

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, January 19, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, January 19, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Bill Kutz
Karen Allgeier
Dave Ferringer
Steve Hoak – via phone
Clarinda R. Darr
Danielle VanSteenberg

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Director of Public Works
Dave Vallosio
Zoning/Code/Health Officer -
Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey
Art Manfroni
Jim VanSteenberg

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (January 4, 2016):

Member Karen Allgeier moved to approve the minutes of the January 4th meeting as submitted; seconded by Member David Ferringer. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier asked if AFSCME was for Union dues, and Manager Dana D. Shick stated it was for two months of Union dues. Manager Dana D. Shick stated she had two additions:
1. S&T Bank – for \$300,000.00 loan - \$5,409.70
 2. The Association of Mayors of the Borough of Pennsylvania – Yearly Membership Fee - \$60.00
- Member Karen Allgeier moved to approve the bills as amended, seconded by Member David Ferringer. Motion carried 5-1, with Member Steve Hoak abstaining since he did not receive the information.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements Manager Dana D. Shick can answer them. Member Karen Allgeier asked Manager Dana D. Shick if the 2015 budget is balanced. Manager Dana D. Shick stated there still need to be a few adjustments made to the revenue side, but everything else is in balance at this point.

PUBLIC COMMENT:

- A. Brookville's Best – Lions Club – Art Manfroni** – Art Manfroni from the Brookville Lions Club stated the Lions Club was initiated in 1917 in Chicago by Melvin Jones. Art Manfroni stated Melvin Jones was a business leader who challenged his business group to go further and address problems beyond their community. Art Manfroni reported they had a conference that same year in Texas and became the Lions Club, an organization that is very involved with vision and blindness. Art Manfroni stated Helen Keller challenged the Lions Club to become knights of blindness and vision problems. Art Manfroni stated the Brookville Lions Club was established in 1950. Art Manfroni stated the Lions Club has a predominantly male membership, but has opened their membership up and will entertain any women who would like to join. Art Manfroni stated the Lions Club has various fundraisers, they sell brooms, they have a local 50/50 to help the food bank, they help people get glasses financially, they have a highway cleanup on Route 36, they give a \$1,000.00 scholarship to a high school student every year, and they give gifts to the seniors at Brookside and WRC at Christmastime. Member Clarinda R. Darr asked Art Manfroni where people can take their used eyeglasses. Art Manfroni stated people can take used eyeglasses to Demans or Galbraiths. Art Manfroni stated the eyeglasses are then taken to Cranberry and distributed all over the world. Council Members thanked Art Manfroni for coming to the meeting.

REPORTS:

Chief of Police

- A. New Barrier** - Police Chief Jason Brown stated Miller Welding has finished and installed a new barrier made of expanded metal that is near the elevator in the police station. Police Chief Jason Brown stated the department is now in compliance with the egress requirements for the elevator, while keeping the station secure.
- B. Calls for Service** – Police Chief Jason Brown stated people with emergencies should call 911. Police Chief Jason Brown stated for non-emergencies, people should call the dispatch center at 849-1617 or the police station at 849-5323.
- C. Conversations with Officers** – Police Chief Jason Brown stated some Members of Council have had conversations with the officers at the Brookville Police Department that have made the officers feel uncomfortable. Police Chief Jason Brown asked Council Members to please contact Mayor Beck or himself instead of the officers.

Director of Public Works – Public Works Director Dave Vallosio reported the weather has been very cold, and his crew has used 50 hours of overtime since the first of the year. Public Works Director Dave Vallosio reported they received 100 tons of salt yesterday, and the equipment is operating well.

Zoning/Code/Health Officer

- A. Planning Commission Meeting** - Zoning and Code Enforcement Officer Emerson Turnbull reported he made the agenda for and attended the Planning

Commission meeting, which President Pro-Tem Bill Kutz will talk about further. President Pro-Tem Bill Kutz stated according to the Department of Environmental Protection (DEP) the Brookville Municipal Authority needs to put in a new pump station to replace the one near Giant Eagle. Manager Dana D. Shick stated Council needs to approve the subdivision to put the two lots together. Manager Dana D. Shick stated the Brookville Municipal Authority already owns the lot the pump station sits on, and we need to acquire a small chunk of land to put the new pump station on. Manager Dana D. Shick stated we must run both pump stations at the same time, and we cannot tear down the old pump station until the new one is up and running. Manager Dana D. Shick stated Giant Eagle owns the ground, but the Brookville Municipal Authority has worked out the agreement with Giant Eagle, and Giant Eagle is good to go with that purchase. President Pro-Tem Bill Kutz stated the Borough needs to approve the subdivision plans for the Brookville Municipal Authority to move forward with their new pump station. Member Steve Hoak moved to approve the subdivision plans for the Brookville Municipal Authority to move forward with their new pump station; seconded by Member Karen Allgeier. Motion carried 6-0.

- B. **Duties Performed in January** - Zoning and Code Enforcement Officer Emerson Turnbull reported he handled a letter regarding stormwater management, issued 3 building permits, had 2 meetings with contractors, inspected the Sheetz temporary store site, made 2 calls and a site visit regarding the sink hole at Flying J, had 2 calls regarding signage, had a meeting with engineers regarding the South White Street Project, had 3 calls and a demolition permit for South Pickering Street, rode around for an hour checking for snow removal, and met with the new owner of Fox's Pizza Den.
- C. **Questions from Council** - President John Blazosky asked how long Sheetz will be torn up, and Zoning and Code Enforcement Officer Turnbull stated until mid-April. Member Clarinda R. Darr asked about the signage by Dairy Queen on Allegheny Boulevard, and if there was a problem with the smaller sign that was near the Blackbird sign. Zoning and Code Enforcement Officer Emerson Turnbull stated there was a problem regarding the size of the sign the people wanted to put there, and it was handled by the Zoning Hearing Board. Zoning and Code Enforcement Officer Emerson Turnbull stated the sign is only allowed to be a four-square-foot sign, so they challenged that, and the Zoning Hearing Board agreed that PA Great Outdoors should be able to put up a four-foot by four-foot sign. Member Karen Allgeier asked where the sink hole was at Flying J, and Zoning and Code Enforcement Officer Emerson Turnbull stated the sink hole was as you are coming down from Flying J, right by Allegheny Boulevard.

Committee Reports

A. Public Works Committee

1. **Street Weight Study** – Public Works Committee Chairman Bill Kutz tabled this topic, and stated it will be discussed at a future Borough Council meeting.

Solicitor

- A. **2015 Fire Tax Funds** – Solicitor Jim Dennison stated the Council approved additional millage to the fire tax in 2015 as long as the Brookville Volunteer Fire Company agreed to submit an audit to the Brookville Borough. Solicitor Jim Dennison stated the Brookville Volunteer Fire Company submitted financial statements, and lived up to their obligations. Solicitor Jim Dennison stated he thinks Council should release last year's millage that was never released to the Brookville Volunteer Fire Company. President Pro-Tem Bill Kutz moved to release the 2015 fire tax funds to the Brookville Volunteer Fire Company; seconded by Member Karen Allgeier. Motion carried 6-0.

Borough Manager

- A. **Expired Terms for Members of Boards and Commissions** – Manager Dana D. Shick stated everyone whose term expired is willing to be re-seated, except for the position of County Planning Commission Representative which is still vacant.
1. **Planning Commission/Seth Kerr** – Manager Dana D. Shick stated Seth Kerr would like to be re-seated on the Planning Commission for a five-year term. Member Karen Allgeier moved to re-seat Seth Kerr on the Brookville Planning Commission; seconded by Member Clarinda R. Darr. Motion carried 6-0.
 2. **Shade Tree Commission/Rick Park** – Manager Dana D. Shick stated Rick Park would like to be re-seated on the Shade Tree Commission for a five-year term. Member Karen Allgeier moved to re-seat Rick Park on the Shade Tree Commission; seconded by Member Steve Hoak. Motion carried 6-0.
 3. **Code Enforcement Appeal Board/Matt Smith** – Manager Dana D. Shick stated Matt Smith would like to be re-seated on the Code Enforcement Appeal Board for a five-year term. Member Karen Allgeier moved to re-seat Matt Smith on the Code Enforcement Appeal Board; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.
 4. **Police Civil Service Commission/Lucy Ames** – Manager Dana D. Shick stated Lucy Ames would like to be re-seated on the Police Civil Service Commission for a six-year term. Member Karen Allgeier moved to re-seat Lucy Ames on the Police Civil Service Commission; seconded by Member Steve Hoak. Motion carried 6-0.
 5. **Council Vacancy Board** – Manager Dana D. Shick stated the Council Vacancy Board is a one-year term. Manager Dana D. Shick stated Judi Anthony would like to be re-seated on the Council Vacancy Board for another year. Member Karen Allgeier moved to re-seat Judi Anthony on the Council Vacancy Board; seconded by Member Dave Ferringer. Motion carried 6-0.

Manager Dana D. Shick stated there is still a vacancy for a County Planning Commission Representative. Manager Dana D. Shick stated the Borough will reach out to the County Commissioners to see if they have any recommendations, but it still comes in front of Council to seat that position.

Member Karen Allgeier stated the Borough makes the recommendation, and they approve it.

- B. PennDOT HOP Form – H.B.I. Town Square** – Manager Dana D. Shick reported H.B.I. needs to put through a PennDOT HOP form permit. Manager Dana D. Shick reported the Borough must be on the permit because it interferes with our water, sewer, and stormwater lines. Manager Dana D. Shick stated Engineering Consultant Travis Long is comfortable with signing off on it. Member Karen Allgeier moved to allow Manager Dana D. Shick to sign off on behalf of H.B.I. in regards to the HOP permit for PennDOT; seconded by Member Clarinda R. Darr. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. 2016 Borough Committees** – President John Blazosky gave Council Members a list of the 2016 Borough Council Committees. President John Blazosky stated he took Parks out of the Property Committee and made it its own entity. President John Blazosky stated anyone with any questions should see him.

ELECTED OFFICIAL COMMENTS:

- A. Junior Council Member Danielle VanSteenberg** – Junior Council Member Danielle VanSteenberg stated District Orchestra went well, and Levi Roseman and Logan Bowser are continuing on to regionals. Junior Council Member Danielle VanSteenberg stated District Choir is in two weeks.
- B. Member Clarinda R. Darr** – Member Clarinda R. Darr stated the Groundhog Festival is coming up, and thanked all the volunteers on Brookville's boards and commissions. Member Clarinda R. Darr stated the Brookville Area High School saw the 20th anniversary for the Ultimate Duals in Wrestling this weekend, and there was a wonderful tribute to Coach Lenny Ferraro. Member Clarinda R. Darr stated the Scripture Rocks has set a dedication date in June. Member Clarinda R. Darr sent get well wishes to Council's absent members, and reported the I.R.S. will officially begin to accept tax returns tomorrow.
- C. Member Steve Hoak** – Member Steve Hoak thanked Council for letting him participate in tonight's meeting by phone, and stated hopefully he will get well soon. Member Steve Hoak thanked Dana and Public Works Director Dave Vallosio for having a meeting regarding the possibility of a major snow storm affecting our area this coming weekend. Member Steve Hoak thanked them for being on top of things. Member Steve Hoak stated hopefully it will go to the south of us, but there is a possibility of a major winter weather event. Member Steve Hoak thanked Council on behalf of the Brookville Volunteer Fire Company for releasing the 2015 fire tax funds, and stated there was no mouthpiece on the issue as some people were saying.
- D. Member Karen Allgeier** – Member Karen Allgeier stated this past weekend she participated in Create's Soup n Soul, and stated students from Jeff Tech

did the artwork on Create's walls that night. Member Karen Allgeier congratulated Public Works Director Dave Vallosio and his crew on keeping the streets clean. Member Karen Allgeier thanked Police Chief Jason Brown and his officers for patrolling the neighborhoods.

E. President Pro-Tem Bill Kutz – President Pro-Tem Bill Kutz asked everyone to remember Vice-President Phil Hynes in their prayers. President Pro-Tem Bill Kutz stated from what he understood, the surgery Vice-President Phil Hynes had was experimental and the doctors had never done it before.

F. President John Blazosky – President John Blazosky stated jokingly Vice-President Phil Hynes got the surgery done for cheap. President John Blazosky stated Vice-President Phil Hynes made it through surgery, and is home now and in good spirits. President John Blazosky asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

Reporter Randy Bartley asked what a PennDOT HOP permit is, and Manager Dana D. Shick stated it is a Highway Occupancy Permit.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Dave Ferring. Motion carried 6-0 at 7:33 p.m.

Borough Manager