

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 4, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, October 4, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Bill Kutz
Karen Allgeier
Steve Hoak
Dave Ferringer
Clarinda R. Darr
Levi Roseman

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Fire Chief Steve Hoak
Public Works Director -
Dave Vallosio
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Matt Triponey
Randy Bartley
Scott Shindledecker
John Pozza
Sandy Snyder
Verlie Osborne
Katie Fitzgerald
(see attached list)

CALL TO ORDER:

Vice-President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag. Vice-President Phil Hynes stated President John Blazosky was called to Tennessee to run a power plant, so he is filling in in his absence.

CORRECTIONS/APPROVAL OF MINUTES (September 20, 2016):

Member Karen Allgeier moved to approve the minutes of the September 20th meeting as submitted; seconded by Member Steve Hoak. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier moved to approve the bills as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.
- B. Fund Level Financial Statements** – Vice-President Phil Hynes stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Manager Dana D. Shick or himself.

SWEARING IN JUNIOR COUNCIL MEMBER:

Mayor Richard Beck swore in Brookville resident and Brookville High School Senior Levi Roseman as a Brookville Borough Junior Council Member. Mayor Beck stated as a Junior Council Member Levi Roseman is not able to vote on any issues or attend any executive sessions.

PUBLIC COMMENT:

- A. Ruthanne Barbazzeni – Junior Council Member Alternate** – Ruthanne Barbazzeni stated she is the Principal of Student Services for grades kindergarten

through twelve at the Brookville Area School District. Principal Ruthanne Barbazzeni stated the Alternate Junior Council Member is Dalynn Park. Principal Barbazzeni stated Dalynn Park is an eleventh grade student at Brookville Area High School. Principal Barbazzeni stated she is the daughter of Scott and Christa Park. Principal Barbazzeni stated Dalynn Park is actively involved in our school, and is a member of the German Club, National Honor Society, Class Officer of 2018, and a member of the band and choir. Principal Barbazzeni stated Dalynn Park also takes stats for football and wrestling. Principal Barbazzeni stated, in addition to that, Dalynn Park represents our school district with a lot of character and support with regards to supporting other students, and being actively involved with all the activities that go on in school. Principal Barbazzeni stated Levi Park is an outstanding student in our district and she is very proud that he has taken the position of Junior Council Member.

- B. **Katie Fitzgerald – Katie's Kuts** – Katie Fitzgerald, the owner of Katie's Kuts at 156 Main Street in Brookville, stated she has lived in Brookville all of her life. Katie Fitzgerald stated she worked in Clarion for the past ten years, and she will not miss the commute. Katie Fitzgerald stated haircuts cost ten dollars, and they are just eight dollars for people age 65 or older. Katie Fitzgerald stated her business accepts cash, credit cards, or checks for payment. Katie Fitzgerald stated she remodeled her shop, and decorated today. Katie Fitzgerald stated Katie's Kuts is closed on Mondays, but open Tuesdays and Thursdays from ten to seven, Wednesdays and Fridays from eight to four, and Saturdays from nine to one.
- C. **Verlie Osborne – Requesting No Parking in Front of the New Town Square** – Brookville resident Verlie Osborne stated she would like to ask Council to consider having no parking in front of the beautiful new park on Main Street. Verlie Osborne stated she does not think the money made from parking would be worth covering up the new park. Manager Dana D. Shick stated in H.B.I.'s original design for the park, there were ten parking spaces; nine regulars proposed, and one handicapped proposed. Manager Dana D. Shick stated this would require the Borough to purchase the parking meters, and paint the lines. Manager Dana D. Shick stated H.B.I. or the contractor should be installing the parking meters. Manager Dana D. Shick stated the park is now theoretically complete. Manager Dana D. Shick stated the holes were drilled in the sidewalk, however they are not deep enough to secure the parking meters. Manager Dana D. Shick stated either the bricks would have to be removed so they could be put down deeper and installed, or we would have to have them come back and drill deeper to put those in. Manager Dana D. Shick stated the cost for just the ten double parking meters themselves is approximately \$3,200.00. Solicitor Jim Dennison asked about the old meters. Public Works Director Dave Vallosio stated we have three old single meters. Manager Dana D. Shick stated it would be better if we put in doubles. Police Chief Jason Brown stated we were looking at increasing compliance with the meters, and got a quote of \$26,000.00 for 213 meters for the entire Borough. After some discussion, Public Works Director Dave Vallosio stated there were only three single meters when the gas station was there. Member Clarinda R. Darr asked how much money the meters being discussed would bring to the Borough. Police Chief Jason Brown stated it would

be nominal with how the rates are. Member Steve Hoak stated the Borough would make eighty dollars per day if the meters are occupied every day. Vice-President Phil Hynes suggested the Street Committee or just Council in general look at it, research it, and think about it. Member Steve Hoak stated we should coordinate with H.B.I. to cap the holes. Manager Dana D. Shick stated she will contact H.B.I. Vice-President Phil Hynes tabled this topic until the next meeting, and asked Council to please review the situation.

REPORTS:

Chief of Police –

- A. Statistics for September** – Police Chief Jason Brown stated the officers at the Brookville Police Department had 1,028 work hours. Police Chief Jason Brown stated they responded to 1,591 calls for service, wrote 81 complaints, made 93 traffic contacts, filed 50 misdemeanor charges, and 30 summary charges.
- B. Meeting with Punxsutawney Mayor and Police Chief** – Police Chief Jason Brown stated he and Mayor Richard Beck yesterday had the pleasure to meet with Punxsutawney's Mayor Alexander and their new Police Chief Matt Conrad. Police Chief Jason Brown stated they discussed numerous topics that can potentially benefit both departments in the near future, such as training and coordination of resources.
- C. Walk to School Event** – Police Chief Jason Brown stated tomorrow the Brookville Police Department will be assisting and participating with the Brookville Area School District in the 'Walk to School' event. Police Chief Jason Brown stated it will originate at the YMCA, and the kids will walk to Hickory Grove and Northside respectively starting at 7:45 A.M. Police Chief Jason Brown asked people coming through town at that time to drive with caution.

Fire Chief – Fire Chief Steve Hoak read his written report. (Attached)

Director of Public Works – Public Works Director Dave Vallosio stated the kiosk has been installed on Depot Street. Public Works Director Dave Vallosio stated his crew completed the stormwater work at the old food pantry. Public Works Director Dave Vallosio stated his crew started the stormwater work on Elm Drive today. Public Works Director Dave Vallosio stated all work orders are current.

Zoning/Code/Health Officer – No Report

Committee Reports

A. Finance Committee

- 1. Budget Adjustment/Money Transfer** – Finance Committee Chairman Phil Hynes stated we need to transfer money from the Flood Plain Control line item into the Stormwater line item in the amount of \$25,000.00 to cover stormwater expenses we have been incurring. Member Steve Hoak moved to make that transfer as presented; seconded by Member Karen Allgeier. Motion carried 6-0. Finance Committee Chairman Phil Hynes stated when the 2016 budget was approved, we authorized the transfer of

\$300,000.00 from the Capital Projects Fund to the General Fund. Finance Committee Chairman Phil Hynes stated all money transfers, regardless of being in the budget or not, need to be formally approved by Council in a separate motion. Member Karen Allgeier moved to transfer \$300,000.00 from the Capital Projects Fund to the General Fund; seconded by Member Dave Ferringer. Motion carried 6-0.

B. Parks Committee

1. **Basketball Courts and Tennis Courts at Memorial Park** – Parks Committee Chair Karen Allgeier stated with regard to the basketball courts and tennis courts at Memorial Park, we had at one point a tentative agreement, and now something new has come up. Parks Committee Chair Karen Allgeier stated we are still ongoing in negotiations with the private donor to move forward on developing that area of the park, and refurbishing the tennis courts at Memorial Park. Parks Committee Chair Karen Allgeier stated they will hopefully have a motion coming forward for Council at the next meeting.

Solicitor – No Report

Borough Manager

- A. **Special Event Permit – Light Up Brookville** – Manager Dana D. Shick stated there is a Special Event Permit for Light Up Brookville taking place on Friday, November 25th. Manager Dana D. Shick stated all parties have signed off except for Council. Member Karen Allgeier moved to approve the Special Event Permit for Light Up Brookville; seconded by Member Clarinda R. Darr. Motion carried 6-0.
- B. **Rain Barrel Workshop Update** – Manager Dana D. Shick stated fifteen people attended the Rain Barrel Workshop that was held at the Borough Complex on Thursday, September 29th at 7:00 P.M. Manager Dana D. Shick stated the Rain Barrel Workshop was made possible thanks to a Department of Environmental Protection (DEP) Environmental Grant.
- C. **Shade Tree Commission Update** – Manager Dana D. Shick stated she had an update on the Shade Tree Commission. Manager Dana D. Shick stated Member Clarinda R. Darr is now Chair of the Shade Tree Commission which also includes Rick Park and Cindy Turnbull. Manager Dana D. Shick stated forms are on the website and are also available in the front office. Manager Dana D. Shick stated the office passes the completed forms along to the Shade Tree Commission.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Levi Roseman** – Junior Council Member Levi Roseman thanked Council for welcoming him, and stated it is good to be

back. Junior Council Member Levi Roeseman stated as a Junior Council Person, he hopes we can use this role in creative ways to utilize the resources we have in our student community. Junior Council Member Levi Roseman stated at the school, a lot of the fall sports are going on. Junior Council Member Levi Roseman stated practices have been going on for this year's musical, 'Seusical the Musical' to be held in November. Junior Council Member Levi Roseman stated Homecoming festivities took place last week, and he thanked the teachers that worked hard on them.

- B. **Mayor Richard Beck** – Mayor Richard Beck congratulated and welcomed the two new Junior Council Members.
- C. **Member Clarinda R. Darr** – Member Clarinda R. Darr welcomed Junior Council Member Levi Roseman back, congratulated Alternate Junior Council Member Dalynn Park, and thanked their parents for coming and supporting them. Member Clarinda R. Darr welcomed Katie's Kuts. Member Clarinda R. Darr thanked Council and everyone who helped make Light Up Brookville a reality, and stated this year we are adding fireworks. Member Clarinda R. Darr stated she was proud to announce the \$15,000.00 needed for the Master Site Development Plan has been reached as of 5:25 P.M. today.
- D. **Member Dave Ferringer** – Member Dave Ferringer welcomed the new and returning Junior Council Members.
- E. **Member Steve Hoak** – Member Steve Hoak welcomed Levi Roseman and Dalynn Park as Junior Members of Council. Member Steve Hoak thanked Member Clarinda R. Darr. Member Steve Hoak stated, as you can see, it takes people working in this community to make things happen, and it is fantastic that that goal was reached. Member Steve Hoak stated the park on Main Street is beautiful, and that was done by people working with other organizations to make things happen in this town. Member Steve Hoak stated Brookville is great because of all those organizations and the volunteers that this community has, and that is the real backbone of Brookville.
- F. **Member Karen Allgeier** – Member Karen Allgeier congratulated Levi Roseman and Dalynn Park on being Junior Council Members. Member Karen Allgeier thanked Katie Fitzgerald for assuming an existing business so we do not have another vacant store front. Member Karen Allgeier stated she appreciated Mrs. Osborne's comments on the park. Member Karen Allgeier stated the park is beautiful, and I am sure everyone will take that into consideration before we meet again on the 18th. Member Karen Allgeier thanked Member Clarinda R. Darr for making sure we have another one, and one in line, with your Junior Council Person Program. Member Karen Allgeier stated she cannot wait for fireworks on Light Up Night. Member Karen Allgeier thanked Fire Chief Steve Hoak, the Brookville Volunteer Fire Company, Police Chief Jason Brown, and all of his officers for everything they do.
- G. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz welcomed Junior Council Member Levi Roseman back, and stated that Alternate Junior Council Member Dalynn Park's resume is impressive. President Pro-Tem Bill Kutz stated he hopes Katie's Kuts makes a million dollars.

- H. Vice-President Phil Hynes** – Vice-President Phil Hynes thanked everyone for coming, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. Randy Bartley – Capital Projects** – Reporter Randy Bartley asked, you moved \$300,000.00 from the Capital Reserve Fund into the General Fund, does that mean a project will not be completed? Vice-President Phil Hynes stated we had no capital projects scheduled. Manager Dana D. Shick stated the money was moved previously throughout the years by a previous manager, and the funds were not necessarily publicly approved to be moved into the Capital Reserve Fund, so we are just putting that money back where it belongs.
- B. John Pozza – Pickering Street** – Reporter John Pozza asked now that the drainwork is done on Pickering Street, will it be paved? Manager Dana D. Shick stated Pickering Street is a state road and it will be paved next year.
- C. Matt Triponey – Dedication for Town Square** – Reporter Matt Triponey asked if the date was set for the Dedication for Town Square. Member Steve Hoak stated we do not know when the Dedication for Town Square will be yet.
- D. John Pozza – Tour de Brookville/Vice-President Phil Hynes – Poker Run** – Reporter John Pozza stated Tour de Brookville starts at the Trail Head on Saturday at 9:00 A.M. Reporter John Pozza stated registration is required. Reporter John Pozza stated anyone who is interested can just show up at the Trail Head with their bike and a helmet. Vice President Phil Hynes stated the Brookville Chamber of Commerce is having a Poker Run on Depot Street on Sunday. Vice-President Phil Hynes stated the Chamber and Matson Insurance are sponsoring it, and they already have 76 pre-registered riders.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Dave Ferringier.
Motion carried 6-0 at 7:41 P.M.

Borough Manager

