

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, September 1, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, September 1, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Dave Ferringer
Bill Kutz
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Mayor Richard Beck
Police Chief Jason Brown
Director of Public Works -
Dave Vallosio
Fire Chief Jim Lipuma
Zoning/Code/Health
Officer – Emerson Turnbull
Solicitor James Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey
John Pozza
Nathan Royster
Bill Crain
April Crance
Sandy Snyder

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (August 18, 2015)

President Pro-Tem Allgeier moved to approve the minutes of the August 18th meeting as submitted; seconded by Member Ferringer. Motion carried 7-0.

FINANCIAL REPORTS:

A. Approval of Expenditures – The current bills were presented for approval.

Manager Dana D. Shick stated there were three additions:

- 1. Emerson Turnbull - \$450.00**
- 2. Battaglia Printing - \$300.00**
- 3. W.G. Satterlee & Sons - \$125.66**

Member Steve Hoak moved to approve the bills as amended, seconded by President Pro-Tem Allgeier. Motion carried 7-0.

B. Fund Level Financial Statements – President John Blazosky stated Vice-President Phil Hynes and Manager Dana D. Shick are here to respond to any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

- A. Brookville's Best – Nathan Royster – Brookville Food Bank** – Nathan Royster, Vice-President of the Brookville Ministerial Association, stated when they first opened in 1996 at 8 Sylvania Road, they served about 50 families a week, and now they are serving about 180 families a week. Nathan Royster reported, in their old facility, people had to wait outside in all weather conditions, regardless

of age or health. Mr. Royster reported they often had to turn food away due to inadequate storage. Nathan Royster reported they are closing on a new location this week; the old Agway building on Allegheny Boulevard. Nathan Royster stated their new building will provide a larger interview space, adequate cold storage, a larger parking area, space for dry storage, extra space for new projects, and indoor and covered outdoor waiting areas. Nathan Royster stated to create this new space, the ministerial association must raise \$260,000.00. Mr. Royster reported the food pantry serves the community every Thursday from 10:00 a.m. to noon and from 6:30 p.m. to 8:00 p.m.

REPORTS:

Chief of Police

- A. Statistics for August** – Police Chief Jason Brown reported the Brookville Police Department responded to 1249 calls for services in August and made arrests or issued violations for 7 domestics, 3 assaults, 2 larcenies, 1 vandalism, 1 sale of narcotics, 2 DUIs, and 4 disorderly conducts.
- B. Narloxone/Heroin Overdose** – Police Chief Jason Brown stated he received a report on the state-wide use of narloxone, which is a counter agent for a heroin overdose. Police Chief Jason Brown reported only 18% of Pennsylvania police departments carry narloxone, and our department is the only carrier in the extended area. Police Chief Jason Brown thanked Jefferson County E.M.S. for assisting them in obtaining the drug and formulating a policy regarding its use.
- C. Equipment Acquisition** – Police Chief Jason Brown reported he will be traveling to Susquehanna on Thursday. Police Chief Jason Brown reported he acquired over \$20,000.00 in equipment, including file cabinets, rescue supplies for our Humvee, a multi-media projector, and 6 laptops through the federal government.

Fire Chief – Fire Chief Jim Lipuma reported the Brookville Volunteer Fire Company responded to 8 alarms during the month of August, averaging 12 firefighters per call, 18 members per drill night, and investing 103 man hours for the emergency calls only. Fire Chief Lipuma stated their average response time in Brookville was 5:45 seconds. Fire Chief Lipuma stated that response time is from the time of dispatch until the first truck responds, and includes travel time for the firefighters to the station, get dressed in their turn out gear, get on the truck and then respond as a team. Fire Chief Jim Lipuma reported the summary of calls included 1 activated automatic fire alarm, 2 motor vehicle accidents, 1 QRS, 1 stand by assignment at another fire station, 1 structure fire, and 2 vehicle fires. Fire Chief Lipuma reported on August 6th he was requested to meet with Congressman Glen Thompson in regards to lack of communications between the emergency services and PSP and Penndot. Fire Chief Lipuma stated Congressman Thompson also followed up on a suggestion that Fire Chief Lipuma had awhile back to have gates installed on the on ramps so that when the interstate is closed, we do not have to use valuable resources like firemen, police, or Penndot workers to keep the roadway closed. Fire Chief Lipuma stated there is to be a meeting with all agencies regarding this soon. President John Blazosky asked Fire Chief Lipuma if other areas have gates, and

Fire Chief Lipuma stated not in Pennsylvania. Fire Chief Lipuma reported on August 9th the Brookville Volunteer Fire Company and Create Brookville offered the children of the area a slip and slide at Longview Park. Fire Chief Lipuma thanked both Create and the Water Authority for helping make this event a huge success. Fire Chief Lipuma reported five members of the Brookville Volunteer Fire Company attended and completed a class in basic first aid at the Corsica Fire Company on August 19th. Fire Chief Lipuma reported 12 members of the Brookville Volunteer Fire Company began an 8 week class that will prepare them to be certified as Firefighter 1 on August 20th. Fire Chief Lipuma thanked everyone who purchased tickets to see John Michael Montgomery perform at the Jefferson County Fairgrounds on August 22nd. Fire Chief Lipuma reported on August 26th he helped Police Chief Jason Brown and Jefferson County Emergency Services Director Tracy Zents train all of the school bus drivers on how to report an accident and what to do to help in an emergency. Fire Chief Lipuma reported he attended with members of the Brookville School district security team, a seminar in reference to 'School Shootings' at Jeff Tech on August 27th. Fire Chief Lipuma reported on August 31st he attended a safety meeting at the Brookville Hospital where the committee began preparing for a Hazmat emergency drill that will occur on October 19th. Fire Chief Lipuma reported last evening the Brookville Volunteer Fire Company drilled on their preplan for an active shooter at the Brookville High School and Northside School, and asked the public to be respectful when they have drills. Fire Chief Jim Lipuma stated at the Borough Council meeting in February, he asked Council to consider increasing the parking fines for fire lane tickets, and asked when that will be done. Solicitor James Dennison stated it is going to take him awhile to get everything put together. Fire Chief Jim Lipuma asked if they can tow vehicles parked in the fire lane now, and Solicitor James Dennison stated they can. President Pro-Tem Karen Allgeier stated painting the curb red with white letters that say 'fire lane' might make people more cognizant.

Director of Public Works - Dave Vallosio, Director of Public Works, reported 2015 paving, tar and chipping has been completed. Public Works Director Vallosio reported R&R Roofing has completed repairing the roof over the shop area.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull reported in the month of August he made 4 site visits and 5 calls regarding a structural collapse at Fox's Pizza, made 4 printings and deliveries of the subdivision ordinance, handled 2 garage applications, sent in 2 lawn cutting crews, sent a letter certified regarding an East Main Street property, made 4 calls and 2 site visits regarding the Pearl Bortz property cleanup, handled 2 calls regarding historic district codes, handled sign removals on Valley Street and West Main Street, followed up with repairs on the old library and Main Street sidewalk, did a code review for a sign change on Allegheny Boulevard, did a code review for a new cell tower change, sent a weed cleanup crew to South White Street, and handled 1 call about roof replacement questions. Member Clarinda R. Darr asked Zoning and Code Enforcement Officer Emerson Turnbull about the sign change on Allegheny Boulevard, and Officer Turnbull stated the Dairy Queen wants to put up a neon sign. Solicitor Dennison stated the bank owns the Pearl Bortz property, and asked Officer Turnbull if he will bill the bank for the work done there. Zoning and Code Enforcement Officer Turnbull stated he will bill the bank.

President Pro-Tem Karen Allgeier thanked Zoning and Code Enforcement Officer Turnbull for having the lawn cut at the Clyde Kocher property at 67 Jenks Street in time for kids walking past there to school.

Committee Reports

A. Safety Committee

1. **Rental Inspection/Blight Inspection Update** – Safety Committee
Chairman Steve Hoak stated he heard from many people about the negative effects a rental inspection program might have, and the Safety Committee decided a rental inspection program is not the best way to proceed at this time. Safety Committee Chairman Hoak stated the committee decided the best thing to do is to look at the way we are enforcing the codes we already have. Member Clarinda R. Darr asked Chairman Hoak if people with questions regarding this should contact Manager Dana D. Shick to be directed in the right direction. Chairman Hoak stated people can contact Manager Dana D. Shick or Zoning and Code Enforcement Officer Emerson Turnbull.

Solicitor

- A. **Employment Agreement/Public Works Director Dave Vallosio** –
President Pro-Tem Karen Allgeier moved to accept the new employment agreement between the Borough of Brookville and Mr. David Vallosio as presented by Solicitor James Dennison subject to Mr. David Vallosio's final approval; seconded by Member Bill Kutz. Motion carried 7-0.
- B. **Clyde Kocher Estate Property at 67 Jenks Street** – Solicitor James Dennison stated Manager Dana D. Shick received word from the mortgage company that they are walking away from the Clyde Kocher Estate property at 67 Jenks Street and dropping their lien. Solicitor Dennison stated he will confirm this. Solicitor Dennison stated if it is true, the Borough will have better options.

Borough Manager

- A. **Municipal Winter Traffic Services Agreement** – Member Clarinda R. Darr and President Pro-Tem Karen Allgeier stated they did not receive the e-mail Manager Dana D. Shick sent regarding this. Manager Dana D. Shick stated she will resend this information to Council Members so it can be discussed at the next Borough Council meeting.
- B. **2016 MMO (Minimum Municipal Obligation) Calculation** – Manager Dana D. Shick stated since no one received it, she will resend this information in an e-mail to Council Members so it can be discussed at the next Borough Council meeting.
- C. **Special Event Permit/Immaculate Conception's Fall Festival** – Manager Dana D. Shick stated Council's approval is needed for a Special Event Permit for the Immaculate Conception's Fall Festival. Manager Dana D. Shick stated they no longer want to shut down part of Summit Street. President Pro-Tem Karen Allgeier moved to approve the Special Event Permit for the Immaculate

Conception's Fall Festival which will be held not this weekend but the following weekend; seconded by Member Dave Ferringer.
Motion carried 7-0.

UNFINISHED BUSINESS:

- A. **Junior Council Person** – Member Clarinda R. Darr reported she contacted Brookville Junior/Senior High School Principal Ruthanne Barbazzeni, and Principal Barbazzeni will introduce the Junior Council Person at the next Borough Council meeting.

NEW BUSINESS:

- A. **Depot Street Project** – Vice-President Phil Hynes reported Brookville received a huge gift from the Redbank Valley Trail Association. Vice-President Phil Hynes reported the Redbank Valley Trail Association finished the trail, and now the whole length of Depot Street is an excellent hiking and biking trail. Vice-President Hynes reported the trail is now open. Vice-President Hynes estimated it cost the Redbank Valley Trail Association around \$60,000.00 to finish the trail for us. Vice-President Hynes reported they are thinking of getting a gate to stop people from driving down the trail, and Member Dave Ferringer asked Vice-President Hynes to talk to him about this. Vice-President Phil Hynes moved to designate Depot Street as a non-motorized trail, rather than a street for motorized vehicles; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.
- B. **Zoning and Code Enforcement Officer Emerson Turnbull/Bills from Berkheimer** – Zoning and Code Enforcement Officer Emerson Turnbull reported he received a certified letter in the mail from Berkheimer, the Borough's tax collector) stating he did not pay a tax for \$52.00. Zoning and Code Enforcement Officer Turnbull reported the letter stated they would garnish his wages. Zoning and Code Enforcement Officer Turnbull stated he had already paid this tax, and he advised people to double check before they pay bills from Berkheimer.

ELECTED OFFICIAL COMMENTS:

- A. **Member Clarinda R. Darr** – Member Clarinda R. Darr thanked Manager Shick for her work on the Source Water Protection Plan public meeting that took place on August 19th, and thanked Seneca Resources for sponsoring it. Member Darr stated the first day of school was today, and asked everyone to use caution when driving around school kids and in school areas. Member Clarinda R. Darr thanked everyone for attending the meeting, thanked Vice-President Phil Hynes for the work he did on the Depot Street Project, and thanked Fire Chief Jim Lipuma for the work he did helping arrange the John Michael Montgomery concert at the Jefferson County Fairgrounds.
- B. **Member Dave Ferringer** – Member Dave Ferringer stated school has started and asked everyone to use caution when driving around school kids and near the school. Member Ferringer thanked everyone for attending the meeting.

- C. **Member Steve Hoak** – Member Steve Hoak stated the Falls Creek Fire Company broke their boat trailer when they assisted the Brookville Volunteer Fire Company in August, and asked if the Borough sent them a thank you card. Manager Dana D. Shick stated we did send them a thank you card. Member Steve Hoak stated in regards to a rental inspection program, he thinks we are moving in the right direction.
- D. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier thanked the Brookville Volunteer Fire Company for bringing John Michael Montgomery to the Jefferson County Fairgrounds, mentioned that more firefighters are going to school and that will help to keep our insurance rates down, thanked everyone who supported Brookville Community Theater, and asked everyone to keep an eye out for school kids.
- E. **President John Blazosky** – President John Blazosky thanked everyone for coming to the meeting, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Reporter John Pozza** – Reporter John Pozza suggested moving the directional signs from Maple Street to the Depot Street Trail.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Bill Kutz.
Motion carried 7-0 at 7:57 p.m.

Borough Manager