

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 21, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 21, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Dave Ferringer
Bill Kutz
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Director of Public Works -
Dave Vallosio
Mayor Richard Beck
Police Chief Jason Brown
Solicitor Jim Dennison
Zoning/Code/Health Officer -
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza
David Afton
Brynn Afton
Molly McNutt
Sandra Snyder
Clair Miller
Barb Blazosky
Matt Smith
Jessie Smith
Roy Darrin
Herb Landes
Jack DeMotte
Gene Hoak
Heidi Hoak

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Allgeier moved to approve the bills as submitted, seconded by Member Hoak. Motion carried 7-0.
2. **Fund Level Financial Statements** – President Blazosky stated the Finance Committee is available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT: None

REPORTS:

Chief of Police

1. **STATS for March 2015** – Chief Jason Brown reported stats for March as follows:
Act 64 Drug Violations = 5
Asst. EMS = 22

Auto Theft/Unauth. Use = 2

Burglar Alarms = 2

Traffic Citations = 53

Criminal Arrests = 10

Court Hearings = 14

Disorderly/Disturbance = 13

Accidents = 14

House Checks = 362

Vehicle/Residential Lockouts = 12

Mental Health Incidents = 1

DUIs = 3

Miscellaneous (not classified) Incidents = 413

Parking (2hr.=19/Metered=319/Non-Metered=7/Complaints=4)

2. **Training** – Chief Jason Brown reported two officers are enrolled in the Jefferson/Clearfield Crisis Intervention Team training, which teaches officers to react appropriately to situations involving mental illness or developmental disability.
3. **In Car Computers** – Chief Jason Brown stated the Police Department's in car computers are up and running.

CORRECTIONS/APPROVAL OF MINUTES (April 7, 2015)

Member Hoak moved to approve the minutes as submitted; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

Director of Public Works - Dave Vallosio, Director of Public Works, reported street sweeping continues in the Borough, and all work orders for the Borough Complex are current. Dave Vallosio, Director of Public Works, reported they started repairing spill boxes throughout the Borough, and the new flood control mower was delivered on Friday, April 10, 2015.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he had nothing to report tonight.

Solicitor –

1. **YMCA Agreement – Admin. Building** - Solicitor Dennison reported we received a signed agreement from the YMCA staff, and we just need final approval by the Borough. President Pro-Tem Allgeier moved to approve the agreement between the Borough of Brookville and the YMCA for the rental of the administration building located on Barnett Street in Brookville; seconded by Member Kutz. Motion carried 7-0.
2. **HBI Agreement – Town Square** – Solicitor Dennison stated HBI is proceeding with the Park Project in the center of town. Jack DeMotte reported it will be late summer until they begin construction. President Pro-Tem Allgeier stated she did not see it mentioned in the agreement the alley being open if we need to get fire trucks to the Courthouse. Solicitor Dennison stated emergency vehicles have the right to enter the alley. President Pro-Tem

Allgeier moved to approve the agreement as prepared by the Solicitor for HBI to move forward with the Town Square Project; seconded by Member Kutz. Motion carried 7-0. Member Hoak moved to advertise the Ordinance regulating traffic on the alley; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

3. **Pickering Street House** – Solicitor Dennison stated he set up the closing on the Pickering Street House, but one of the buyers is away this week.

Committee Reports

A. Safety Committee

1. **Parking/Ticket Fees** – Safety Committee Chairman Steve Hoak stated he received a lot of feedback on the proposed parking/ticket fines, including surveys Member Ferringer distributed to business owners. Safety Committee Chairman Hoak stated he thinks a \$10.00 fee for paying a parking ticket in 1-3 days is too steep of a jump, and he would like that fine to be \$5.00 instead. Member Hoak stated he would like to review the information they received tonight. Member Clarinda R. Darr asked if any research was done, and what local areas are doing. President Pro-Tem Allgeier reported a regular parking ticket on Main Street in Clarion for the first three days is \$10.00. Member Darr asked Chief Jason Brown how they monitor the two hour parking limit. Chief Brown reported the officers mark the stems of the vehicle's tires. Solicitor Dennison stated the range given for the fee for illegal handicap parking is not less than \$50.00 but not more than \$200.00. Solicitor Dennison stated there are a lot of little details to work out. President Blazosky asked about raising the fine for parking in a fire lane. Solicitor Dennison stated he believes the signage has to state what the fine is. Member Kutz stated Council should look at what Clarion and DuBois are charging, and he doesn't want to run people out of Brookville. Member Hoak stated we aren't trying to chase people out of Brookville, and he favors tabling this topic until the next Borough Council meeting. President Pro-Tem Allgeier asked Member Hoak to e-mail the business owners' comments to Council Members. President Blazosky stated this topic will be tabled until the next Borough Council meeting on May 5, 2015.

B. Stormwater Committee

1. **Monumental Task** – Stormwater Committee Chairman Dave Ferringer reported the Stormwater Committee met for the first time, they seem to have a monumental task, they will be busy for several years, and they are on it.

C. Community Resources Committee

1. **Visit from Jamestown Advanced Products Corporation** – Community Resources Committee Chair Clarinda R. Darr stated the people from Jamestown who want to speak to different organizations including HBI, Scripture Rocks, and Borough Council will be coming to the area the second week in May. Community Resources Committee Chair Darr stated she will get us that date. Community Resources Committee Chair Darr

stated organizations might want to come and take a look at benches, garbage cans, and bike racks that areas here might need.

2. **The Heart and Soul of the Community** – Community Resources Committee Chair Darr reported the Orton Society in Vermont created a program called The Heart and Soul of the Community. Community Resources Committee Chair Clarinda R. Darr stated she and Brookville Area Chamber of Commerce Director Jamie Barger have tickets and will be attending the May 15th workshop at St. Vincent's College at no cost to the Chamber or Council.

Borough Manager –

1. **Payroll Update Seminar** – Manager Shick stated our Finance Director Kerry Swineford would like to attend a payroll seminar on June 10th in DuBois. Manager Shick stated it is a one day class, it costs \$75.00, and we would be splitting the cost with the Municipal Authority. Member Hoak moved to approve that our Finance Director Kerry Swineford attend a payroll seminar on June 10th in DuBois; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Beck** – Mayor Beck stated the test siren today was hard to hear, and maybe they should make it louder. Member Hoak stated to make it louder, we would need to get a whole new alert system, and that would cost tens of thousands of dollars.
- B. **Member Darr** – Member Darr reported on May 7th there will be an Eggs 'n Issues at the Heritage House focusing on Scripture Rocks. Member Darr thanked everyone for coming to the Town Hall meeting.
- C. **Member Hoak** – Member Hoak thanked everyone for coming to the Town Hall meeting tonight. Member Hoak reported the Brookville Volunteer Fire Company will be taking part in 'Operation Brookville' on Saturday. Member Hoak stated 'Operation Brookville' will be an 8 hour drill and will encompass several different scenarios.
- D. **Member Kutz** – Member Kutz stated Council appreciates what Mr. DeMotte does.
- E. **President Pro-Tem Allgeier** – President Pro-Tem Allgeier stated May 6th is Special Olympics Track and Field Day at the Punxsutawney High School. President Pro-Tem Allgeier reported she will be attending the Borough Council Association conference in Lancaster this weekend with Manager Shick, Vice-President Hynes, Member Darr, and Member Kutz.
- F. **Vice-President Hynes** – Vice-President Hynes reported he talked to the contractor regarding the Depot Street Project, and learned they will probably start the project later, not during high-water spring.

G. President Blazosky – President Blazosky thanked everyone for coming to tonight's meeting.

Clair Miller/Corbett's Trailer Park – Clair Miller asked Council if anything is being done about the intersection of Route 28 and 322 near Evans Street. Mr. Miller stated you can't see down the hill and some of those cars are going faster than 35 miles an hour. Member Ferringer reported it's a state highway, a state employee said they looked at several different scenarios, and it would be around 2018 until any action comes from the state.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Hoak. Motion carried 7-0 at 7:42 p.m.

Borough Manager

MINUTES
Brookville Borough Town Hall Meeting
Tuesday, April 21, 2015 @ 7:43 p.m.

The Brookville Borough Council met in the large conference room on Tuesday, April 21, 2015 at 7:43 p.m. for a Town Hall Meeting with the following in attendance:

COUNCIL MEMBERS

John Blazosky
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Molly McNutt
Sandra Snyder
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Barb Blazosky
Matt Smith
Jessie Smith
Roy Darrin
Herb Landes
Jack DeMotte
Gene Hoak
Heidi Hoak

CALL TO ORDER:

President Blazosky called the Town Hall meeting to order at 7:43 p.m., and asked the people in attendance for topics.

TOPICS DISCUSSED:

1. **Facebook Page** – Sandra Snyder from Hiawatha Street stated she was here with Clair Miller. Ms. Snyder stated she thinks Council should put meeting information on facebook and other social media, and stated they don't get the paper. Ms. Snyder stated the Chamber of Commerce has a site and keeps everyone updated on what is going on.
2. **Expanding on Walter Dick Park for Youth/Teens in Town** – Ms. Brynn Afton asked Council if they can do something to make the dam better. Member Dave Ferringer asked Ms. Afton to bring some ideas back on what can be done. Ms. Afton's father, David Afton, stated the dam area is under-utilized today. Mr. Afton stated there are some safety concerns, but he would like to see us get back to using that facility. President Blazosky stated we can't keep toilets and a soda

machine there because of vandalism. Mr. Afton stated he would be glad to work with Police Chief Jason Brown on that, and there are other groups that are interested in utilizing that area. Member Clarinda R. Darr stated they plan on doing a Master Site Development Plan in the future to see what that area is suited for. President Pro-Tem Allgeier stated Council needs Ms. Afton's input, so it's a community decision. President Pro-Tem Allgeier thanked Ms. Afton for coming to the meeting tonight and letting Council know. Member Kutz stated, when he was young, the dam was the place to be. Heidi Hoak stated after the flood, they changed the park, and it doesn't have a convenient layout. David Afton reported Create has done an annual clean-up of the parks, and this year's clean-up starts at Memorial Park this Sunday at 1:00 p.m.

3. **Microphones for Council Meetings** – Sandra Snyder from Hiawatha Street asked if they would get microphones for the Borough Council meetings. Ms. Snyder stated it was hard to hear Council Members if they spoke while looking down. Member Hoak stated there might be a grant that could help the Borough make this purchase.
4. **Garbage Clean-up/Interstate Ramps** – Reporter John Pozza stated the interstate ramps look horrible, and they give people a bad first-impression. Matt Smith stated a ramp can be adopted by a group to take care of it. Matt Smith stated the Hazen exit is the only exit that is currently adopted.
5. **Signs Around Town (Private Business Signs)/Ordinance?** – Roy Darrin asked if there is an ordinance dealing with private business signs around town that are up all the time. Vice-President Hynes asked if the Borough can just take the signs down. Solicitor Dennison stated we should call them and tell them to take the signs down.
6. **Promotion of Bike Trail** – Herb Landes from Madison Avenue commended the Borough for promoting the Bike Trail. Mr. Landes stated Scripture Rocks and the Bike Trail will really help this area. President Pro-Tem Allgeier thanked Mr. Landes for his years of service on the Brookville Municipal Authority Board. Mr. Landes stated the Authority Board has done a great job with no pay, and he has been proud to serve with them.
7. **Parking on Main Street** – Member Hoak asked if anyone had any comments about the parking fees. Jack DeMotte stated we need to promote people coming to downtown; for \$10.00 they can go to Clarion. Sandra Snyder from Hiawatha Street stated it is a danger for the extra-long trucks to park on the street.

ADJOURNMENT:

With no further comments being made, and all topics being adequately discussed, President Blazosky thanked everyone for their comments and for attending the Town Hall Meeting. The meeting adjourned at 8:12 p.m.

Borough Manager