

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, August 2, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, August 2, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Dave Ferringer
Clarinda R. Darr

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Public Works Director
Dave Vallosio
Zoning/Code/Health Officer -
Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Matt Triponey
Randy Bartley
Scott Shindledecker
Melissa Burkett
Don Pangallo

CALL TO ORDER:

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (July 19, 2016):

President Pro-Tem Bill Kutz moved to approve the minutes of the July 19th meeting as submitted; seconded by Member Dave Ferringer. Motion carried 5-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Dave Ferringer asked what the bill for John Curtiss Design was for. Manager Dana D. Shick stated that bill was for the slide for Longview Park. Vice-President Phil Hynes moved to approve the bills as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 5-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Vice-President Phil Hynes or Manager Dana D. Shick.

PUBLIC COMMENT: President John Blazosky stated Jonathan Hoak and Rick Cook who were on the agenda to speak were not present.

REPORTS:

Chief of Police

- A. Statistics for July** – Police Chief Jason Brown reported the statistics for the Brookville Police Department for the month of July included 1620 calls for service. Police Chief Jason Brown reported there were 73 complaints written,

119 traffic contacts, 3 felony arrests, 18 misdemeanor arrests, and 33 summary charges.

B. Police Car – Police Chief Jason Brown stated he received prices from three Costars dealers regarding a police vehicle. Police Chief Jason Brown stated the lowest bid was from Tri-Star Motors for \$27,205.00, and they also offer a lease to own program through FNB. Police Chief Jason Brown stated FNB offers a three or four year program, and each program involves a one-time fee of four hundred dollars. Police Chief Jason Brown stated the Borough would make four equal yearly payments, and there is no pre-payment penalty in either plan if two payments are made. Police Chief Jason Brown stated the three year plan has payments of \$9,368.76, and the four year plan has payments of \$7,141.05. Police Chief Jason Brown stated the change-over of the equipment would be done by Team Force in Johnstown. Police Chief Jason Brown stated the cost of the change-over would be approximately \$6,200.00. Police Chief Jason Brown stated he received a phone call today from an organization in the Borough that asked to remain nameless, that offered to buy the vehicle for us, and they asked to meet with him later this week to discuss it. Police Chief Jason Brown stated this organization would not be able to afford the change-over of the equipment, so the Borough would have to pay the \$6,200.00 if we go that route. President John Blazosky stated that was great news, and asked Police Chief Jason Brown to keep Council posted on that. President Pro-Tem Bill Kutz asked what 119 traffic contacts means. Police Chief Jason Brown stated those are traffic stops including warnings and violations.

C. Administrative Assistant – Police Chief Jason Brown introduced Melissa Burkett, the Police Department's new Administrative Assistant, and Council Members welcomed her.

Director of Public Works – Public Works Director Dave Vallosio stated the new replacement slide has been installed at Longview Park. Public Works Director Dave Vallosio reported the second round of paving has been completed in the Borough, and all work orders are current.

Zoning/Code/Health Officer – No Report

Committee Reports

A. Finance Committee

- 1. Budget Adjustments** – Finance Committee Chairman Phil Hynes stated there are some budget transfers that the Finance Committee needs to recommend. Finance Committee Chairman Phil Hynes stated this actually has not gone to the committee, so he will need a second on the motion. Finance Committee Chairman Phil Hynes stated we are basically just moving money around to pay bills. Finance Committee Chairman Phil Hynes moved to transfer \$3,000.00 from 'Legal – Ordinance Codification' to 'Professional Services', \$2,000.00 from 'Legal – Ordinance Codification' to 'Legal Advertising Costs', \$36.00 from 'Continuing Education' to 'Conventions', and \$1,000.00 from 'Travel Expense/Mileage'

Reimbursement' to 'Conventions'; seconded by Member Clarinda R. Darr.
Motion carried 5-0.

Solicitor

- A. **Current Projects** - Solicitor Jim Dennison stated he is currently working with Health, Zoning, and Code Enforcement Officer Emerson Turnbull on a few things, and he is working on the Parking Ordinance with the Public Safety Committee.

Borough Manager

- A. **Roundtable Discussion with the Department of Community and Economic Development (DCED) – August 16th** – Manager Dana D. Shick stated the Borough received an email from Representative Cris Dush's office stating that he has put together along with the Department of Community and Economic Development (DCED) a roundtable discussion due to be held August 16th at 6:00 P.M. in Oliver Township. Manager Dana D. Shick stated we received a follow-up email personally requesting the Borough's presence as well as the Municipal Authority's, and she would like to discuss whether she attends this meeting on her own and misses the Council meeting, or whether we cancel the Council meeting and have numerous attendees attend. President John Blazosky stated he feels confident Manager Dana D. Shick can represent them. Manager Dana D. Shick asked if Council wanted to cancel their meeting on August 16th or not. President John Blazosky stated we do not want to cancel the Borough Council meeting. President Pro-Tem Bill Kutz moved to allow Manager Dana D. Shick to attend the roundtable discussion on August 16th at 6:00 P.M. in Oliver Township; seconded by Vice-President Phil Hynes. Motion carried 5-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Block Road Off to the Abandoned Travellodge** – President John Blazosky stated he asked Manager Dana D. Shick to ask the owner of the abandoned Travellodge if the Borough can block the road off to it to help keep people from causing mischief there. Police Chief Jason Brown stated the problem is most people are coming on foot through the woods behind the building. President John Blazosky asked if blocking the road off would be worth doing. Police Chief Jason Brown stated it would definitely help, but it will not eliminate the problem. President John Blazosky asked Public Works Director Dave Vallosio if he could block the road. Police Chief Jason Brown suggested using two four-by-four posts and some hinges. Public Works Director Dave Vallosio stated his crew could do something like that. President John Blazosky asked that all Council Members in favor of doing this say 'aye'. This motion was carried unanimously 5-0. President John Blazosky asked Public Works Director Dave Vallosio to take care of this after Manager Dana D. Shick contacts the owner.

ELECTED OFFICIAL COMMENTS:

- A. Member Clarinda R. Darr** – Member Clarinda R. Darr welcomed Mrs. Melissa Burkett. Member Clarinda R. Darr stated she had a Preservation Pennsylvania update. Member Clarinda R. Darr stated Erin Hammerstedt will be meeting in the morning on August 17th. Member Clarinda R. Darr stated she does not have much of a timeline except that Brookville would be morning, and the other area would be afternoon.
- B. Member Dave Ferringer** – Member Dave Ferringer welcomed Melissa Burkett as the new Administrative Assistant at the Brookville Police Department.
- C. President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz asked if Pine Creek Township Volunteer Fire Department Chief Don Pangallo would make it clear what happened at Jefferson Manor. Don Pangallo stated last Friday he was out of town, and the Pine Creek Township Volunteer Fire Department was dispatched to a fire alarm at Jefferson Manor. Don Pangallo stated they found smoke in the elevator shaft at about 10 till 2 o'clock in the afternoon. Don Pangallo stated by the time the call was over, Brookville was able to provide us with two trucks and eight guys. Don Pangallo stated we were fortunate to have them help us. Don Pangallo thanked the guys from Brookville for coming out and working with them. President Pro-Tem Bill Kutz thanked Pine Creek Township Volunteer Fire Department Chief Don Pangallo for coming to the meeting.
- D. Vice-President Phil Hynes** – Vice-President Phil Hynes welcomed Melissa Burkett and stated he hopes everyone is staying cool in the heat.
- E. President John Blazosky** – President John Blazosky welcomed Melissa Burkett as the new Administrative Assistant at the Brookville Police Department, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. Randy Bartley/Former Days Inn Property Owner** – Reporter Randy Bartley asked who owns the abandoned Travellodge building. Manager Dana D. Shick stated Mr. Gary Batell owns it.

ADJOURNMENT:

Member Dave Ferringer moved to adjourn; seconded by President Pro-Tem Bill Kutz. Motion carried 5-0 at 7:19 P.M.

Borough Manager

