

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, September 17, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, September 17, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Karen Allgeier
William Kutz
Steve Hoak
David Ferring
James Sarvey

STAFF

Manager Charles Gable
Superintendent Bob Receski
Solicitor Jim Dennison
Mayor Chip Wonderling
Code Enforcement Officer -
Matt Hasselback
Health Code Officer – Emerson Turnbull
Recorder – Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matthew Triponey
Amy Harper
Ron King
Clarinda Darr

CALL TO ORDER:

Vice President Hynes called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. Member Ferring moved to approve the bills as presented; seconded by Member Kutz. Motion carried 6-0.

PUBLIC COMMENT:

1. **Clarinda Darr – Light Up Night** – Clarinda Darr from the Light Up Night Committee requested permission to close Main Street at Barnett Street through Pickering Street at 6 p.m. on Friday, November 29th for Light Up Night activities. Member Allgeier moved to allow them to start bagging meters at 5:30 p.m. and they will acquire all the necessary permits and permissions for a parade after that where they will have Barnett Street to Pickering Street closed and Pickering between Main Street and Jefferson Street will be closed for the big tent that they have the activities in; seconded by Member Kutz. Motion carried 6-0. Ms. Darr asked who she should contact regarding other permits that are required. Member Hynes suggested they create a committee to figure out the permitting process. Member Hoak stated he didn't feel comfortable voting on a motion when we don't know what the permitting processes are. Superintendent Receski told Ms. Darr to call Frankie Mowser at 724-357-8143. Superintendent Receski stated Frankie Mowser takes care of all permitting and permits for the Borough and the Authority that we need for drilling and cutting and so forth. Member Allgeier amended her motion to include just the times noted; seconded by Member Kutz. The amended motion carried 6-0. Member Hynes asked Member Allgeier who is

also in the Public Relations Committee to help Clarinda Darr and Ann Sarvey with what needs to be done.

REPORTS:

Fire Chief –

No Report

Police Chief- Mayor Wonderling stated Chief Dworek is not present tonight because he is not feeling well.

Superintendent's Report -

Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them. Member Hoak stated he has had complaints of parking and signage issues on Jefferson Street. Member Kutz asked Member Hoak to meet with the Street Committee regarding this.

Health Code Officer –

No Report

Code Enforcement –

Code Enforcement Officer Matt Hasselback stated he will have a full report next month as usual.

Committee Reports –

- A. **Public Safety Committee – Schrecengost Investigation** – Member Hynes stated he will have a full report at the next Borough Council meeting on October 1, 2013.

Borough Manager's Report

- A. **Correspondence** - None
- B. **FEMA/PEMA Hazard Mitigation Grant Status** – Manager Gable reported that he needs to finish a cost/benefit analysis with Member Hoak and Tracy Zents. Manager Gable stated the generator would cost around \$35,000 to \$45,000 including installation. Manager Gable stated the Borough would be responsible for 25% of the cost. Manager Gable reported September 27, 2013 is the deadline to submit the application for this grant. Member Hynes stated they haven't started working on next years budget, and he isn't sure if this kind of money is available. Member Kutz and Member Ferringer wondered if the police could rent a generator in the event of an emergency. Member Allgeier moved to allow Manager Gable to apply for this grant and have it submitted by the due date; seconded by Member Hoak. Motion carried 6-0.
- C. **Software & Associated Initiatives Update** – Manager Gable stated Council approved the expenditures for the first half of the software package tonight, so he will sign those contracts and get this project underway.
- D. **Executive Session** – Manager Gable requested an executive session to discuss personnel issues.

UNFINISHED BUSINESS:

- A. Pennsylvania Compensation Rating Bureau** – Manager Gable stated St. Marys Insurance suggested we separate the Borough's workers compensation from the fire company's workers compensation. Member Hoak stated the reason the fire company was dropped from their insurance carrier for workers compensation was because of the new cancer act. Member Hoak stated they are expecting a large amount of losses with that. Member Hoak stated the reason for separating the Borough's workers compensation from the fire company's workers compensation is so the Borough's workers compensation doesn't reflect that rate increase. Member Allgeier moved to accept the determination of our insurance company and the Pennsylvania Compensation Rating Bureau wherein the workers compensation insurance for the fire company will be held separately from that of the rest of the Borough; seconded by Member Kutz. Motion carried 6-0.

NEW BUSINESS:

- A. Minimum Municipal Obligation (MMO) for Fiscal Year 2014** – Manager Gable stated Brookville Borough's Minimum Municipal Obligation (MMO) for the Brookville Borough pension plan is \$61,497.00 for fiscal year 2014.
- B. Resolution 492-13** – Superintendent Receski stated the Borough has a Winter Maintenance Agreement with the State which included Valley Street and Richards Street. Superintendent Receski reported that the State wanted to remove both of those streets from our Winter Agreement and they would plow Valley Street and Richards Street. Superintendent Receski did not agree with them plowing Valley Street due to the High School. Superintendent Receski agreed to have Richards Street taken off the Winter Maintenance Agreement, so there is a \$2,200.00 deduction in winter maintenance that we will receive from the State. Member Hoak moved to accept Resolution 492-13; seconded by Member Allgeier. Motion carried 6-0.
- C. Amy Harper Subdivision** – Manager Gable stated the Amy Harper subdivision was approved unanimously by the Planning Commission at their meeting on September 9, 2013. Member Kutz stated this is a simple subdivision, and that Amy Harper's property runs behind Ron King's property. Amy Harper stated that she owns two lots, and she is selling one of them. Amy Harper stated Ron King wants to put a shed on part of one of the lots. Member Allgeier moved approval of Amy Harper's subdivision; seconded by Member Hoak. Motion carried 6-0.
- D. Tax Collector Vickie Storey – Training Session** – Member Allgeier moved to approve \$175. 00 for Vickie Storey's annual tax training; seconded by Member Kutz. Motion carried 6-0.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:32 p.m. with no action expected. Executive Session ended at 8:22 p.m. with no action taken.

CALL FOR ADJOURNMENT:

Council Member Hoak moved to adjourn; seconded by Council Member Kutz.
Motion carried 6-0 at 8:24 p.m.

Borough Manager