

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 15, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, October 15, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Karen Allgeier
Phil Hynes
Steve Hoak
David Ferringar
William Kutz
James B. Sarvey

STAFF

Manager Charles Gable
Superintendent Bob Receski
Solicitor Jim Dennison
Police Chief Ken Dworek
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matthew Triponey
Clarinda Darr

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

- 1. Approval of Expenditures** – The current bills were presented for approval. Member Allgeier moved to approve the bills as submitted; seconded by Member Hoak. Motion carried 7-0.
- 2. Financial Report** – President Blazosky stated that if anyone had questions regarding the Financial Report they should ask Manager Gable and Member Hynes.

PUBLIC COMMENT:

- 1. Clarinda Darr – Light Up Night** – Clarinda Darr from the Light Up Night Committee thanked Council for their part in the event.

REPORTS:

Fire Chief –
No Report

Police Chief- Chief Dworek stated Holiday parking from the 29th to the end of December was approved at the last Borough Council meeting. Chief Dworek asked if two hour parking should be enforced. Member Hynes stated he thinks the two hour parking should be enforced. Chief Dworek stated it would be a good idea to bag the meters. Member Allgeier made a motion to authorize the expenditure of \$200.00 for holiday parking meter bags that say ‘Happy Holidays – Free Two Hour Parking’; seconded by Member Hynes. Motion carried 7-0.

Superintendent's Report -

- A. **Written** Report - Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.
- B. **Leaf Picking** - Superintendent Receski stated the Street Department will start to pick leaves on October 28, 2013.
- C. **Outlets at Northside Park – House Tour-** President Blazosky asked Superintendent Receski where the outlets are at Northside Park. Superintendent Receski stated there are two outlets on top the second pole down from the outlet box, and there are two more outlets on the top of the pole going towards the ballfield. Member Allgeier moved to allow the House Tour and HBI to access the four outlets at Northside Park for the House Tour on Church Street; seconded by Member Hoak. Motion carried 7-0.

Health Code Officer –

No Report

Code Enforcement –

No Report

Committee Reports –

A. Public Works Committee

- 1. **Jefferson/Jared Street Water Runoff Issue** – Member Kutz stated this issue involved a problem with water run-off from Jared Street that was going into a resident's basement. Member Kutz reported this problem has been fixed. Member Kutz stated they put in a couple curbs that force the water to run into a catch basin. Member Kutz stated they also built up the resident's driveway so water can't get in their house.
- 2. **Main Street Lighting Issue** – Member Kutz reported that Superintendent Receski and Mr. Caylor worked on this issue, and it has been taken care of.

B. Community Resources Committee

- 1. **Special Event Permits** – Member Allgeier stated the Committee is working on creating a form to help people apply for special event permits that is applicable to Brookville. Member Allgeier stated she will e-mail it to Council Members when it is finished.

C. Finance Committee

- 1. **CD Renewal at S&T Bank (current value \$149,821.63)** – Member Hynes made a motion from the Finance Committee to renew the CD at S&T Bank for six months at .25%; motion was unanimously approved. Motion carried 7-0.

Borough Manager's Report

- A. **Correspondence** – None

- B. FEMA/PEMA Hazard Mitigation Grant Status** – Manager Gable reported that FEMA received our grant application this afternoon. Manager Gable stated it is important for us to try to get the Borough's population up to 4,000 by the next Census because they could have done an 80/20 split as opposed to the 75/25. Manager Gable stated we are now waiting to hear if FEMA approves our grant application.
- C. Software & Associated Initiatives Update** – Manager Gable stated Freedom Systems has been remotely in our database today acquiring the data files they need to do a conversion. Manager Gable stated this project is up and running. Manager Gable stated the VTS website development has been pushed back to January because of an unforeseen issue from the Authority that needs scrutiny to prepare for next years budget for the Authority.
- D. Executive Session** – Manager Gable requested an executive session to discuss staff vacancies.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- A. Foot Bridge Repairs at Walter Dick Park** – Superintendent Receski stated a concerned citizen complained about the condition of the foot bridge along Hawk's Run. Superintendent Receski stated that he checked the foot bridge, and he doesn't think it's that bad. Superintendent Receski stated he isn't sure whose responsibility it is to repair it. President Blazosky asked the Park Committee to look into this issue with Superintendent Receski. Solicitor Dennison stated the land belongs to the Authority, everything on the surface belongs to the Borough.
- B. Appointments to Authority Board** – Manager Gable stated Tom Dinger's appointment to the Authority Board expired December 31, 2012. Manager Gable stated Tom Dinger has continued to serve until a new appointment is made. Manager Gable stated Dave Love's term will expire officially at the end of this year. Manager Gable stated both Tom and Dave would like to serve another term. Member Sarvey moved to appoint Tom Dinger to a 5 year term and Dave Love to a 4 year term; seconded by Member Hynes. Motion carried 7-0. Manager Gable stated at the next Borough Council meeting he will have a list of the Authority's Boards and Commissions vacancies that will come up at the end of this year.
- C. Early Retirement – Restating Article 4 of the Police Pension Plan** – Solicitor Dennison stated that if a police officer has at least 20 years of service, he or she can retire at a reduced pension. Solicitor Dennison stated he will send this information to Council Members for review, and they can authorize it for advertisement at the next Borough Council meeting on Tuesday, November 5, 2013. Solicitor Dennison reported they are restating article 4 of the police pension plan in its entirety.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:34 p.m. with no action expected. Executive Session ended at 7:56 p.m. with no action taken.

CALL FOR ADJOURNMENT:

Council Member Kutz moved to adjourn; seconded by Council Member Allgeier. Motion carried 7-0 at 7:56 p.m.

Borough Manager