.
- E. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz thanked Rick Cook and stated they need to get together to look at this situation. President Pro-Tem Bill Kutz thanked Dick Boozer for his information, and thanked Herb Landes. President Pro-Tem Bill Kutz thanked Jacob d'Argy for showing the movie, and stated the Brookville Civic Club is wonderful.

- F. Vice-President Phil Hynes** – Vice-President Phil Hynes stated he thinks it speaks well of the whole community how people stepped up and helped with the festival, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

EXECUTIVE SESSION: Brookville Borough Council entered an executive session at 7:55 P.M. to discuss a personnel matter with action expected. Executive session ended at 8:05 P.M. with the following action taken:

Member Karen Allgeier made a motion coming from the Personnel Committee to hire a new Code Enforcement Officer for a maximum of twenty hours a week at fifteen dollars an hour. Member Karen Allgeier stated a name will be released once the person accepts. Vice-President Phil Hynes asked all council members in favor of this motion as presented to say 'aye'. Motion carried 6-0.

ADJOURNMENT:

Member Dave Ferringer moved to adjourn; seconded by Member Karen Allgeier. Motion carried 6-0 at 8:06 P.M.

Borough Manager