

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, May 16, 2017 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, May 16, 2017 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Clarinda R. Darr

STAFF

Manager Dana D. Shick
Police Chief Jason Brown
Director of Public Works -
Dave Vallosio
Zoning, Code & Health Officer -
Emerson Turnbull
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Randy Bartley
Scott Shindledecker
Matt Triponey
John Pozza
David Afton
Sandy Snyder
Herb Landes

CALL TO ORDER:

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (May 2, 2017):

Member Dave Ferringer moved to approve the minutes of the May 2nd meeting as submitted; seconded by Member Karen Allgeier. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Phil Hynes moved to approve the bills as submitted; seconded by Member Karen Allgeier. Motion carried 6-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Vice-President Phil Hynes or Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Herb Landes – Act 511 Article** – Brookville resident Herb Landes stated he read an article written by Barry Rossey about Act 511. After some discussion, Solicitor Jim Dennison stated he is not saying Barry Rossey is wrong, but he would like to know where he got his numbers from.

REPORTS:

Chief of Police –

- A. Part-time Police Officer Position** – Police Chief Jason Brown stated he and Mayor Richard Beck are still in the process of conducting interviews for part-time police officers. Police Chief Jason Brown stated they would like to extend an offer of employment to one candidate, Kyle Pisarcik as a part-time police officer.

Member Karen Allgeier moved to approve hiring Kyle Pisarcik as a part-time police officer for the Borough of Brookville; seconded by Member Dave Ferringer. Motion carried 6-0.

- B. Interviewing Training** – Police Chief Jason Brown stated two officers will be attending Interviewing Training the week of May 22nd at the Allegheny Police Academy. Police Chief Jason Brown stated this training is to make the officers extremely effective in interviewing anyone including suspects, witnesses, and victims.
- C. 'Stop the Bleed' Training** – Police Chief Jason Brown reported most of the officers attended 'Stop the Bleed' training at the Jefferson County 911 Center. Police Chief Jason Brown stated this training taught officers to control profuse bleeding and the use of tourniquets. Police Chief Jason Brown stated each officer was provided with a modern style 'CAT' tourniquet to keep. Police Chief Jason Brown stated this training was presented by the Northwest Central Pennsylvania Emergency Response Group through a grant.

Fire Company – No Report

Director of Public Works – Public Works Director Dave Vallosio stated his crew finished working on the french drains under Short Street. Public Works Director Dave Vallosio stated his crew cleaned ditches along Rose Siding Road, Litch Hill, Summit Street, and Short Street. Public Works Director Dave Vallosio stated all work orders are current.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull read his written report. (Attached)

Committee Reports

A. Finance Committee

- 1. Budget Adjustments** – Finance Committee Chairman Phil Hynes made a motion coming from the committee to make the following line item transfers in the budget: transfer \$96.00 from the Insurance – Property line item to the Insurance – Vehicle line item, \$331.00 from the Insurance – Property line item to the Insurance/ Liability (Casualty) line item, \$96.00 from the Insurance – Property line item to the Insurance – Workers Compensation line item, \$15.00 from the Insurance – Property line item to the Insurance – Umbrella line item, \$449.00 from the Insurance – Inland Marine line item to the Insurance – Pennsylvania Public Law line item, \$4,000.00 from the Snow Removal Supplies line item to the Machinery/Equipment Repairs line item, \$500.00 from the Snow Removal Supplies line item to the Parking Meter Materials line item, \$1,219.00 from the Insurance – Public Officials line item to the Insurance – Pennsylvania Public Law line item, and \$911.00 from the Insurance – Property line item to the Insurance – Pennsylvania Public Law line item. President John Blazosky asked all council members in favor of this motion

coming from the Finance Committee as presented to say 'aye'. Motion carried 6-0.

B. Public Works Committee

1. **2017 Paving Bids** – Public Works Committee Chairman Bill Kutz opened the paving bids the borough received, and stated Jefferson Paving Corporation in Brookville submitted a bid of \$129,211.30 with a bid bond, HRI Incorporated in State College submitted a bid of \$115,685.00 with a bid bond, Glenn O. Hawbaker Incorporated in DuBois submitted a bid of \$116,655.00 with a bid bond, Hager Paving Incorporated in Strattanville submitted a bid of \$119,051.15 with a bid bond, and New Enterprise Stone and Lime Company in New Enterprise submitted a bid of \$120,858.25 with a bid bond. Member Dave Ferringer asked if we will make sure the paving slopes towards the storm drains. After some discussion, Manager Dana D. Shick stated we do not pay the paving invoice until the paving job is approved. Member Karen Allgeier moved to approve the bid submitted by HRI Incorporated in State College in the amount of \$115,685.00; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.

Solicitor

- A. **Resolution Number 531-17** - Solicitor Jim Dennison stated they had a hearing before tonight's Borough Council meeting regarding transferring a liquor license from the Pizza Hut in Punxsutawney to the Get-Go store at 217 Allegheny Boulevard in Brookville. Solicitor Jim Dennison stated now council has to vote on Resolution number 531-17 regarding that. Member Karen Allgeier moved to approve Resolution number 531-17 transferring the liquor license from the Pizza Hut in Punxsutawney to the Get-Go store at 217 Allegheny Boulevard in Brookville; seconded by President Pro-Tem Bill Kutz. Motion carried 5-1 with Member Clarinda R. Darr opposed.
- B. **Hearing for Another Liquor License Transfer** – Solicitor Jim Dennison stated we have a request from the Opera House Café to hold a hearing on the transfer of a liquor license from Zimm's Sports Bar in Reynoldsville to the Opera House Café at 229 Main Street in Brookville. Solicitor Jim Dennison stated the hearing will take place on Tuesday, June 6th at 6:30 P.M. in the large conference room at the Borough Complex before the Borough Council meeting.

Borough Manager

- A. **Special Event Permit – CREATE – Art in the Park** – Manager Dana D. Shick stated council needs to approve a special event permit for CREATE's Art in the Park scheduled for June 17th from 1:00 P.M. to 5:00 P.M. at Longview Park. President Pro-Tem Bill Kutz asked Police Chief Jason Brown if he approved of this. Police Chief Jason Brown stated yes, and they are only parking in the park. Member Karen Allgeier moved to approve the special event permit for CREATE's Art in the Park as presented; seconded by Member Clarinda R. Darr. Motion carried 6-0.

- B. Change of Address Request** – Manager Dana D. Shick stated we have a request for a change of address. Manager Dana D. Shick stated a request has been asked if we would be willing to put in a change of address to rename 201 Butler Street to 91 Sayer Street. President Pro-Tem Bill Kutz moved to approve putting in a change of address to rename 201 Butler Street to 91 Sayer Street; seconded by Member Karen Allgeier. Motion carried 6-0.
- C. Right-To-Know Officers** – Manager Dana D. Shick stated she is requesting that Police Chief Jason Brown be the Right-To-Know Officer for police matters, and that she remains being the Right-To-Know Officer for all other matters. Vice-President Phil Hynes made a motion approving Manager Dana D. Shick's request as presented as long as Solicitor Jim Dennison researches this and finds it is legally correct; seconded by Member Karen Allgeier. Motion carried 6-0.
- D. Liquid Fuels Project** – Manager Dana D. Shick stated a project in the borough qualifies for Liquid Fuels funds. Manager Dana D. Shick reported the project would involve installing a catch basin on Butler Street with the estimated worst case scenario cost being \$2,951.00. President Pro-Tem Bill Kutz moved to approve using Liquid Fuels funds to install a catch basin on Butler Street with the worst case scenario cost being \$2,951.00; seconded by Member Karen Allgeier. Motion carried 6-0.
- E. CD Rates** – Manager Dana D. Shick stated we missed the deadline for the quick cash CD at S&T Bank that was discussed at the last meeting, so she is recommending that council move all the money that is in PLGIT Class accounts earning point four eight percent interest to PLGIT Prime accounts to earn point nine four percent interest. Member Karen Allgeier made a motion to move all the money currently in PLGIT Class accounts to PLGIT Prime accounts; seconded by Member Clarinda R. Darr. Motion carried 6-0.
- F. Recycling Letter of Support** – Manager Dana D. Shick stated the Jefferson County Solid Waste Authority sent us a letter requesting that we write letters to Representative Cris Dush and Senator Joe Scarnati urging them to vote in favor of Senate Bill 646. Manager Dana D. Shick reported Senate Bill 646 preserves a two dollar per-ton fee on all waste disposed at municipal waste landfills and waste-to-energy facilities. Manager Dana D. Shick stated passage of Senate Bill 646 will help preserve important recycling programs throughout Pennsylvania. Member Karen Allgeier moved to authorize Manager Dana D. Shick to send letters to Representative Cris Dush and Senator Joe Scarnati urging them to vote in favor of Senate Bill 646; seconded by Member Clarinda R. Darr. Motion carried 6-0.
- G. Stormwater Letter of Support** – Manager Dana D. Shick stated we were asked to send a letter to Representative Cris Dush and Senator Joe Scarnati urging them to support Representative Garth Everett's House Bill 914. Manager Dana D. Shick stated House Bill 914 would allow boroughs to assess fees for stormwater management activities without the need to establish a municipal authority. Member Karen Allgeier made a motion to authorize Manager Dana D. Shick to send letters to Representative Cris Dush and

Senator Joe Scarnati urging them to support Representative Garth Everett's House Bill 914; seconded by Member Dave Ferringer. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Pennsylvania Training Hub (PATH) – Municipal Budget Seminar** – Member Clarinda R. Darr stated she would like to attend the Pennsylvania Training Hub (PATH) Municipal Budget Seminar on June 20th from 8:30 A.M. to 4:00 P.M. at the Days Inn in Butler. Member Karen Allgeier moved to allow Member Clarinda R. Darr to attend the Pennsylvania Training Hub (PATH) Municipal Budget Seminar on June 20th from 8:30 A.M. to 4:00 P.M. President Pro-Tem Bill Kutz asked if there was a charge to attend. Manager Dana D. Shick stated the cost is eighty dollars. President John Blazosky asked if there was a second to this motion. Motion died from lack of a second.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **John Pozza** – Reporter John Pozza stated there was an issue with electricity at Art in the Park in previous years, and asked if this issue has been alleviated. Public Works Director Dave Vallosio stated electricity is available there now.
- B. **Matt Triponey** – Reporter Matt Triponey asked for the names of the streets that the borough will be paving. President Pro-Tem Bill Kutz stated they will be paving Clark Street, Short Street, and Waterford Pike between the Get-Go and Dollar General.
- C. **Member Clarinda R. Darr** – Member Clarinda R. Darr reminded everyone that there will be a hearing that starts at 6:30 P.M. before their next Borough Council meeting on Tuesday, June 6th. Member Clarinda R. Darr stated that Borough Council meeting will be the last one for Junior Council Member Levi Roseman.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0 at 7:52 P.M.

Borough Manager

