

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, July 21, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, July 21, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes – arrived at 7:05 p.m.
Karen Allgeier
Dave Ferringer
Bill Kutz
Clarinda R. Darr

STAFF

Manager Dana Shick
Director of Public Works -
Dave Vallosio
Zoning/Code/Health
Officer - Emerson Turnbull

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza
Barbara Johnston
Korry Lindermuth
Tiffany Dinger
Mark Forrest

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (July 7, 2015)

President Pro-Tem Allgeier moved to approve the minutes of the July 7th meeting as submitted; seconded by Member Clarinda R. Darr. Motion carried 5-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Allgeier moved to approve the bills as submitted, seconded by Member Clarinda R. Darr. Motion carried 5-0.
2. **Fund Level Financial Statements** – President Blazosky stated Manager Shick is available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Brookville's Best – K&T Supplies, Inc. – Korry Lindemuth & Tiffany Dinger**
Korry Lindemuth stated he and his sister, Tiffany Dinger, took over ownership of Lloyd Smith Company and renamed the business K&T Supplies, Inc. Korry Lindemuth stated he had moved to Michigan for two years and then moved back to Brookville. Mr. Lindemuth stated he really appreciates how nice Brookville is and wants to do his best to serve the community. Tiffany Dinger stated they are ready and willing to help the community in any way they can. Korry Lindemuth stated there will be an Open House at K&T Supplies on Friday, August 28th from 11:00 a.m. to 7:00 p.m.
2. **Barbara Johnston – Rental Property Inspections** – Barbara Johnston stated she would like to comment on the Rental Property Ordinance Council is considering. Mrs. Johnston stated that she and her husband have been in the rental property business for about twenty years. Mrs. Johnston stated her father started their

rental property business when he retired from the State Department in 1972. Mrs. Johnston reported they buy between one to four properties each year. Mrs. Johnston stated their area is from Brockway to Punxsutawney, and Brookville to DuBois. Mrs. Johnston stated she sees a lot of boroughs are starting to consider imposing regulations strictly on property owners. Mrs. Johnston asked Council to consider first they have a Code Enforcement Officer with ample rules on the books to enforce any safety or other issues. Mrs. Johnston stated issues with building codes should be taken care of before a property gets transferred from one owner to another. Mrs. Johnston stated a lot of responsible property owners will suffer from what the Borough is trying to impose because the property owners have budgets they have to stay within. Mrs. Johnston asked Council to look at the town as a whole, and not who owns what. President Blazosky thanked Mrs. Johnston for her comments, and stated there is no pending ordinance in regards to this. President Blazosky stated there is just discussion.

REPORTS:

Chief of Police – Manager Dana D. Shick stated Police Chief Jason Brown was sorry he was unable to attend tonight's meeting, and read his written report.

1. **Training** – Manager Dana D. Shick reported the Police Department has been chosen to host an Advance Patrol Seminar from the Institute for Law Enforcement Education on October 27th. Manager Dana D. Shick reported several area departments have already responded that they will be sending officers. Manager Dana D. Shick stated hopefully there will be other interested departments and we will have a large turnout.
2. **Police Car Bids** – Manager Dana D. Shick reported the old police cars that were up for auction have been sold and delivered. Manager Dana D. Shick reported the Police Department received \$1,225.00 for the 2005 Crown Victoria and \$1,063.73 for the 2008 Police Interceptor.

Director of Public Works - Dave Vallosio, Director of Public Works, reported all the line painting has been completed in town, and Main Street will be painted after it is paved. Director of Public Works Vallosio stated right of way mowing is continuing. Director of Public Works Vallosio reported the paving contractor New Enterprise hopes to start paving in Brookville by mid-August or early September, weather permitting. Jefferson Paving has installed a wedge curb on Doe Drive.

Zoning/Code/Health Officer –

1. **Monthly Report** - Zoning and Code Enforcement Officer Emerson Turnbull reported he made 5 site visits for vehicle storage violations and taggings, 3 high grass notices, 1 letter and 2 meetings with Solicitor Dennison regarding the property on Jenks Street, 1 call regarding zoning for a basketball court, 2 calls regarding signs, 1 call regarding a new business on Main Street, 1 traffic complaint, 1 fire escape complaint, 2 business licenses for the adult book store, and 1 site visit and letter for 151 Valley Street.
2. **151 Valley Street** - Zoning and Code Enforcement Officer Emerson Turnbull reported work needs to be done on the property at 151 Valley Street, and that the

house is fine, but the garage there is in bad shape. Zoning and Code Enforcement Officer Turnbull reported the person who is in charge of the property at 151 Valley Street is not well, she has done all she can do with the property, she paid all the bills, and she doesn't know what to do with it.

3. **Clyde Kocher Estate Property at 67 Jenks Street** - President Pro-Tem Karen Allgeier asked Zoning and Code Enforcement Officer Turnbull about the Clyde Kocher Estate property at 67 Jenks Street. Zoning and Code Enforcement Officer Turnbull stated he did the interior inspection, took pictures, and listed 6 pages of code violations that Solicitor Dennison will put in legal format. Zoning and Code Enforcement Officer Turnbull stated the house at 67 Jenks Street is posted condemned.
4. **Pearsall Property by the Bridge** – Member Clarinda R. Darr asked Zoning and Code Enforcement Officer Turnbull about the Pearsall property by the bridge. Zoning and Code Enforcement Officer Turnbull stated he spoke with the property owner and met with Solicitor Dennison about this. Zoning and Code Enforcement Officer Turnbull stated we turned this over to Pennsafe to see if anything could be done, and Pennsafe recommended the property owner meet with our engineer. Zoning and Code Enforcement Officer Turnbull stated the engineer talked to the property owner, and permitted him to start to take down the collapsed building. Zoning and Code Enforcement Officer Turnbull stated after the collapsed building is taken down, the engineer will evaluate if the rest of the buildings are sound.

Committee Reports

A. Shade Tree Committee

1. **North Side Park** – Shade Tree Committee Chair Karen Allgeier reported the Committee was informed at the last Borough Council meeting that North Side Park has some diseased trees that Public Works Director Dave Vallosio and his crew will remove so the ash bug in them stops spreading. Shade Tree Committee Chair Allgeier reported someone else will dig the stumps up at a later time. Shade Tree Committee Chair Allgeier reported the trees are not dead, but they are infected with an ash bug. Shade Tree Committee Chair Allgeier stated you cannot take the wood out of the county, and it has to be burned. Member Ferringer stated it would be a good idea to do some checking at the county level, and see if they can tell us if the bug is in the root, if not we are much further ahead grinding them off than digging them out and leaving massive holes. Shade Tree Committee Chair Allgeier asked Public Works Director Vallosio to look into this, because grinding the stubs is better than digging them out. Vice-President Hynes stated the people in Cook Forest might be able to give us some information regarding this.

B. Budget Committee

1. **Budget Adjustments** – Vice-President Hynes stated the Budget Committee recommends transferring \$2,000.00 from the Public Works – Salary Part Time Staff line item to the Winter Maintenance – Snow Removal Supplies line item. Vice-President Hynes stated the Budget

Committee recommends moving \$350.00 from the Tax Collection – Insurance-Fidelity Bonding line item to the Government Buildings – Industrial Appraisal line item. Vice-President Hynes stated the Budget Committee recommends moving \$930.00 from the General Government Administration-Insurance-Public Officials line item to the General Government Administration-Insurance-Pennsylvania Public Law line item. Vice-President Hynes stated the Budget Committee recommends moving \$2,700.00 from the Police Department-Insurance-Comm. Umbrella line item to the Police Department-Insurance/Law Enforcement Liability line item. These recommended budget transfers coming from the Budget Committee were approved unanimously 6-0.

Solicitor – No Report

Borough Manager –

1. **Employee Change** – Manager Shick stated the Authority Board met this past Tuesday, and chose to bring Chris Silvis on full-time. Manager Shick stated Chris Silvis was originally working 30 hours per week, and now she would be working 40 hours per week and get benefits. Manager Shick stated the Authority proposed a 75/25 split, meaning that the Authority would pick up 75 percent and they ask that the Borough cover 25 percent. Manager Shick reported when Chris Silvis was a part-time employee, she was a 50/50 split. Member Kutz stated Manager Shick sent out an e-mail that stated this could be done without any extra cost. Manager Shick stated this employee change would actually save the Borough money. Manager Shick stated when you look at Chris Silvis's pay, insurance cost, the employer social security, the employer medicare, and the employer unemployment cost, and you run all those figures, compared from her 50/50 status between the Borough and the Authority and compare it to the new status of the 75/25 split, it is actually a cost savings of \$3,020.55 per year to the Borough. Manager Shick stated the Authority would incur a larger cost. Manager Shick stated she had more figures to hand out regarding this, and Member Ferringer asked to see those figures. Manager Shick stated the first page showed figures regarding her part-time status, the second page showed figures regarding her full-time status, and the third page was a summary of everything. President Pro-Tem Allgeier asked Manager Shick if she needed a motion to approve this. Manager Shick stated that she did, and that the Authority made Chris Silvis's hiring effective August 1st contingent on the Borough accepting the fact that they would cover the 25 percent. Member Ferringer stated the social security, medicare, unemployment tax, plus the health insurance would total \$224.00 per two weeks, which is 80 hours. Manager Shick disagreed, and stated the third page shows the social security, medicare, unemployment tax, and the insurance cost taken directly out of the payroll. More discussion took place between Manager Shick and Member Ferringer regarding the cost the Borough would incur with this employee change, the recent hiring of police officers, and the census. President Blazosky stated Council was getting off

the subject. President Pro-Tem Allgeier moved to change the status of Chris Silvis to a 25% full-time employee pursuant to the information provided by Borough Manager Shick; seconded by Member Darr. Motion carried 5-1 with Member Ferringer dissenting. Member Ferringer asked when the Borough takes on a new hire, how long is it before the Borough picks up their hospitalization. Manager Shick stated given the fact that she started as a part-time employee, all benefits will be effective August 1, 2015.

2. **Verizon Mini-Tower** – Manager Dana D. Shick reported a Verizon mini-tower is a little box that will create its own Verizon signal. Manager Shick reported if all the Verizon towers go down in town, as long as we have power, it will create its own Verizon service. Manager Shick stated there is a one-time fee of \$400.00. Manager Shick stated we would like to put one down in the maintenance shed that is split between Bob Radaker and Dave Vallosio, who both have Verizon cell phones that can't be used in their offices. Manager Shick stated the Authority agreed to pay \$200.00, so the Borough would just have to pay \$200.00. Member Clarinda R. Darr asked if we anticipate losing power at the maintenance shed. Manager Shick stated with any major storm we could lose power, but we have been applying for grants for a generator, and if the Borough would get a generator we wouldn't have to worry about power outages again. Vice-President Hynes moved to approve \$200.00 for this Verizon mini tower; seconded by President Pro-Tem Allgeier. Motion carried 6-0.
3. **Source Water Protection Plan Public Meeting** – Manager Dana D. Shick reported there will be a Source Water Protection Plan public meeting on Wednesday, August 19th at 7:00 p.m. in the Borough Complex conference room. Manager Shick stated refreshments will be provided by Seneca Resources. Manager Shick reported the Source Water Protection Plan was put together by the Municipal Authority and the Department of Environmental Protection. Manager Shick stated a source water protection plan is a plan to help protect our source water in case of an emergency, and we would like to present that plan to the public.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Member Clarinda R. Darr** – Member Clarinda R. Darr thanked everyone for attending the meeting. Member Darr stated Paint the Town Purple is coming along very well. Member Darr asked everyone to support the Jefferson County Fair this week. Member Darr reported tickets for the John Michael Montgomery concert on August 22nd are being sold, and school starts September 1, 2015.
- B. **Member Dave Ferringer** – Member Dave Ferringer asked everyone to support the Jefferson County Fair this week.

- C. **Member Bill Kutz** – Member Bill Kutz thanked everyone for attending the meeting and thanked them for their comments.
- D. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier thanked Barbara Johnston and Mark Forrest for attending the meeting and for their comments. President Pro-Tem Allgeier reminded everyone to attend the fair. President Pro-Tem Allgeier asked everyone to support the Brookville Community Theatre’s production of ‘Meet Me in St. Louis’ in August at the Sawmill Theatre. President Pro-Tem Allgeier thanked Mr. Lindemuth and others who have come back to the area and are giving back to the community. President Pro-Tem Allgeier thanked Manager Shick for her hard work.
- E. **President John Blazosky** – President John Blazosky stated he wants to assure everyone it is not a pending resolution or ordinance, it is discussion, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- 1. **Paving** - Reporter Judi Anthony asked Council when the paving on Main Street will start. Manager Dana D. Shick stated they are not supposed to work the week of the fair. Manager Shick stated they are not communicating very well with the Borough.
- 2. **Curbs** – Reporter Judi Anthony asked Public Works Director Dave Vallosio what kind of curbs they put in on Doe Drive. Public Works Director Dave Vallosio stated they put in wedge curbs.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Kutz. Motion carried 6-0 at 7:53 p.m.

Borough Manager

