

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, December 6, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, December 6, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Karen Allgeier
Steve Hoak
Dave Ferringer
Clarinda R. Darr
Levi Roseman

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Fire Chief Steve Hoak
Public Works Director -
Dave Vallosio
Zoning/Code/ Health Officer -
Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Matt Triponey
Scott Shindledecker
Randy Bartley
John Pozza
Barry Gould
Ron Pearsall

CALL TO ORDER:

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (November 15, 2016):

Vice-President Phil Hynes moved to approve the minutes of the November 15th meeting as submitted; seconded by Member Steve Hoak. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier moved to approve the bills as submitted; seconded by Member Steve Hoak. Motion carried 7-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Vice-President Phil Hynes or Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Ron Pearsall – Tax Money** – Ron Pearsall thanked Council for the opportunity to speak tonight. Ron Pearsall stated he was speaking as a person with some comments, not as part of any organization. Ron Pearsall stated he was not at the meeting to point fingers. Ron Pearsall stated he is not a resident of Brookville, and he does not pay any taxes in Brookville. Ron Pearsall stated he does have some influence with the Brookville Firemens Club. Ron Pearsall stated he is very concerned with how the tax money is being used, in particular thousands of dollars. President Pro-Tem Bill Kutz asked Ron Pearsall what he was referring to. Ron Pearsall stated he was referring to the Brookville Volunteer Fire

Company. Ron Pearsall stated the Brookville Borough should know how the money is being used – not being set off. Ron Pearsall stated the Borough should scrutinize and follow up where every dollar is going.

REPORTS:

Chief of Police –

- A. Statistics** – Police Chief Jason Brown stated in the month of November police officers performed 1,038 ½ work hours, responded to 1,660 calls for service, wrote 99 complaints, made 126 traffic contacts, filed 10 felony charges, 21 misdemeanor charges, and 29 summary charges.
- B. Meeting of the Jefferson County Police Chiefs** – Police Chief Jason Brown stated he attended a meeting of the Jefferson County Police Chiefs. Police Chief Jason Brown stated the meeting was also attended by the Jefferson County District Attorney Jeff Burkett. Police Chief Jason Brown stated the police chiefs used to meet monthly, and District Attorney Jeff Burkett would like to reinstitute that. Police Chief Jason Brown stated they discuss issues affecting the Borough police departments.
- C. Law Enforcement Meeting** – Police Chief Jason Brown stated he attended a meeting of the Northwest Central Emergency Response Group, the law enforcement subcommittee, of which he is a member. Police Chief Jason Brown stated this group tackles issues involving law enforcement on a regional scale.
- D. Events the Police Department Assisted With** – Police Chief Jason Brown stated officers at Brookville Police Department assisted with the Light Up Brookville and Victorian Christmas events downtown.
- E. Accident on Interstate 80** – Police Chief Jason Brown stated today our officers responded to assist with the accident on interstate 80. Police Chief Jason Brown reported they put in 40 man-hours today dealing with the interstate closure. Police Chief Jason Brown stated he did some calculating and found that 332,800 eggs fell on the interstate today.

Fire Chief – Fire Chief Steve Hoak stated he was not able to type a formal report since he was busy all day helping deal with the accident that took place on interstate 80 this morning. Fire Chief Steve Hoak thanked the Brookville Borough Street Department, and the Brookville Police Department for their help. Fire Chief Steve Hoak stated they were also assisted by Central Station Twenty out of Punxsutawney, Station Four out of Falls Creek, Pinecreek and Brookville, and Reynoldsville Fire Department came over for standby. Fire Chief Steve Hoak stated the Corsica Fire Department assisted with closing the interstate down at the 78 mile marker to begin with. Fire Chief Steve Hoak congratulated the Brookville water department and Manager Dana D. Shick for going for the booms right away. Fire Chief Steve Hoak stated the product that was mostly in the water was the eggs, and there was very little diesel spilled. Fire Chief Steve Hoak thanked everybody who helped with the accident today.

Director of Public Works – Public Works Director Dave Vallosio stated 2016 leaf pickup in the Borough finished on Monday. Public Works Director Dave Vallosio stated

his crew was involved in setting up the Christmas tree on Main Street and secured the Union Apartments after the fire last week.

Zoning/Code/Health Officer – No Report

Committee Reports

A. Safety Committee

1. **Parking Ordinance** – Solicitor Jim Dennison stated the Parking Ordinance has not changed much. Solicitor Jim Dennison stated parallel parking has to be made in the direction of travel, and the right side of your vehicle must be adjacent to the right curb. Solicitor Jim Dennison stated the Parking Ordinance prohibits people from parking vehicles on their front lawn. Solicitor Jim Dennison stated the parking fine was increased to five dollars for the initial fine, after ninety six hours the fine increases to fifteen dollars, and if it goes beyond thirty days nonpayment it goes to twenty five dollars and the cost of prosecution. Solicitor Jim Dennison stated the Parking Ordinance prohibits people from parking on railroad tracks or fire lanes. Solicitor Jim Dennison stated they added a new section to the Parking Ordinance for people requesting a handicapped space where they live. Safety Committee Chairman Steve Hoak stated coming from committee, they would like to put the Parking Ordinance out for advertisement. President John Blazosky asked that all Council Members in favor of the motion as presented say ‘aye’. Motion carried 7-0.
2. **Emergency Management Director** – Safety Committee Chairman Steve Hoak stated the Borough received two applications for the Emergency Management Services Coordinator position, and he would like to get one of those people appointed. President John Blazosky tabled this until the next meeting so Council Members can have time to learn more about the candidates.

B. Finance Committee

1. **2017 Budget** – Finance Committee Chairman Phil Hynes stated the committee gave Council the preliminary Budget proposal for 2017. Finance Committee Chairman Phil Hynes stated revenues and expenditures are balancing at \$2,105,095.00. Finance Committee Chairman Phil Hynes stated in order to meet that balancing, we proposed a two-point-five mils increase for the General Fund, and point-eight for the debt reduction repayment. Finance Committee Chairman Phil Hynes stated the committee would like to submit that for advertising. President John Blazosky asked all Council Members in favor of the motion coming from committee to advertise the 2017 Budget to signify by saying ‘aye’. Motion carried 6-1, with Member Dave Ferringer dissenting. Finance Committee Chairman Phil Hynes stated Council will vote on the passing of the 2017 Budget at the next meeting.

Solicitor – No Report

Borough Manager

- A. Bank Account Transactions** – Manager Dana D. Shick stated we have the following accounts open with the following balances in the Pennsylvania Local Government Investment Trust (PLGIT); in the Liquid Fuel Tax Account there is \$50,725.04, in Traffic Signals Reserve there is \$0.13, in Park Projects there is \$0.09, in the Encumbered Reserve Account there is \$0.06, in the General Fund there is \$0.09, in the Rail-Trail PLGIT account there is \$0.02, and there is a Brookville Municipal Authority Customers Deposit Account with \$0.03 in it. Manager Dana D. Shick stated she would like to rename the Encumbered Reserve Account to Capital Projects Account. Manager Dana D. Shick stated she would like to close Park Projects and move the \$0.09 into the newly named Capital Projects Account. Manager Dana D. Shick stated she would like to close Rail-Trail PLGIT and move the \$0.02 into the newly named Capital Projects Account. Manager Dana D. Shick stated she would also like to move \$4,000.00 from the S&T Bank Liquid Fuels Account into the PLGIT Liquid Fuels Account. Manager Dana D. Shick stated she would like to move \$15,000.00 from the S&T Bank Street Light Fund into the PLGIT Traffic Signals Reserve. Manager Dana D. Shick stated she would like to move \$100,000.00 from the S&T Bank General Fund into the PLGIT General Fund. Manager Dana D. Shick stated she would like to make that in one large motion, and ask for a motion to be made for cleanup of bank account transactions. Member Karen Allgeier moved to approve Manager Dana D. Shick's bank account transactions as presented; seconded by Member Steve Hoak. Motion carried 7-0.
- B. SEC 125 Plan** – Manager Dana D. Shick stated she would like the Borough to consider an SEC 125 Plan. Manager Dana D. Shick stated the SEC 125 Plan is a cafeteria plan that would allow our employees to have deductions as health, vision, and dental insurances withheld prior to tax being taken out of it. Manager Dana D. Shick stated the Brookville Municipal Authority is looking at this as well. Manager Dana D. Shick stated she will distribute this for Council to review, and hopefully it will be passed at the next meeting.
- C. Council Vacancy Board – Judi Anthony** – Manager Dana D. Shick stated Judi Anthony is interested in serving on the Council Vacancy Board for another year. Member Karen Allgeier moved to appoint Judi Anthony to the Council Vacancy Board for another year; seconded by Member Clarinda R. Darr. Motion carried 7-0.
- D. County Planning Commission Representative** – Manager Dana D. Shick stated the County Planning Commission Representative position is still vacant. Member Karen Allgeier volunteered to serve the three year term as County Planning Commission Representative. Member Steve Hoak moved to appoint Karen Allgeier to be the County Planning Commission Representative; seconded by Vice-President Phil Hynes. Motion carried 7-0.
- E. PennDOT 2nd Street Bridge Meeting** – Manager Dana D. Shick stated PennDOT is having a meeting regarding the 2nd Street Bridge on Thursday, December 8th from 5:30 P.M. to 7:00 P.M. in the conference room at the

Borough Complex. Manager Dana D. Shick stated this meeting is open to the public.

- F. **Willow Run Sanctuary Collection** – Manager Dana D. Shick stated she wanted to remind everyone that we are collecting in the lobby for the Willow Run Animal Sanctuary in Coolspring until Friday, December 16th in the Borough Complex. Manager Dana D. Shick stated people can donate dry cat food, dry dog food, dry dog treats, paper towels, laundry detergent and cleaning supplies.
- G. **Resolution 526-16 – Appoint an Auditor** – Manager Dana D. Shick stated Resolution 526-16 regards appointing an auditor for the 2016 accounts. Member Karen Allgeier moved to approve the current auditor, Mauthe, Yutzey, Gabler, and Troxell, as auditor for 2016 in response to Resolution number 526-16; seconded by President Pro-Tem Bill Kutz. Motion carried 7-0.
- H. **Resolution 527-16 – Adopting the 2017 Budget** – Manager Dana D. Shick stated Resolution 527-16 will be put on hold until the next meeting for formal adoption of the 2017 budget.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Levi Roseman** – Junior Council Member Levi Roseman apologized for not being at the last meeting. Junior Council Member Levi Roseman stated he had District Jazz Band auditions at the High School. Junior Council Member Levi Roseman stated winter sports are continuing at the Brookville Area High School. Junior Council Member Levi Roseman stated last Thursday there was a combined band, orchestra, and choir concert at the high school. Junior Council Member Levi Roseman stated there was extensive participation by students in Victorian Christmas this year.
- B. **Mayor Richard Beck** – Mayor Richard Beck complimented the Brookville Police Department, the Brookville Volunteer Fire Company, the Water Department, and everyone who participated today in that traffic accident on interstate 80.
- C. **Member Clarinda R. Darr** – Member Clarinda R. Darr stated Light Up Brookville was a success. Member Clarinda R. Darr stated Santa is here, and thanked Public Works Director Dave Vallosio and his crew for putting the Christmas tree up on Main Street.
- D. **Member Dave Ferringer** – Member Dave Ferringer stated he has a lot to say, but he is afraid it will come out wrong. Member Dave Ferringer stated he is not here to attack anyone. Member Dave Ferringer stated he does not understand why they have not collectively as a Council talked more about different ways to cut expenditures, not just raise the taxes. Member Dave Ferringer stated he understands they stripped to bones on a lot of things, but

some things were overlooked totally including the Brookville Volunteer Fire Company. Member Dave Ferringier stated he is disappointed Council did not talk more about this and look into the expenditures.

- E. **Member Steve Hoak** – Member Steve Hoak thanked everyone who participated in Victorian Christmas and Light Up Brookville. Member Steve Hoak requested an executive session for personnel with no action expected.
- F. **Member Karen Allgeier** – Member Karen Allgeier stated she attended the Christmas concert at the high school, and it was absolutely superb. Member Karen Allgeier thanked Police Chief Jason Brown, Public Works Director Dave Vallosio, Fire Chief Steve Hoak, and everyone who responded to the egg situation on the interstate this morning. Member Karen Allgeier stated Victorian Christmas was a very big success, and Light Up Brookville was fantastic. Member Karen Allgeier thanked the Brookville Chamber of Commerce for the Wine Walk. Member Karen Allgeier wished everyone a Merry Christmas, and thanked Ron Pearsall for his comments.
- G. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz stated he was impressed with Police Chief Jason Brown's mathematical capabilities. President Pro-Tem Bill Kutz stated he appreciated everyone that helped deal with the accident. Police Chief Jason Brown thanked Sheetz for three gallons of coffee and three gallons of hot chocolate.
- H. **Vice-President Phil Hynes** – Vice-President Phil Hynes stated he wanted to share a Victorian Christmas story. Vice-President Phil Hynes stated he and his wife were at some of the festivities, and a lady in a U-Haul asked what the name of the town was. Vice-President Phil Hynes stated he told her it was Brookville, and she said she never saw a town like this that is so Victorian and like a postcard.
- I. **President John Blazosky** – President John Blazosky stated he had nothing to add, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Union Apartments** – Reporter Randy Bartley asked Zoning and Code Enforcement Officer Emerson Turnbull what the status is of the Union Apartments. Zoning and Code Enforcement Officer Emerson Turnbull stated he met with the heating repair people last week. Zoning and Code Enforcement Officer Emerson Turnbull stated they have some asbestos removal to do, and then they will fix the heating system. Zoning and Code Enforcement Officer Emerson Turnbull stated then they will get the people back in.
- B. **2nd Street Bridge** – Reporter John Pozza asked if the 2nd Street Bridge leads into Belgiumtown, and Manager Dana D. Shick stated it does. Reporter John Pozza asked if it was correct that they will be doing one lane at a time, and Manager Dana D. Shick stated that was correct.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:45 P.M. to discuss a personnel matter with no action expected. Executive Session ended at 8:15 P.M. with no action taken.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Bill Kutz. Motion carried 7-0 at 8:15 P.M.

Borough Manager