

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 18, 2017 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 18, 2017 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringier
Clarinda R. Darr
Ken King

STAFF

Manager Dana D. Shick
Police Chief Jason Brown
Director of Public Works -
Dave Vallosio
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Randy Bartley
Scott Shindledecker
Matt Triponey
Michael Allgeier
Brad Hice
Jon Noonan
Claire Orner
Sandy Snyder

CALL TO ORDER:

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (April 4, 2017):

Member Karen Allgeier moved to approve the minutes of the April 4th meeting as submitted; seconded by Member Dave Ferringier. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Phil Hynes moved to approve the bills as submitted; seconded by Member Karen Allgeier. Motion carried 6-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Vice-President Phil Hynes or Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Claire Orner – Solid Waste Authority** – Claire Orner from the Solid Waste Authority stated they have been working hard to make a solid waste plan for the county and the borough. Member Clarinda R. Darr asked Claire Orner if it was correct that a considerable amount of sites in the county were lost. Claire Orner stated last year they closed down two sites due to their funding situation. Claire Orner stated the Miller Welding site is in Rose Township, and it is still there. Claire Orner stated it cost the authority \$16,500.00 last year to maintain the Miller Welding site. Claire Orner stated they have contracts with Advanced Disposal who come in and pull the different bins. Claire Orner stated the authority paid \$50,760.00 to maintain all of our sites last year, and the Solid Waste Authority

appreciates any funding that is sent their way to maintain this program. Member Dave Ferringer asked what their total collection was. Claire Orner stated per month forty tons are collected from the whole county, so 480 tons are collected each year. Member Clarinda R. Darr asked if Advanced Disposal was the only refuse company that did this contract, and if we are held with whatever rate they choose to charge. Claire Orner stated we have other facilities like the Greentree Landfill which is owned by Advanced Disposal, the Laurel Highlands Landfill, the McKean County Landfill, and the Evergreen Landfill that are also available to us. Solicitor Jim Dennison asked Claire Orner if they ever put it out for bid instead of paying to haul it to the dump. Solicitor Jim Dennison asked what Advanced Disposal does with it. Claire Orner stated Advanced Disposal has a recycling facility on Route 219 between Brockway and DuBois, and from there they ship it out to vendors. Claire Orner stated they just toured the Elk County recycling center and are hoping to work with them. After some more discussion, council thanked Claire Orner for coming to tonight's meeting.

REPORTS:

Chief of Police –

- A. Statistics for April** – Police Chief Jason Brown stated in April officers responded to 1,745 calls for service, wrote 77 reports, made 119 traffic contacts, filed 1 felony charge, 38 misdemeanor charges, and 28 summary charges.
- B. Part-time Police Officer Position** – Police Chief Jason Brown stated they received nineteen applications for the part-time police officer position, but only four met the qualification requirements. Police Chief Jason Brown stated he will be working on scheduling interviews in the near future.
- C. Park the Phone Campaign** – Police Chief Jason Brown stated the police department is currently participating in the Park the Phone campaign in cooperation with the Brookville Area School District, PennDOT, and IUP. Police Chief Jason Brown stated this program is intended to encourage high school age drivers to refrain from texting while driving.
- D. Presentation to Cub Scout Pack 64** – Police Chief Jason Brown stated on April 4th Officer Hollobaugh made a presentation to Cub Scout pack 64 at the Presbyterian Church on Main Street, and Officer Hollobaugh wanted us to know he was met with great enthusiasm and numerous questions from the boys.
- E. Various Comments** – Police Chief Jason Brown thanked Public Works Director Dave Vallosio and his crew for installing the new violation drop off boxes on Main Street. Police Chief Jason Brown thanked Brad Lashinsky and the Jefferson County Development Council for donating the flag pole from the old Travelodge to the police department. Police Chief Jason Brown thanked the Street Department for fixing it, refurbishing it, and installing it. Police Chief Jason Brown thanked Representative Cris Dush's Office for the donation of the Commonwealth of Pennsylvania flag that is flying under the U.S. flag.

Fire Company – President John Blazosky stated a contingent from the Brookville Volunteer Fire Company was here, but his pager went off and he had to respond. President John Blazosky read their written report. (Attached)

Director of Public Works – Public Works Director Dave Vallosio stated his crew continues to sweep streets in the borough. Public Works Director Dave Vallosio stated his crew has been patching potholes and mowing grass.

Zoning/Code/Health Officer - No Report

Committee Reports

A. Personnel Committee

1. **Code Enforcement Officer** – Personnel Committee Chair Karen Allgeier stated the Personnel Committee would like to advise council that the committee and Mayor Richard Beck met and interviewed candidates for the Code Enforcement Officer. Personnel Committee Chair Karen Allgeier stated we have chosen someone for that position who should be notified tomorrow. Personnel Committee Chair Karen Allgeier stated we are waiting for one piece of information from an insurance company before we move forward with this hire.

B. Public Works Committee

1. **2017 Paying** – Public Works Committee Chairman Bill Kutz stated the Public Works Committee met on Saturday and looked over the streets that need to be paved. Public Works Committee Chairman Bill Kutz stated because of the dilapidated state of the streets, they agreed to pave them instead of using tar and chip. Public Works Committee Chairman Bill Kutz stated the streets are Clark Street, Short Street, and Waterford Pike between the Get Go and the Dollar General. Public Works Committee Chairman Bill Kutz stated we need to vote for putting them out for bid. President John Blazosky asked if that is coming from the committee, and Public Works Committee Chairman Bill Kutz stated it is. President John Blazosky asked that all council members in favor of the motion as presented say ‘aye’. Motion carried 6-0.

Solicitor

- A. **Giant Eagle Hearing** – Solicitor Jim Dennison stated we have a request from Giant Eagle to hold a hearing on the transfer of a liquor license within the county from the Pizza Hut in Punxsutawney to the Get Go store at 217 Allegheny Boulevard in Brookville. Solicitor Jim Dennison stated the hearing has to be advertised twice before it takes place on May 16th at 6:30 P.M. Solicitor Jim Dennison stated the hearing will be in the large conference room at the Borough Complex. Solicitor Jim Dennison stated he needs a motion for the Giant Eagle request for a hearing. Member Karen Allgeier moved to advertise the Giant Eagle hearing scheduled for May 16th at 6:30 P.M. in the large conference room at the Borough Complex; seconded by Member Dave Ferringier. Motion carried 6-0.

Borough Manager

- A. Special Event Permit – Flag Ride** – Manager Dana D. Shick stated council needs to approve a special event permit for a flag ride sponsored by Friends of the Flag that is scheduled for June 4th beginning at 10:00 A.M. Manager Dana D. Shick stated this is the motorcycle procession through town that starts at the Brookville Firemen’s Club, goes on Main Street, West Main Street, and then out of town on route 322. Manager Dana D. Shick stated all have signed off except council. President Pro-Tem Bill Kutz asked Police Chief Jason Brown what he thought. Police Chief Jason Brown stated we do this every year. Police Chief Jason Brown stated the police department provides them with an escort to escort them out of town. Member Karen Allgeier moved to approve the special event permit for the flag ride sponsored by Friends of the Flag as presented; seconded by Member Ken King. Motion carried 6-0.
- B. Tax Collector Software** – Manager Dana D. Shick stated Tax Collector Vickie Storey is requesting that Brookville Borough Council pay \$143.00 towards her software. Manager Dana D. Shick stated the total software package is \$318.00. Member Karen Allgeier moved to approve giving Tax Collector Vickie Storey \$143.00 for her software; seconded by Member Clarinda R. Darr. Motion carried 6-0.
- C. 2018 Budget** – Manager Dana D. Shick stated they have already started to work on the 2018 budget, and the next Finance Committee meeting is in June. Manager Dana D. Shick stated the Brookville Area Chamber of Commerce offered to moderate a Town Hall meeting should we wish to receive the public’s input. Member Karen Allgeier stated she thinks people might discuss things more openly if council was not there. Member Karen Allgeier stated it would be great to know what people are thinking, like if they prefer tar and chip versus paving. Member Karen Allgeier stated it is up to them, not to us. Manager Dana D. Shick stated we would have to advertise and the chamber would moderate. Member Karen Allgeier stated we do not have an advertising budget. Vice-President Phil Hynes stated Brookville Borough Council has meetings twice a month for people to voice their concerns. Member Karen Allgeier stated if people have questions they really need answers to, they can call Manager Dana D. Shick.
- D. Preserve Community Development Block Grant (CBDG) Funding** – Manager Dana D. Shick stated we received a letter from the Pennsylvania State Association of Boroughs (PSAB) encouraging us to oppose the elimination of Community Development Block Grant (CDBG) funding. Manager Dana D. Shick stated Resolution 530-17 is a sample resolution PSAB has encouraged all boroughs to pass. Manager Dana D. Shick stated we would then pass it along to our representatives. After some discussion, Member Karen Allgeier moved to authorize Secretary Dana D. Shick and President John Blazosky to sign Resolution number 530-17, a resolution opposing the elimination of the CDBG program for fiscal year 2017-2018; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.

UNFINISHED BUSINESS:

A. Public Safety Committee

1. **Town Siren** – Public Safety Committee Member Ken King stated we have had complaints about the volume and frequency of the fire siren. Public Safety Committee Member Ken King stated the committee talked to Brookville Fire Chief Dave Miller, and he has agreed starting late tomorrow to turn the fire sirens off except for the tornado warning. Public Safety Committee Member Ken King stated we are going to try this on a trial basis and see how it works. Member Ken King stated most of the firemen are contacted through radios or cell phones. President John Blazosky stated all the firemen have pagers or cell phones, and both the fire chiefs seem to be o.k. with trying this. Member Karen Allgeier asked if council needs to make a motion regarding this, and Solicitor Jim Dennison stated he did not know. Solicitor Jim Dennison stated he doubts that the commissioners have to act on it, but the borough might and the Fire Chief will let us know. Public Safety Committee Member Ken King stated if this does not work, it can be reversed.

- ### **B. Promoting Trail Towns**
- Vice-President Phil Hynes stated he attended a lunch last week put on by the Trail Town Regional Coalition. Vice-President Phil Hynes stated the Rail-Trails including the Redbank Valley Trail, the Armstrong Trail, and the Erie to Pittsburgh Trail are getting together to promote trail towns, to try to promote the various towns along the trails. Vice-President Phil Hynes stated they have hired a consultant to help with the regional marketing effort. Vice-President Phil Hynes stated he will have more information regarding this in the future.

- ### **C. Bike Racks**
- Vice-President Phil Hynes stated we had a group of people interested in promoting Brookville as a trail town, and they got together to try to have a bike rack designed that could be approved by council. Vice-President Phil Hynes stated he has given council a picture of the proposed bike rack, and it is called a Dero Hitch Bike Rack. Vice-President Phil Hynes stated the bike racks would be paid for by the merchants. Vice-President Phil Hynes stated the bike racks would be purchased through the borough, and installed and maintained by the borough, but the borough would have no funds involved in this. Vice-President Phil Hynes stated we tried to get a bike rack design that would be unencumbering and take up the least amount of space. Vice-President Phil Hynes stated the bike racks are designed to go in front of store fronts. Vice-President Phil Hynes stated council has before them the Dero Hitch Bike Rack design that this trail group has proposed and he recommends that we authorize as the approved bike rack for Main Street. Member Dave Ferringer asked where we are proposing these bike racks go. Vice-President Phil Hynes stated we would have to place them, so council would have to approve where they go. Member Karen Allgeier stated she thinks we would want them to be uniform. Vice-President Phil Hynes stated most towns have them against the curb, not against the store. Member Karen Allgeier moved to approve the Dero Hitch Bike Rack for use in the purchase of bike racks by the community for Main Street and other areas in which they

are necessary or needed; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0. Member Dave Ferringier stated he has reservations, and that he is concerned that the bike racks might be an obstacle in the wintertime when they are plowing or shoveling snow. Vice-President Phil Hynes stated that might be an issue, but he thinks the use of these throughout the years will be more of an issue than that.

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Member Ken King** – Member Ken King stated he agrees with Member Dave Ferringier in that we need to make sure we can plow in between these bike racks.
- B. **Member Clarinda R. Darr** – Member Clarinda R. Darr stated she hopes everyone had a nice Easter. Member Clarinda R. Darr stated the Steering Committee for the Revitalization of Walter Dick Park met and discussed two different options for possible park renovations. Member Clarinda R. Darr stated they will go back to the drawing board and come back with more suggestions. Member Clarinda R. Darr stated there could be another Steering Committee meeting in May, and maybe a community meeting in June.
- C. **Member Karen Allgeier** – Member Karen Allgeier stated she has been meeting with Create and H.B.I. for a farmers market for Brookville. Member Karen Allgeier stated we are looking at Fridays from 4:00 P.M. until 8:00 P.M. Member Karen Allgeier stated there will be entertainment on these Friday nights. Member Karen Allgeier stated she will let us know more about this in the future.
- D. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz wished a happy Easter to all.
- E. **Vice-President Phil Hynes** – Vice-President Phil Hynes stated he thinks the farmer's market is a good thing.
- F. **President John Blazosky** – President John Blazosky stated he had nothing more to add, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Randy Bartley** – Reporter Randy Bartley asked Manager Dana D. Shick if she can recap the paving for Pickering Street. Manager Dana D. Shick stated PennDOT will pave Pickering Street at the middle to end of August, and the contractor is HRI.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0 at 7:50 P.M.

Borough Manager

