

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, March 1, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, March 1, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Karen Allgeier
Steve Hoak – arrived 7:48 P.M.
Dave Ferringer
Clarinda R. Darr
Levi Roseman

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Public Works Director -
Dave Vallosio
Zoning/Code/Health -
Officer Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (February 2, 2016):

Member Karen Allgeier moved to approve the minutes of the February 2nd meeting as submitted; seconded by Vice-President Phil Hynes. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Manager Dana D. Shick asked Council to cross off check number 4375 payable to Primary Care Associates. Manager Dana D. Shick stated in her absence this was put through and should not have been because it is a worker's comp case that will be handled separately. Manager Dana D. Shick stated there were two additions:
1. IUP – Police Officer Training for 9 Officers - \$534.60
 2. BMA – Water Bill - \$275.78
- Member Karen Allgeier moved to approve the bills as amended, seconded by Member Dave Ferringer. Motion carried 6-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, Vice-President Phil Hynes and Manager Dana D. Shick are here to answer them.

PUBLIC COMMENT:

- A. Brad Lashinsky, Executive Director – Jefferson County Development Council** – President John Blazosky stated Brad Lashinsky called and would like to speak at a future Borough Council meeting instead.

REPORTS:

Chief of Police

- A. Statistics for February** - Police Chief Jason Brown stated the Brookville Police Department handled 1696 calls for service in February. Police Chief Jason Brown stated there were 61 written reports, 51 traffic contacts, 1 felony arrest, and 23 misdemeanor and summary arrests.
- B. Part-time Officers** – Police Chief Jason Brown stated they currently have one officer sworn in, Eric Tosh. Police Chief Jason Brown stated the other three are awaiting Municipal Police Officer Education and Training Council (MPOETC) numbers. Police Chief Jason Brown stated he would like to introduce the part-time officers at the first Borough Council meeting in April.
- C. Security Meeting at Brookville Area High School** – Police Chief Jason Brown stated on March 10th he attended a security meeting at the Brookville Area High School and planned for an exercise towards the end of the year.
- D. Lunch with the Law** – Police Chief Jason Brown reported the Brookville Police Department along with the Brookville Area School District are in the planning stages of a program they are going to implement called ‘Lunch with the Law’. Police Chief Jason Brown stated in this program Brookville officers will be eating lunch with students at all of our schools twice per month. Police Chief Jason Brown stated the officers, including himself, will be rotating lunch dates at schools to foster an open relationship between our department and the youth of the borough. Police Chief Jason Brown stated once the schedule is finalized, hopefully the program will be underway in the next two to three weeks.
- E. Hickory Grove Elementary School/Law Enforcement Careers** – Police Chief Jason Brown stated tomorrow he will be a guest at the Cocoa Club at Hickory Grove Elementary School. Police Chief Jason Brown stated he will be meeting in the morning with 4th and 5th graders to talk about law enforcement careers.

Fire Chief – No Report

Director of Public Works – Public Works Director Dave Vallosio reported 85 hours of overtime were used in February for winter road maintenance. Public Works Director Dave Vallosio stated his crew has been refurbishing the picnic tables outside the Borough Complex. Public Works Director Dave Vallosio reported all Borough Complex work orders are current.

Zoning/Code/Health Officer - Zoning and Code Enforcement Officer Emerson Turnbull reported he handled 1 demolition permit and meeting, 1 call regarding the demolition and building permit process, 1 call regarding a subdivision on Short Street, 3 calls and a site visit regarding a new development, multiple calls and 2 site visits regarding code ordinances in a building in town, 1 call and meeting regarding drainage of water at a property, 2 calls and a site visit regarding a stone wall falling on Valley Street, and 1 letter and site visit regarding conditions at Union Apartments. Zoning and Code Enforcement Officer Emerson Turnbull stated he met with Solicitor Jim Dennison regarding a Hearing Appeals Board meeting set up for tow truck parking in the Borough, and handled 4 calls and made a site visit for the same issue. Zoning and Code

Enforcement Officer Emerson Turnbull stated he met with Mr. Roy Darrin regarding zoning and they found ordinances online. Zoning and Code Enforcement Officer Emerson Turnbull reported he made a site visit and handled 2 calls regarding the sidewalk at 50 East Main Street, handled 2 calls regarding a subdivision on Central Avenue, and handled 3 calls for additions to the Planning Commission agenda.

Committee Reports

A. Stormwater Committee

1. Pickering Street Stormwater Project – Stormwater Committee

Chairman Dave Ferringer stated the Brookville Municipal Authority is replacing the sewer line on Pickering Street. Stormwater Committee Chairman Dave Ferringer stated back in 1996 the flood caused the sewer lines and stormwater drains to experience a lot of collapsing and fracturing at the bottom of Pickering Street in front of Penn Separator. Stormwater Committee Chairman Dave Ferringer reported the state is re-paving the piece in front of Penn Separator, and the Brookville Municipal Authority is replacing the sewer line. Stormwater Committee Chairman Dave Ferringer stated the Pickering Street Stormwater Project would cost \$89,563.00 if it is done at the same time the Brookville Municipal Authority replaces the sewer line, and \$234,263.00 if the Borough takes on the Pickering Street Stormwater Project on its own. Vice-President Phil Hynes stated we will have to get creative with this. Vice-President Phil Hynes stated the Borough has \$25,000.00 towards the flood plain. Member Karen Allgeier asked Finance Committee Chairman Phil Hynes if the money could be taken out of reserves. Finance Committee Chairman Phil Hynes stated that would be up to Council. Member Karen Allgeier stated the difference is a lot of money. President John Blazosky stated the Finance Committee can review this and come up with our options so we can discuss them at the next Borough Council meeting.

2. Walter Dick Park/Master Site Development Plan – Stormwater

Committee Chairman Dave Ferringer stated the committee has been working on the Walter Dick Park Project, and will be meeting on March 10th with four different companies telling us what we can do down there. Stormwater Committee Chairman Dave Ferringer stated we have \$15,000.00 in our budget to do a survey, which is only half the money needed since the survey is a \$30,000.00 survey. Stormwater Committee Chairman Dave Ferringer stated this amounts to a project of \$300,000.00 to \$500,000.00 to re-do Walter Dick Park. Stormwater Committee Chairman Dave Ferringer stated at this time, stormwater is in its infancy of problems we are going to have to start rectifying, or we will get mandated which in turn could get us fined. Stormwater Committee Chairman Dave Ferringer stated he has trouble spending money at Walter Dick Park, which is a luxury to a few. Stormwater Committee Chairman Dave Ferringer stated he would like Council to vote, or see if Council can take it off the table for now. Community Resources Committee Chair Clarinda R. Darr stated the committee put out a request for proposals for

Walter Dick Park and received five of them. Community Resources Committee Chair Clarinda R. Darr stated the committee decided to sit down with four of them, and the interviews are on March 10th. Member Clarinda R. Darr stated the Borough has \$15,000.00 in the budget to use towards this. President Pro-Tem Bill Kutz stated it sounds like we want to spend \$15,000.00 on a whim. Member Karen Allgeier stated the Walter Dick family said they would contribute. Member Clarinda R. Darr stated the Walter Dick family is waiting on the Master Site Development Plan. Stormwater Committee Chairman Dave Ferringger stated the borough needs to raise \$150,000.00 to \$200,000.00 just to fix Elm Street stormwater, and a lot more areas need to be worked on. President Pro-Tem Bill Kutz stated H.B.I. acquired private funding for the Town Square Project, and suggested private funding be acquired for the Walter Dick Park Project. President John Blazosky stated if there are grants, go get them. President John Blazosky stated it is a matching grant. President John Blazosky stated we are going into the hole with stormwater, and haven't gotten to the streets yet. Manager Dana D. Shick stated Cindy Dunlap from DCNR is recommending we do the interviews, select one, and bring it to Council to vote on. President John Blazosky stated we should do that and vote at a future meeting.

B. Public Works Committee

1. **2016 Paving Advertisement** – Public Works Committee Chairman Bill Kutz made a motion out of committee to advertise the 2016 paving estimate for bid. This motion coming from the Public Works Committee was approved unanimously. Motion carried 6-0.

Solicitor

- A. **Parking Ordinance** – Solicitor Jim Dennison stated he reviewed the law pertaining to the Parking Ordinance. Solicitor Jim Dennison stated he needs to set up a meeting with Council to discuss the changes they want to make to the ordinance. President John Blazosky stated we can do that.
- B. **Police Contracts** – Solicitor Jim Dennison stated there are issues between the FOP and the representation of the police. Solicitor Jim Dennison stated Rich Miller from Campbell, Grant, Miller and Beatty is representing the Borough on that and keeping him informed. Solicitor Jim Dennison stated if we need to get the Personnel Committee involved, we will. Solicitor Jim Dennison stated he will sit down with Rich Miller and the Personnel Committee because there probably will be some negotiations at some point.

Borough Manager

- A. **PSAB Voting Delegate Form** – Manager Dana D. Shick stated every year different delegates attend the Pennsylvania State Association of Boroughs (PSAB) annual seminar. Manager Dana D. Shick stated the borough needs a voting delegate and alternate who will be attending. Manager Dana D. Shick stated last year the delegate was Mrs. Allgeier and the alternate was Mrs. Darr. Vice-President Phil Hynes nominated Member Karen Allgeier to be the

delegate, and Member Clarinda R. Darr to be the alternate. This nomination was approved unanimously 6-0.

- B. Special Event Permit – Laurel Festival** – Manager Dana D. Shick stated we have received the Laurel Festival Special Event Permit. Manager Dana D. Shick stated Police Chief Jason Brown has reviewed it, and needs to work with them on the permits to close down the streets. Manager Dana D. Shick stated it has been recommended that the Special Event Permit be approved contingent upon Police Chief Jason Brown working with them for the required permits for street closures. Member Karen Allgeier moved approval with those caveats; seconded by Member Dave Ferringier. Motion carried 6-0. Member Clarinda R. Darr asked Police Chief Jason Brown if he is anticipating speaking to the Laurel Board and having enough time so we don't go down to the wire like we have in past years, and Police Chief Jason Brown stated yes. Police Chief Jason Brown gave an update on the Brookville YMCA's Share the Love Run. Police Chief Jason Brown stated he met with Tina Householder from the Brookville YMCA today regarding the Share the Love Run scheduled to take place in April. Police Chief Jason Brown stated they will have to change their route because with the route they had, there was no way to re-direct traffic off of Main Street because they were utilizing Madison and Franklin. Police Chief Jason Brown stated the Brookville YMCA will re-route, and once they get that done, we will submit the PennDOT permit.
- C. Boy Scout Troop 64 Spaghetti Dinner** – Manager Dana D. Shick stated Boy Scout Troop 64 is having their annual spaghetti dinner on March 19th at the Heritage House from 4:00 P.M to 7:00 P.M.

UNFINISHED BUSINESS:

- A. Greenways Grant** – Vice-President Phil Hynes stated they submitted the grant for North Central Pennsylvania Greenways for the Depot Street Project. Vice-President Phil Hynes stated this involves absolutely no tax dollars. Vice-President Phil Hynes stated we have a benefactor who is willing to provide the \$25,000.00 match. Vice-President Phil Hynes reported the application is for a \$50,000.00 grant to complete paving, provide handicap accessible parking, a pavilion, a bike rack, and signage. Vice-President Phil Hynes stated they are waiting for North Central Greenways to meet and decide on the application. Vice-President Phil Hynes stated if anyone would like to see a copy of the grant application that was prepared, he would be glad to show them.
- B. Jefferson County Solid Waste Authority** – Member Karen Allgeier stated every year the Jefferson County Solid Waste Authority asks the Borough for a \$500.00 donation. Member Karen Allgeier stated most of the Jefferson County Solid Waste Authority's funding comes from the county, and state and federal grants. Member Karen Allgeier stated there is not one recycling drop-off located within Borough limits. Member Karen Allgeier stated she does not see why the Borough would give them a \$500.00 donation. Member Karen Allgeier moved to not give the Jefferson County Solid Waste

Authority a \$500.00 donation this year; seconded by Member Dave Ferringer. Motion carried 6-0.

NEW BUSINESS:

- A. **Conditional Uses - Zoning** – Zoning and Code Enforcement Officer Emerson Turnbull stated he is moving this to the Planning Commission.
- B. **PSAB Resolution Proposal – Codification Companies** – Member Karen Allgeier stated every year one of the things that the PSAB (Pennsylvania State Association of Boroughs) voting delegate votes on are resolutions from the different boroughs with regard to things that have happened within their borough, and whether or not they want either the legislative body and their lobbyists to lobby Harrisburg for things. Member Karen Allgeier stated she is asking permission from Council to submit her information on codification at the PSAB and let them put it into the form of a resolution and have all of the voting delegates from all of the boroughs vote on this and whether they want PSAB going forward with it. Vice-President Phil Hynes moved to support Member Karen Allgeier's PSAB proposal for codification reform; seconded by Member Dave Ferringer. Motion carried 6-0.

ELECTED OFFICIAL COMMENTS:

- A. **Alternate Junior Council Member Levi Roseman** – Alternate Junior Council Member Levi Roseman wished everyone a happy Tuesday, and reminded Council to let him know if there are any pressing issues in the community they could use a youth or junior's perspective on. Alternate Junior Council Member Levi Roseman stated they had a blood drive yesterday at the school, and there will be an art show tomorrow from 6:30 P.M. to 8:30 P.M. at the Create Cafe downtown. Alternate Junior Council Member Levi Roseman asked everyone to see the school play entitled 'A Funny Thing Happened on the Way to 5th Period' Thursday at 6:30 P.M.
- B. **Member Clarinda R. Darr** – Member Clarinda R. Darr thanked the Brookville Volunteer Fire Company for the great welcome home they gave for the PIAA champions, which is the second time for Brookville to do that. Member Clarinda R. Darr thanked Brookville Borough Council for allowing her and others to go to the Northwest Development Council meeting. Member Clarinda R. Darr reminded everyone the Clarion Federal Credit Union is having a project called 'Bucks for Buddies' to help raise money for Willow Run. Member Clarinda R. Darr stated the wrestlers will be honored April 8th at the Courthouse.
- C. **Member Dave Ferringer** – Member Dave Ferringer stated he is proud of our wrestlers and everything going on at the school. Member Dave Ferringer stated Police Chief Jason Brown is starting the Lunch with the Law program, and he would be very excited to go see the officers sit at one of those 3rd grade desks. Police Chief Jason Brown stated they will be in the lunchroom. Police Chief Jason Brown stated twice a month officers including himself, Officer Markle, Officer Turnbull, and Officer Stormer will rotate so they don't go to the same schools.

- D. Member Karen Allgeier** – Member Karen Allgeier stated Mayor Richard Beck, Police Chief Jason Brown, and herself have been working on a proclamation for the wrestlers that will be given April 8th at 1:00 P.M. in the large courtroom at the Courthouse. Member Karen Allgeier stated Jeff Tech has a lot of their art on display at Create. Member Karen Allgeier stated there will be a Shade Tree Commission meeting this Thursday at 4:30 P.M. in Council Chambers, and a Personnel Committee meeting Tuesday, March 8th at 9:30 A.M. Member Karen Allgeier thanked everyone involved with the Brookville Volunteer Fire Company's gun raffle, which was a great success. Member Karen Allgeier urged everyone to support Member Dave Ferringer's food drive for Willow Run going on for the next two weeks.
- E. President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz gave kudos to the wrestling team.
- F. Vice-President Phil Hynes** – Vice-President Phil Hynes stated in the interest of getting done before 8 o'clock, he has nothing.
- G. President John Blazosky** – President John Blazosky stated with that in mind, he agrees with Vice-President Hynes. President John Blazosky asked the media if they had any questions, and they did not.
- H. Member Clarinda R. Darr** – Member Clarinda R. Darr stated Member Dave Ferringer's Flower Shop, Ferringer's Flowers, was voted #1 Reader's Choice in the Jeffersonian Democrat.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Dave Ferringer. Motion carried 6-0 at 8:00 p.m.

Borough Manager