

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, June 16, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, June 16, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Bill Kutz
Dave Ferringier
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Mayor Richard Beck
Director of Public Works -
Dave Vallosio
Police Chief Jason Brown
Solicitor James Dennison
Zoning/Code/Health
Officer - Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Matt Triponey Ernie Caputo
John Pozza Annette Wielock
Randy Bartley Roy Darrin
Ryan Schuckers Scott Sago
Barry Fillman Joe Williams
Mark Morris Cristie Bullers
Dan Conti Dave Caylor
Chris Neil David Afton
Nicole Cable Brynn Afton
Keith Wolfe Isaac Wolfe
Blair Hindman Frank Decker
Clair Orner Ashton Orner
Airen Kelso Adam Martz
Connor Patrillo Tara Himes
Alan Silvis Myron Silvis

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (June 2, 2015)

Member Hoak moved to approve the minutes as submitted; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. Vice-President Hynes moved to approve the bills as submitted, seconded by President Pro-Tem Allgeier. Motion carried 7-0.
2. **Fund Level Financial Statements** – President Blazosky stated Manager Shick and Vice-President Hynes are available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Brookville's Best – Barry Fillman – Jeff Tech** – Barry Fillman, representing Jeff Tech, stated their goal at Jeff Tech is that students will graduate with industry-recognized credentials, and be trained in emerging careers. Mr. Fillman reported some new developments at Jeff Tech include the arrival of HVAC/R,

CADD drafting design and engineering, and information technology with a full-time program. Mr. Fillman stated their academic program includes mathematics retooled for relevance, an enrichment period, art, and online integration. Mr. Fillman stated Jeff Tech helps students transition from school to a career, with 44 students on Co-Op. Mr. Fillman stated Jeff Tech has several community partnerships including Career Day, and sharing expertise within the shop. Mr. Fillman reported Jeff Tech's goal is to have 100% of seniors employed.

2. **Brookville's Best – Annette Wielock – Clarion Federal Credit Union**- Annette Wielock, Branch Manager of the Clarion Federal Credit Union in Brookville, reported they have everything the big banks have with a hometown touch. Ms. Wielock stated the Clarion Federal Credit Union's new location in Brookville is now open at 204 Allegheny Boulevard. Ms. Wielock stated people that live, work, worship, attend school or do business in Jefferson, Clarion, Forest or Venango County are eligible to join. Ms. Wielock stated some of the products and services they offer include free checking accounts, savings accounts, free online banking and billpay service, term certificates, IRA's, auto loans, debit cards, and direct payroll deduction. Ms. Wielock stated they will even refund all ATM surcharge fees. Ms. Wielock stated the Brookville location will be open Monday through Thursday from 8:00 a.m. to 4:30 p.m., Friday from 8:00 a.m. to 6:30 p.m., and on Saturday the drive thru is open 9:00 a.m. to 12:00 p.m. Ms. Wielock invited everyone to attend the grand opening of their new location at 204 Allegheny Boulevard in Brookville on Friday, June 19th from 8:00 a.m. to 6:30 p.m.
3. **Nicole Cable**
 - a. **Relay for Life** - Nicole Cable, on behalf of the Relay for Life of Brookville, asked Council for permission to paint the town purple, with purple shoes and purple ribbons on the parking meters to bring awareness to the community about Cancer. Nicole Cable stated the Relay for Life of Brookville will be held August 1st at the Jefferson County Fairgrounds, from noon to midnight. President Pro-Tem Allgeier moved to approve Relay for Life's request to paint the town purple; seconded by Member Kutz. Motion carried 7-0.
 - b. **Civic Club** – Nicole Cable, on behalf of the Civic Club, asked Council permission to purchase canvas bags to cover parking meters downtown on Fridays. Member Hoak moved to institute free parking from November 27th to December 31st; seconded by President Pro-Tem Allgeier. Motion carried 7-0. President Pro-Tem Allgeier moved to allow the Civic Club to purchase the bags to cover the parking meters; seconded by Member Hoak. Motion carried 7-0.
4. **Scott Sago – Brookville Lumber** – Scott Sago from Brookville Lumber reported people speed through their parking lot all day. Member Kutz stated we could put signs up, but Mr. Sago stated traffic signs have been stolen there twice. Member Kutz asked Solicitor Dennison to look into if it is a street. Solicitor Dennison stated he doesn't think it is even a paper alley. President Blazosky stated the Public Works Committee will look into this further.

REPORTS:

Chief of Police

1. **Narcotics Identification Class** – Chief Jason Brown reported three officers attended the Narcotics Identification Kit Class at Penn State DuBois.
2. **Humvee** – Chief Brown reported the Humvee is back from Jeff Tech. Chief Brown reported the Police Department will be offering the Humvee to other Police Departments and Fire Departments in the area to help them access areas normal vehicles cannot access. President Blazosky stated Chief Brown acquired the Humvee through the government, at no expense to the Police Department.
3. **In-Car Computers** – Chief Brown stated the in-car computers are up and running, and officers are using them daily.

Director of Public Works - Dave Vallosio, Director of Public Works, reported rehabilitation of the Police Department's handicapped ramp is 90% complete. Public Works Director Vallosio reported the mowing of right of ways and the parks continues as weather permits. Public Works Director Vallosio reported all work orders are current. Public Works Director Vallosio reported they ensured all tables and electric were set up for Laurel Week.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull reported he assisted with a possible asbestos analysis and it came back negative. Zoning and Code Enforcement Officer Turnbull stated the grass at three properties was cut, and he made three site visits and three calls to property owners that were not cooperating. Code Enforcement Officer Emerson Turnbull reported he met with Mayor Beck and Solicitor Dennison to go over some issues they had to talk about. Code Enforcement Officer Turnbull stated he had two calls regarding a South White Street property they want to make into apartments, but it is not zoned for that yet. Code Enforcement Officer Turnbull reported he had a meeting, site visit, and four calls regarding the clean-up of Erma Circle where a garage had burned, and he believes the property owner took care of this. Code Enforcement Officer Turnbull stated he had three high grass taggings, and a call about the sidewalk on Main Street where the old AAA Building was.

Committee Reports

A. Ad Hoc – Audit Committee

1. **Update on Firemen's Audit** – Vice-President Hynes reported the Audit Committee is still working on this, and they are waiting to hear from several firms.

B. Finance Committee

1. **Budget Adjustment for Street Department** – Manager Shick reported she met with Public Works Director Dave Vallosio, and they would like to move \$1,500.00 from the 'machinery/equipment repairs' line item under traffic control devices into a line item they would like to create called

‘signs’ which is also under traffic control devices, so those two line items can be kept separate moving forward. Finance Committee Chairman Hynes stated this motion is coming from the Finance Committee to approve these transfers in the budget. This motion coming from Committee was approved unanimously. Motion carried 7-0.

C. Stormwater Committee

1. **Stormwater Membership – PA Rural Water** – Stormwater Committee Chairman Dave Ferringer stated it would be beneficial to join PA Rural Water, and membership costs \$150.00. Stormwater Committee Chairman Ferringer made a motion to join PA Rural Water; seconded by Member Hoak. Motion carried 7-0.

D. Public Works Committee

1. **Doe/Fawn Drive Proposal** – Public Works Committee Chairman Bill Kutz reported he had a great meeting with Manager Shick, Engineering Consultant Travis Long, and neighbors in the area at Doe/Fawn Drive. Public Works Committee Chairman Kutz reported water runs off a hill into a semi-circle, the semi-circle is slanted towards the houses, and people in those houses are having problems with water running into their basements. Public Works Committee Chairman Kutz stated they are ditching the outside edge of that semi-circle, and they will put in a curb on the inside edge of the semi-circle to divert the water down towards Jenks Street.

Borough Manager –

1. **Zoning Hearing Board Vacancy** – Manager Shick reported the Zoning Hearing Board is looking for someone to fill a vacancy. Manager Shick stated members of the Zoning Hearing Board serve five-year terms and meet on an as-needed basis.

UNFINISHED BUSINESS:

1. **Kocher Home Update** – President Pro-Tem Allgeier stated she contacted Solicitor Dennison regarding a judicial sale for the Kocher home at 67 Jenks Street, and the Solicitor ordered a lien search on the property. Solicitor Dennison stated taxes were not paid in 2014, so it will not go in the sale until 2016. Solicitor Dennison reported the Municipal Authority has a lien on the property for unpaid water/sewer bills. Solicitor Dennison stated Code Enforcement Officer Emerson Turnbull should proceed with the condemnation of the building. Police Chief Jason Brown stated the Kocher home is seriously unsafe even just to walk in. President Blazosky stated Code Enforcement Officer Emerson Turnbull will work on this issue.
2. **Rental Inspection Program** – Member Hoak stated he is trying to develop a Rental Inspection Program to establish regulations to ensure the safety of the residents of Brookville Borough, and protect the integrity of the houses in the Borough. Member Hoak stated there are some great landlords in this town, but some landlords are out of the area and have properties in the Borough that have various issues including plumbing, heating, and lighting. Member Hoak stated he has been looking into this to keep Brookville’s houses from

becoming dilapidated. Member Hoak stated rental properties would have to be inspected every three years, and every new property owner would have to register it. President Pro-Tem Allgeier reported she attended four different meetings on rental inspection programs, and having a rental inspection program is in the best interest of everyone concerned in regards to safety. Member Hoak stated this is a work in progress and they would like everyone's input. Attorney Blair Hindman stated it is tough to do business in town. Attorney Hindman stated it is tough to pay the tenant's bills. David Afton stated more fees will hurt the responsible landlords, and he is concerned about how this will impact landlords with a legitimate business. Mr. Afton stated we should find out what the need is before we put an ordinance into place. Mr. Afton thanked Council for working to make Brookville a better place. Police Chief Brown suggested wording the ordinance to affect renters so more responsibility is put on the tenants. President Pro-Tem Allgeier thanked everyone for coming to the meeting and giving their input. President Pro-Tem Allgeier stated Council needs to know from the landlords what is going on around town. Chris Neil asked where things go regarding this issue from here. President Blazosky stated what we have right now is just a rough draft. Member Hoak stated Council is doing this with the best interest of the landlords and the borough in mind.

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Beck** – Mayor Beck thanked everyone for coming to the meeting tonight. Mayor Beck stated Code Enforcement Officer Emerson Turnbull is doing a great job. Mayor Beck stated he will be attending the Mayor's Conference on July 16, 2015.
- B. **Member Clarinda R. Darr** – Member Darr stated the Laurel Festival has started, and asked everyone to support it. Member Darr wished all fathers a Happy Father's Day. Member Darr stated the new hotel Cobblestone is moving along. Member Darr thanked Manager Shick for creating the Facebook page for the Borough. Member Darr asked everyone to please come and see how our government works, and thanked the boy scouts and landlords for coming to the meeting tonight.
- C. **Member Dave Ferringer** – Member Ferringer thanked Jeff Tech for coming to the meeting tonight. Member Ferringer thanked the Clarion Federal Credit Union for coming to Brookville, and he thanked the landlords for their thoughts.
- D. **Member Steve Hoak** – Member Hoak welcomed Boy Scout Troup 67. Member Hoak thanked the landlords for coming to the meeting tonight and stated their input is valued.
- E. **Member Bill Kutz** – Member Kutz stated he hopes the scouts keep up the good work, and thanked the landlords for coming to the meeting tonight.
- F. **President Pro-Tem Karen Allgeier** – President Pro-Tem Allgeier reported she recently went to the Community Connections board meeting, which is the mental health/mental retardation board for Jefferson and Clearfield Counties, and she is pleased to say two more of Brookville's police officers have

completed the training there, so now all the full-time officers have completed that training. President Pro-Tem Allgeier stated everyone should watch out for rattlesnakes when they are out walking. President Pro-Tem Allgeier stated previously the Property Committee asked about all the properties we own in the Borough and where they were located. President Pro-Tem Allgeier stated she is turning that information over to Member Ferringer who is the head of that committee. President Pro-Tem Allgeier stated tomorrow night is the Laurel Pageant, and she will be one of the judges along with Chief Jason Brown and Miss Owens, the Director of Choirs at the high school. President Pro-Tem Allgeier thanked Solicitor Dennison for his work on the Kocher house. President Pro-Tem Allgeier thanked the landlords for coming to the meeting tonight, and asked them to give Council information. President Pro-Tem Allgeier thanked the boy scouts, the Clarion Federal Credit Union, and Mr. Afton and his daughter for coming to the meeting tonight. President Pro-Tem Allgeier stated she hopes everyone has a great Laurel week.

- G. Vice-President Phil Hynes** – Vice-President Hynes stated with the recent humidity it was nice to hear a little bit about Christmas.
- H. President John Blazosky** – President Blazosky thanked everyone for coming to the meeting tonight, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- 1.** Reporter Randy Bartley asked if there would be free parking every day in December. President Pro-Tem Allgeier stated there would be free parking downtown from November 27th to December 31st.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Ferringer.
Motion carried 7-0 at 8:32 p.m.

Borough Manager

