

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, August 16, 2016 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, August 16, 2016 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Bill Kutz  
Karen Allgeier  
Steve Hoak  
Dave Ferringer  
Clarinda R. Darr

**STAFF**

Fire Chief Steve Hoak  
Public Works Director -  
Dave Vallosio  
Zoning/Code/Health Officer -  
Emerson Turnbull  
Solicitor Jim Dennison  
Recorder Christine Gunning

**VISITOR/MEDIA**

Matt Triponey  
Randy Bartley

**CALL TO ORDER:**

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (August 2, 2016):**

Member Dave Ferringer moved to approve the minutes of the August 2<sup>nd</sup> meeting as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier asked if the Hager Paving bill was for regular paving or the supplemental paving. Public Works Director Dave Vallosio stated it was for the supplemental paving. Member Karen Allgeier asked if it was all finished, and Public Works Director Dave Vallosio said yes. Member Dave Ferringer moved to approve the bills as submitted; seconded by Member Karen Allgeier. Motion carried 7-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Vice-President Phil Hynes.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police** – President John Blazosky stated Police Chief Jason Brown is stuck in traffic on I-80 as of half an hour ago, and he is sorry he is unable to attend tonight's meeting.

**Fire Chief** – Brookville Volunteer Fire Company Fire Chief Steve Hoak stated he will have a full report in September.

**Director of Public Works** – Public Works Director Dave Vallosio stated since we paved Sylvania Street, he talked with Chad Weaver and the Board from the little league field, and they said it will be alright if we wait until next spring to place the speed bumps on Sylvania Street. Public Works Director Dave Vallosio stated the mowing of flood control is about eighty percent done. Public Works Director Dave Vallosio reported all work orders are current. Public Works Director Dave Vallosio stated his crew has been clearing right of ways and trimming out signs. Public Works Director Dave Vallosio reported the North Fork Science Center has been hit again. Public Works Director Dave Vallosio stated vandals broke in some more windows. Public Works Director Dave Vallosio stated his crew boarded up those windows and all the remaining windows so everything is boarded up.

**Zoning/Code/Health Officer** – Zoning and Code Enforcement Officer Emerson Turnbull reported he rewrote a letter, wrote two other letters and made two calls, and handled two building permits. Zoning and Code Enforcement Officer Emerson Turnbull stated he made a code review, site visit, and two calls on fences, made multiple zoning calls, and did a permit review for the new bake shop. Zoning and Code Enforcement Officer Emerson Turnbull stated he handled multiple calls and a site visit on Madison Avenue regarding trash, and also made a site visit and had a meeting with that property owner regarding the grass. Member Clarinda R. Darr asked if the bake shop will open soon, and Zoning and Code Enforcement Officer Emerson Turnbull stated it should open in September.

## **Committee Reports**

### **A. Public Safety Committee**

1. **Update on Parking Ordinance** – Public Safety Committee Chairman Steve Hoak stated he has an update on the Parking Ordinance. Public Safety Committee Chairman Steve Hoak stated Solicitor Jim Dennison has drafted a final draft of the Parking Ordinance. Public Safety Committee Chairman Steve Hoak stated he would like to have that distributed to the rest of Council to read, so hopefully it can be approved to advertise it at the next meeting, and hopefully be adopted in September.
2. **Parking behind Sheetz** - Member Dave Ferringer stated he was not sure who to address this to, but he noticed at Bob's Subs that people are parking behind Sheetz. Member Dave Ferringer stated there is a definite hazard behind Sheetz. Zoning and Code Enforcement Officer Emerson Turnbull stated he would get the blueprint out and see if it lists parking back there. Solicitor Jim Dennison stated that is pretty much a private problem, not a Borough problem.

### **B. Community Resources Committee**

1. **Update on Preservation Pennsylvania** – Community Resources Committee Chair Clarinda R. Darr stated she had an update on Preservation Pennsylvania. Community Resources Committee Chair Clarinda R. Darr stated Miss Erin Hammerstedt will be here tomorrow morning. Community Resources Committee Chair Clarinda R. Darr stated

Mr. David Taylor is unable to attend, but Mr. Ken Burkett will step in and accompany Miss Hammerstedt and walk the full length of Main Street. Community Resources Committee Chair Clarinda R. Darr stated they will make a quick stop at the Historical Society and a quick stop at the Marlin Opera House. There will be a small group with two or three officers of H.B.I., and two or three Council representatives. Community Resources Committee Chair Clarinda R. Darr stated if any other Council Members would like to attend, we are meeting at a quarter till ten at the Hoak Insurance Office. Community Resources Committee Chair Clarinda R. Darr stated this is mainly an information gathering session, and Erin Hammerstedt will return with her recommendations. Community Resources Committee Chair Clarinda R. Darr stated there is no cost to the Borough.

**C. Finance Committee**

1. **Budget Transfer** - Finance Committee Chairman Phil Hynes stated the Finance Committee has a housekeeping item to take care of, and he has not discussed this with the other Finance Committee members. Finance Committee Chairman Phil Hynes stated we need to transfer \$77,990.00 from the General Fund into Liquid Fuels. Finance Committee Chairman Phil Hynes stated this was actually part of the general budget when we passed it, but the auditors need Council to vote specifically on this transfer. Finance Committee Chairman Phil Hynes moved to transfer \$77,990.00 from the General Fund to Liquid Fuels; seconded by Member Karen Allgeier. Motion carried 7-0.

**Solicitor – No Report**

**Borough Manager** – President John Blazosky stated Manager Dana D. Shick could not be here because she is attending a meeting for us. President John Blazosky stated he will read Manager Dana D. Shick's report.

- A. **Freedom Systems Year End Processing** – President John Blazosky stated Manager Dana D. Shick is requesting Council approval for Freedom Systems Year End Processing in the amount of \$797.50. President John Blazosky stated we have purchased this each year since we have acquired Freedom. President John Blazosky stated they assist with taxes, W-2's, closing the general ledger, and opening the next year's budget. President John Blazosky stated this is a split expense with the Brookville Municipal Authority and \$797.50 is the Borough's half, with the entire cost being \$1,595.00. Member Karen Allgeier moved to approve Manager Dana D. Shick's request for Freedom Systems Year End Processing; seconded by Vice-President Phil Hynes. Motion carried 7-0.
- B. **Special Event Permit/Boy Scout Fly Fishing Merit Badge Seminar** – President John Blazosky stated Manager Dana D. Shick is requesting that Council approve a Special Event Permit for the Boy Scout Fly Fishing Merit Badge Seminar to be held September 23<sup>rd</sup> through the 25<sup>th</sup> at Walter Dick Park. President John Blazosky stated all other officials have signed off on this

permit. Member Karen Allgeier moved to approve the Special Event Permit for the Boy Scout Fly Fishing Merit Badge Seminar scheduled for September 23<sup>rd</sup> through the 25<sup>th</sup> at Walter Dick Park; seconded by Member Steve Hoak. Motion carried 7-0.

- C. **Annual Picnic** – President John Blazosky stated Manager Dana D. Shick would like to invite Council and remind the employees that our annual Employee Picnic will be held on Friday, August 26<sup>th</sup> at Noon in the Borough Complex Courtyard, and she hopes you all can attend.

#### **UNFINISHED BUSINESS:**

- A. **Lift Burn Ban** – Public Safety Committee Chairman Steve Hoak stated the county lifted their burn ban on Monday, and he is requesting that Council moves to lift our burn ban as well tonight. Member Karen Allgeier moved to lift the Borough's Burn Ban; seconded by Member Dave Ferringier. Motion carried 7-0.

#### **NEW BUSINESS: None**

#### **ELECTED OFFICIAL COMMENTS:**

- A. **Member Clarinda R. Darr** – Member Clarinda R. Darr stated September 3<sup>rd</sup> there is an antique firearm and Indian artifact show at the fairgrounds sponsored by our History Center. Member Clarinda R. Darr stated this coming Friday there is a noted geologist coming who will speak on the creation of the rock formation that has been so vital and key to Scripture Rocks. Member Clarinda R. Darr stated this will take place at 7:00 P.M. at the Heritage House, and it is free. Member Clarinda R. Darr stated she would like to thank Council for allowing her to attend the Department of Environmental Protection's (DEP) stormwater class last Thursday. Member Clarinda R. Darr stated she went there with Manager Dana D. Shick, and it was an interesting eight hour session. Member Clarinda R. Darr stated the projected coverage for the entire Commonwealth is to be permitting by 2020, and we are not in MS4 at this current date.
- B. **Member Steve Hoak** – Member Steve Hoak requested three Executive Sessions for real estate, legal, and personnel matters with no action expected.
- C. **Member Karen Allgeier** – Member Karen Allgeier thanked the Redbank Valley Trail Association for their wonderful breakfast on Saturday at the Opera House, followed by a ribbon cutting at the Brookville spur of the trail. Member Karen Allgeier congratulated Vice-President Phil Hynes on that, and stated she hopes everyone can attend the employee picnic.
- D. **Vice-President Phil Hynes** – Vice-President Phil Hynes stated he would like to follow up on Member Karen Allgeier's comments on the trail dedication. Vice-President Phil Hynes stated there were sixty two tickets and they completely sold out. Vice-President Phil Hynes stated there was a harp player and a dulcimer player there for entertainment. Vice-President Phil Hynes stated the food was excellent, and it was a very good event.

- E. **President John Blazosky** – President John Blazosky stated the trail dedication was very nice, and asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

- A. **Matt Triponey** – Reporter Matt Triponey asked what organization does Erin Hammerstedt represent. Member Clarinda R. Darr stated Erin Hammerstedt is an employee of Preservation Pennsylvania.

**EXECUTIVE SESSION:**

At 7:15 P.M. Council entered three consecutive Executive Sessions for real estate, legal, and personnel matters with no action expected. These Executive Sessions ended at 8:03 P.M with no action taken.

**ADJOURNMENT:**

Member Dave Ferringier moved to adjourn; seconded by Member Karen Allgeier. Motion carried 7-0 at 8:03 P.M.

---

Borough Manager