

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, May 5, 2015 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, May 5, 2015 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Karen Allgeier  
David Ferringier  
Bill Kutz  
Steve Hoak  
Clarinda R. Darr

**STAFF**

Manager Dana Shick  
Mayor Richard Beck  
Director of Public Works -  
Dave Vallosio  
Police Chief Jason Brown  
Fire Chief Jim Lipuma  
Zoning/Code/Health Officer -  
Emerson Turnbull  
Engineering Consultant -  
Travis Long  
Recorder – Christine Gunning

**VISITOR/MEDIA**

Judi Anthony  
Matt Triponey  
John Pozza

**CALL TO ORDER:**

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (April 21, 2015)**

Member Darr made one correction to the minutes; under 'Committee Reports' and 'Community Resources Committee' item number two 'the Heart and Soul of the Community' Member Clarinda R. Darr wanted the word 'they' replaced with 'she and Brookville Area Chamber of Commerce Director Jamie Barger', and that should be followed with 'have the tickets and will be attending the workshop on the 15<sup>th</sup> of this month at no cost to the Chamber or Council'. President Pro-Tem Allgeier moved to approve the minutes as amended; seconded by Member Hoak. Motion carried 7-0.

**FINANCIAL REPORTS:**

- 1. Approval of Expenditures** – The current bills were presented for approval. Manager Shick reported there were two additions:
  - a.** Phil Hynes - \$517.07 – PSAB Annual Conference expenses
  - b.** Emerson Turnbull - \$450.00 – Zoning & Code Enforcement work in AprilPresident Pro-Tem Allgeier moved to approve the bills as amended, seconded by Member Hoak. Motion carried 7-0.
- 2. Fund Level Financial Statements** – President Blazosky stated Vice-President Hynes and Manager Shick are available to answer any questions regarding the Fund Level Financial Statements.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police**

1. **Crisis Intervention Training** – Chief Jason Brown reported Officer Andrew Turnbull and Officer Justin Miller completed Crisis Intervention Training.
2. **Cameras in Vehicles** – Chief Jason Brown stated the video cameras that were installed in the vehicles are functioning perfectly.
3. **1033 Program** – Chief Jason Brown stated the Humvee is painted, and the decals were delivered to Jeff Tech. Chief Brown stated the vehicle should be ready in about two weeks. Chief Jason Brown reported the Police Department requisitioned and was granted a matching trailer for the unit. Chief Brown reported they also requisitioned and received 3 storage cabinets, and 4 computer laptop cases.
4. **Narcan Training** – Chief Jason Brown stated our officers are currently completing their Narcan Training on the administration of an opiate overdose reversal drug. Police Chief Jason Brown stated all officers should be carrying the drug within the next two to three weeks. Chief Brown stated, with the assistance of the Jefferson County E.M.S., the kits have been assembled and are ready to go.
5. **Operation Brookville** – Chief Jason Brown reported they assisted the Brookville Volunteer Fire Company with Operation Brookville. Chief Brown stated Fire Chief Jim Lipuma will tell us more about Operation Brookville.

**Fire Chief** – Fire Chief Jim Lipuma reported they responded to 17 calls during the month of April, averaging 12 firefighters per call. Fire Chief Lipuma reported they averaged 18 members per drill night. Fire Chief Jim Lipuma reported there were 2 brush fires, 1 line down, 3 structure fires, 4 vehicle accidents, and 1 vehicle fire. Chief Lipuma reported the Brookville Volunteer Fire Company conducted Operation Brookville, a day-long training session. Chief Lipuma thanked Randy Bartley for taking pictures. Chief Lipuma reported they conducted a fire inspection at Laurel Eye Clinic. Chief Lipuma stated the Brookville Volunteer Fire Company and the Jefferson County Fair Board are jointly bringing John Michael Montgomery to the fairgrounds, and he will perform on August 22, 2015. Chief Lipuma stated last month Hunter Wolf, one of our junior firemen, was awarded the Eagle Scout, and Hunter Wolf had awarded Chief Lipuma a mentor pin at that ceremony for helping Hunter Wolf get through the process of becoming an Eagle Scout.

**Public Works Director's Report** - Dave Vallosio, Director of Public Works, reported the poles for the damaged street lights have been installed and are operational. Dave Vallosio, Director of Public Works reported street sweeping was completed last Friday, and they started mowing the parks. Director of Public Works Vallosio stated all Borough Complex work orders are current. President Pro-Tem Allgeier asked Public Works

Director Vallosio if street sweeping was done on White Street Extension that connects up where Walnut meets Jefferson. Public Works Director Vallosio stated we can't really sweep that area.

**Zoning and Code Enforcement Officer** – Zoning and Code Enforcement Officer Emerson Turnbull stated he distributed a copy of his written report, but he was asked to explain it. Zoning and Code Enforcement Officer Turnbull reported he tagged 4 unregistered vehicles, made a site visit and met with the Mayor about sanitary conditions on East Main Street, did a code review and made the agenda for the Planning Commission meeting, issued 1 pool permit, issued 4 sign permits, made 6 calls regarding signage on Allegheny Boulevard to PennDOT, mailed a certified letter regarding a property on East Main Street, hand delivered a letter to another property on East Main Street, met with the Police Department regarding a stripped and unregistered vehicle on South Pickering Street that has been removed, did a code review regarding a subdivision on Maple Street with a site visit and measurements of dwellings, met at the Courthouse with Seth Kerr who copied full size maps for the Planning Commission meeting, handled 1 call about property boundaries and grass cutting, handled 2 calls about tree cutting, handled a call and met about the route 36 south borough line, had 2 calls and 2 site visits and 2 meetings about a house on Maple Street, and mailed 3 Pennsafe applications for the signs and other building projects that are going on.

**Solicitor** – No Report

**Engineer** – President Blazosky introduced Travis Long from Gwin, Dobson & Foreman, in Altoona as the Borough's Engineering Consultant. Engineering Consultant Travis Long stated he was happy to be at the meeting, and that Borough Council should not hesitate to contact him.

## **Committee Reports**

### **A. Safety Committee**

1. **Parking/Ticket Fees** – Safety Committee Chairman Steve Hoak reported the business owner surveys Member Ferringer gathered could not be sent around to Council members, and he wants to distribute them. Member Ferringer asked Safety Committee Chairman Hoak to consider putting out-of-town visitor parking in front of the Town Square Park when the project is completed. President Pro-Tem Allgeier stated high fees are a deterrent to bad behavior – like parking in the fire lane. Member Clarinda R. Darr asked if anyone thought to do a quick survey through the Chamber about Free Friday. Safety Committee Chairman Hoak stated that would be a good idea. Police Chief Jason Brown stated our parking meters are archaic, and we can't get parts for some of them. After some more discussion, President Blazosky tabled this topic until the next Borough Council meeting on May 19, 2015.

**B. Stormwater Committee**

1. **Additional Help** – Stormwater Committee Chairman Dave Ferring reported the Stormwater Committee needs more help to take care of mapping and the Stormwater Project the Borough is taking on. Stormwater Committee Chairman Ferring suggested bringing Christine Silvis on full-time to help. Engineering Consultant Travis Long stated they can throw information on a GPS and make maps very easily. Stormwater Committee Chairman Ferring asked Engineering Consultant Long what scale of a project that would be. Engineering Consultant Long stated he would look into that and let Council know. Stormwater Committee Chairman Dave Ferring tabled this topic until Council can see what Engineering Consultant Travis Long can do.

**C. Public Works Committee**

1. **Blacktop Paving & Patching** – Public Works Committee Chairman Bill Kutz reported there were exhibits on blacktop paving at the convention he attended in Lancaster. Public Works Committee Chairman Kutz stated the Borough could get blacktop paving done for \$9,000.00, and if other communities were interested it would cost \$19,500.00 for us to use together. Public Works Committee Chairman Kutz reported another company had blacktop patch that is supposed to last permanently. President Blazosky stated this information should be given to Public Works Director Dave Vallosio. Member Hoak asked Public Works Director Vallosio about the paving. Public Works Director Vallosio stated he talked to Jefferson Paving, and the streets are designated for paving. Public Works Director Dave Vallosio stated they will do some tar and chipping.

**Borough Manager –**

1. **Ordinance 1091 – Regulating Traffic on a Borough Alley** – President Pro-Tem Allgeier moved to approve Ordinance 1091; seconded by Member Kutz. Motion carried 7-0.
2. **Main Street Paving** – Manager Shick stated paving from Sheetz to the Ace Bridge will begin as early as May 11<sup>th</sup>, but no official date has been set yet.
3. **Rental Property Inspection Program** – Manager Shick stated a Rental Property Inspection Program will take place May 12, 2015 in Lancaster County, and it costs \$150.00.
4. **Penndot Meeting** – Member Darr asked Manager Shick about the Penndot meeting that took place in the Borough complex conference room on Thursday, April 30<sup>th</sup>. Manager Shick stated she attended the meeting, and it was the first meeting they held to get ideas and answer questions from the public.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

## **ELECTED OFFICIAL COMMENTS:**

- A. Member Darr** – Member Darr thanked the Brookville Volunteer Fire Company for successfully completing Operation Brookville. Member Darr thanked the Brookville Police Department for their involvement in Operation Brookville, and also thanked Randy Bartley for taking pictures. Member Darr asked everyone to remember that on May 7<sup>th</sup> the Chamber of Commerce is having an Eggs ‘N Issues on the Scripture Rocks. Member Darr stated the CORE Organization is meeting the second Wednesday of each month at 5:00 p.m. at their new location in Brookville in the medical building that is just to the right of the old physical therapy building at the hospital. Member Darr stated ‘CORE’ stands for ‘Center for Organ Recovery and Education’. Member Darr stated she had contact information regarding this if anyone wanted it. Member Darr asked everyone to remember to vote on May 19<sup>th</sup>.
- B. Member Hoak** – Member Hoak stated if anyone has any suggestions for the parking fines, please let him know.
- C. Member Kutz** – Member Kutz reported he was asked where the Rail Trails were from people from Cambria County, and they attested to the economic growth the Rail Trails will bring. Member Kutz thanked Code Enforcement and Zoning Officer Turnbull for his work and thanked Engineering Consultant Travis Long for coming to the meeting.
- D. President Pro-Tem Allgeier** – President Pro-Tem Allgeier stated tomorrow is Special Olympics track and field day and it will be held in Punxsutawney. President Pro-Tem Allgeier stated on May 7<sup>th</sup> the Chamber of Commerce is having an Eggs ‘N Issues on the Scripture Rocks. President Pro-Tem Allgeier asked everyone to remember that this Sunday is Mother’s Day. President Pro-Tem Allgeier thanked Council for letting her attend the PSAB conference last week, where she was nominated and voted in as the Second Vice-President of the Borough Councils’ Association of the Pennsylvania State Association of Boroughs. President Pro-Tem Allgeier stated she looks forward to working with them on issues that affect Brookville and our surrounding boroughs.
- E. Vice-President Hynes** – Vice-President Hynes thanked Council for letting him attend the Boroughs Convention, and stated it was very worthwhile. Vice-President Hynes congratulated President Pro-Tem Allgeier.
- F. President Blazosky** – President Blazosky congratulated President Pro-Tem Allgeier on being voted in as the Second Vice-President of the Borough Councils’ Association of the Pennsylvania State Association of Boroughs.

## **MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

Reporter Judi Anthony stated a parking ticket in Gettysburg costs \$15.00. Reporter Judi Anthony stated this is the last meeting she will be reporting on, but she will continue to serve on the boards and commissions that she is a member of.

**ADJOURNMENT:**

President Pro-Tem Allgeier moved to adjourn; seconded by Member Ferringer. Motion carried 7-0 at 7:51 p.m.

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Borough Manager