

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 1, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, October 1, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Steve Hoak
David Ferringier
William Kutz
James B. Sarvey

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Superintendent Bob Receski
Mayor Chip Wonderling
Police Chief Ken Dworek
Recorder Christine Gunning

VISITOR/MEDIA

John Pozza
Matt Triponey
Randy Bartlett
Clarinda Darr
Ann Sarvey
Zoe Cable
Ethan Davie
Jacob Cable
David Cable
Stephanie Cable

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (September 3rd & 17th)

Member Hoak moved to approve the minutes as presented; seconded by Member Kutz.
Motion carried 7-0.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. Member Hynes stated there was one addition:

A. Senate Engineering - \$670.00

Member Allgeier moved to approve the bills as amended; seconded by Member Kutz.
Motion carried 7-0.

PUBLIC COMMENT:

- 1. Nicole Cable – Brookville Civic Club** – Nicole Cable requested permission for the Brookville Civic Club to decorate parking meters with cornstalks on October 14th, to replace the cornstalks with greens on November 25th, to take the greens down on December 29th, and to close Pickering Street for the Annual Pumpkin Roll on November 2, 2013. Member Allgeier moved to give the Civic Club permission to put up cornstalks and take them down, and put up the greens and take them down, and the Pumpkin Roll; seconded by Member Sarvey.
Motion carried 7-0.

2. **Zoe Cable – Kids That Care** – Zoe Cable requested permission for Kids That Care to have a 5k Zombie Run for Relay For Life. Member Sarvey moved to give Kids That Care permission to have a 5K Zombie Run for Relay For Life; seconded by Member Hynes. Motion carried 7-0.
3. **Clarinda Darr – Ann Sarvey – Light Up Night** – Clarinda Darr asked Council's permission for Light Up Night. Member Hoak stated they are working on a permitting process. Clarinda Darr requested permission to bag meters from the Courthouse to Santa's house. Member Sarvey moved to approve Clarinda Darr's request for permission to bag meters from the Courthouse to Santa's house; seconded by Member Hynes. Motion carried 7-0. Member Ferringer moved to approve Ann Sarvey's request to close Pickering Street from the alley behind the Courthouse to Main Street for a tent; seconded by Member Kutz. Motion carried 7-0.

REPORTS:

Fire Chief – Tracy Zents reported September was a busy month with 33 calls. Tracy Zents reported there were three structure fires in the month of September. Tracy Zents stated the Brookville Volunteer Fire Department was approved for their state grants and that the amount is unknown. Member Hoak stated the grant should cover the cost of \$15,000.00 to replace 18 self-contained breathing apparatus bottles.

Police Chief – Police Chief Dworek stated the Police Department is shadowing two events this Sunday; the National Life Chain taking place from 2-3 p.m. and the Walk for Water, Food and for Life. Chief Dworek stated the Police Department is getting complaints that big pick up trucks are parking on the brick area of sidewalks. Chief Dworek stated the trucks park this way for safety reasons. Chief Dworek stated that big trucks need to park where they are able to parallel park to solve this problem.

Superintendent's Report -

Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Health Code Officer – Health Code Officer Emerson Turnbull stated there was nothing to report this month.

Code Enforcement -

Manager Gable stated that former Code Enforcement Officer Matt Hasselback issued six citations for various code violations last month.

Committee Reports

A. Public Safety Committee

1. **Schrecengost Investigation** – Member Hynes reported that the Public Works Committee found Code Enforcement Officer Matt Hasselback was in his rights for how he handled the situation with Charlie Schrecengost. Member Hynes stated the Public Works Committee will try to address the Schrecengost issue in a timely manner. Member Hoak moved to accept Code Enforcement Officer

Matt Hasselback's resignation; seconded by Member Hynes. Motion carried 7-0. Member Hynes moved to proceed to advertise for a Code Enforcement Officer for the Borough; seconded by Member Hoak. Motion carried 7-0.

B. Public Works Committee

1. **Jefferson/Jared Street Water Runoff Issue** – Member Kutz stated the Public Works Committee is working on the Jefferson/Jared Street water runoff issue. Member Kutz stated the Public Works Committee will have a recommendation at a future Borough Council meeting.
2. **Main Street Lighting Issue** – Member Kutz stated the Public Works Committee recommends fixing the lights on Main Street. Member Kutz stated they received a \$5,600.00 estimate from Caylor Electric to fix the lights. Member Ferringer moved to get the lights fixed at the estimated cost of \$5,600.00 - \$6,000.00; seconded by Member Allgeier. Motion carried 7-0.

C. Community Resources Committee

1. **Special Event Permits** – Member Hoak reported the Community Resources Committee is working on investigating fee schedules and making a form to help people who are applying for permits for special events. Member Hoak stated the Committee will present the form to Council when it is completed.

Borough Manager's Report

- A. **FEMA/PEMA Hazard Mitigation Grant Status** – Manager Gable stated the FEMA/PEMA Hazard Mitigation Grant was submitted.
- B. **Software & Associated Initiatives Update/Information** – Manager Gable stated a timeline for the transition to Freedom Systems will be discussed at a meeting on Friday.
- C. **Staff Vacancy** – Manager Gable stated Code Enforcement Officer Matt Hasselback submitted his resignation.
- D. **Executive Session** – Manager Gable requested an Executive Session at the end of the meeting to discuss personnel matters.

NEW BUSINESS:

- A. **Candidate for Chamber of Commerce Board of Directors** – Manager Gable stated the Chamber of Commerce would like Borough Council to nominate a candidate for their Board of Directors. Member Hynes moved to nominate Member Kutz to be put on the ballot; seconded by Member Sarvey. Motion carried 7-0.

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Wonderling** – Mayor Wonderling reminded everyone that Halloween is Thursday, October 31, 2013. The Halloween Parade is at 5:00 p.m. Trick-or-Treat follows the parade from 5:30-8:00 p.m.
- B. **Member Ferringer** – Member Ferringer stated everyone is invited to the Methodist Church for apple dumplings and ice cream Friday night in Hazen.

- C. **Member Hoak** – Member Hoak asked Council what they thought about having free parking in Brookville on Fridays during the Christmas season, from Black Friday to Christmas. After some discussion, Member Allgeier moved to approve free parking on Fridays starting on Black Friday and going through New Years; seconded by Member Hoak; motion opposed by Member Ferringier. Motion carried 6-1.
- D. **Member Kutz** – Member Kutz requested an Executive Session.
- E. **Member Hynes** –
1. **2014 Budget** – Member Hynes stated the 2014 Budget process is beginning. Member Hynes asked the department heads to get their preliminary budget proposals together so they can schedule meetings within the next month to get a preliminary budget together in November 2013.
 2. **PSAB Leadership Conference** – Member Hynes stated he plans to attend the PSAB Leadership Conference October 19th and 20th and he invited other Council Members to attend.
 3. **Brookville YMCA –Marathon** – Member Hynes stated the Brookville YMCA and the Redbank Valley Trail Association are sponsoring a 5K, 10K and half marathon on October 19th in Summerville with the proceeds benefitting the Brookville YMCA and a fund to go to the Brookville Spurs.

EXECUTIVE SESSION:

Council entered an executive session at 7:49 p.m. to discuss personnel matters. Council came out of executive session at 8:39 p.m. with the following action taken.

1. **Water Issue – Jared Street** - Member Allgeier moved to accept the proposal of Jefferson Paving to fix the water issue on Jared Street not to exceed \$2,000.00; seconded by Member Hoak. Motion carried 7-0.
2. **Advertise Job Vacancy** – Member Hynes moved to advertise for Police Chief both within house and opening it up to general applications; seconded by Member Allgeier, opposed by Members Ferringier and Kutz, no vote from President Blazosky. Motion carried 4-2.

CALL FOR ADJOURNMENT:

Council Member Allgeier moved to adjourn; seconded by Council Member Hoak. Motion carried 7-0 at 8:42 p.m.

Borough Manager

