

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, September 3, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, September 3, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Steve Hoak
David Ferringier

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Superintendent Bob Receski
Mayor Chip Wonderling
Police Chief Ken Dworek
Code Enforcement Officer-
Matt Hasselback
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matthew Triponey
John Pozza
Clarinda Darr
Tracy Zents
Bob Ahearn
Ed Schrecengost
Charlie Schrecengost
Kathy Schrecengost

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (August 8th & 20th)

Member Allgeier moved to approve the minutes as presented; seconded by Member Hoak. Motion carried 5-0.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. President Blazosky stated there were two additions:

A. Matt Hasselback for zoning and code enforcement for the month of August - \$810.00 out of the General Fund.

B. Henretty's Bulk Foods – Candy - \$82.79

Member Allgeier moved to approve the bills as amended; seconded by Member Hoak. Motion carried 5-0.

2. Financial Report – President Blazosky stated that if anyone had questions regarding the Financial Report they should speak to Member Hynes or Manager Gable.

PUBLIC COMMENT:

1. **Clarinda Darr – Community Days** – Clarinda Darr thanked everyone for attending Community Days. Ms. Darr stated the event will be bigger and better next year.

REPORTS:

Fire Chief – Tracy Zents thanked everyone for attending Community Days. Tracy Zents stated that in the month of August there were 36 alarms, 2 structure fires, 6 fire alarms, 1 fuel spill, 2 lines down, 1 tree down and 5 flooding calls. Tracy Zents thanked Superintendent Receski and his crew for their help with the storm on Saturday, August 31st.

Police Chief – Police Chief Dworek stated that Community Days and the American Veterans Traveling Tribute were well organized and that there were no problems with either event.

Superintendent's Report -

Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Code Enforcement -

Code Enforcement Officer Matt Hasselback's written report was distributed. Code Enforcement Officer Hasselback stated that construction on the Federal Credit Union by Burger King is underway.

Borough Manager's Report

- A. **Jefferson County Development Council Luncheon** – Manager Gable stated that Borough Council members are invited to attend the Jefferson County Development Council Luncheon on September 12th at 11:30 a.m. at the Scottish Heights Golf Club & Lounge in Brockport.
- B. **FEMA/PEMA Hazard Mitigation Grant Status** – Manager Gable stated that he is continuing to press forward in the application process. Manager Gable stated that the deadline is September 27, 2013.
- C. **Executive Session** – Manager Gable requested an executive session at the end of the meeting to discuss personnel matters.

UNFINISHED BUSINESS:

- A. **Pennsylvania Compensation Rating Bureau** – Member Hoak reported we are waiting to hear back from them.

NEW BUSINESS:

- A. **Jefferson County History Center – Victorian Christmas** – Member Hoak moved to allow the Jefferson County History Center to decorate the North Side Park with Christmas lights for Victorian Christmas; seconded by Member Allgeier. Motion carried 5-0.
- B. **Software Program Upgrades**
 - 1. **Freedom Systems** - Manager Gable stated that we are considering switching from Harris to the Freedom Systems software program to help us with revenue management, financial management, and land management. Freedom Systems does 97% of their business in Pennsylvania. Manager Gable stated that Bob Ahearn from Freedom Systems was present to answer questions.

2. **Virtual Towns Website Development** – Manager Gable stated that Virtual Towns focuses on Municipalities. Manager Gable stated that a Virtual Towns website will let us do online surveys and payments.

C. Financing the Software Upgrades

1. **Project and Budget Approval** - Member Hynes stated that the entire upgrade will cost \$57,799.00, and that \$13,324.31 will be budgeted per year for the system. Member Hynes moved from the Finance Committee to approve this project and the total budget; motion carried unanimously 5-0.
2. **Budget Transfers** – Manager Gable stated budget transfers totaling \$17,400.00 from the following line items to 01.400.6990 Office/Capital Expenditures are needed to fund this project:

01.412.3700	\$1,000.00	Building Maintenance
01.409.8530	\$1,000.00	Grounds Maintenance
01.454.7420	\$2,000.00	Playground Repairs
01.401.1230	\$4,500.00	Consulting Costs
01.452.1420	<u>\$8,900.00</u>	Swimming Program
	\$17,400.00	

Member Hynes moved to approve those listed line transfers in the amount of \$17,400.00; seconded by Member Allgeier; opposed by Member Ferringer. Motion carried 4-0.

PUBLIC COMMENT:

Member Allgeier asked if Charlie Schrecengost wanted to speak. Charlie Schrecengost asked if all ordinances apply to everyone or just himself. Charlie Schrecengost stated that he feels like he is being harassed and that he is looking into suing Code Enforcement Officer Hasselback and Borough Council. President Blazosky stated the Public Safety Committee will look into this.

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Wonderling** – Mayor Wonderling thanked the Brookville Volunteer Fire Department for Community Days. Mayor Wonderling reported that he attended a conference with Manager Gable and listened to Senator Toomey. Mayor Wonderling reported when the Halloween Parade and Trick-or-Treat will take place. Member Allgeier moved to approve Halloween taking place Thursday, October 31st with the Parade at 5:00 p.m. and Trick-or-Treat following it from 5:30 to 8:00 p.m.; seconded by Member Hoak. Motion carried 5-0.
- B. **Members Hynes, Ferringer, and Allgeier** – Members Hynes, Ferringer and Allgeier congratulated the Fire Department on their success with Community Days and the American Veterans Traveling Tribute.
- C. **Member Hoak** – Member Hoak stated that we received 3 inches of rain on Saturday, August 31st. This storm caused several problems. Member Hoak applauded the Street Department, Police Department and Fire Department for working together to fix these problems.

EXECUTIVE SESSION:

Council entered an executive session at 7:41 p.m. to discuss personnel matters. Council came out of executive session at 8:18 p.m. with no action taken.

CALL FOR ADJOURNMENT:

Council Member Allgeier moved to adjourn; seconded by Council Member Hoak. Motion carried 5-0 at 8:19 p.m.

Borough Manager