

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, September 16, 2014 @ 7:00 P.M.**

The Brookville Borough Council met in the conference room on Tuesday, September 16, 2014 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Karen Allgeier  
Bill Kutz  
David Ferringer  
Steve Hoak  
Clarinda R. Darr

**STAFF**

Manager Dana Schreckengost  
Superintendent Bob Receski  
Police Chief Jason Brown  
Solicitor Jim Dennison  
Zoning/Code/Health Officer  
Emerson Turnbull  
Recorder Christine Gunning

**VISITOR/MEDIA**

Judi Anthony  
Matt Triponey  
Dave Aaron  
Roy Darrin

**CALL TO ORDER:**

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

**FINANCIAL REPORTS:**

**1. Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Allgeier moved to approve the bills as presented; seconded by Member Hoak. Motion carried 6-0

**2. Fund Level Financial Statement(s)** – President Blazosky stated the Fund Level Financial Statements were available to review, and Manager Schreckengost could answer any questions about them.

**PUBLIC COMMENT:**

- 1. Dave Aaron – Brookville Glove Factory** – Dave Aaron, Plant Manager of Brookville Glove, stated the factory is here to stay. Mr. Aaron reported they invested in new state-of-the-art equipment and a better facility. Mr. Aaron introduced a new glove from the glove factory named ‘Gurly Bear’, while Member Darr handed out pairs of the new glove to Council Members and Borough staff. Mr. Aaron stated 20% of all Gurly Bear glove sales go to Hahne Cancer Center in DuBois.
- 2. Roy Darrin – Buildings and Potholes** – Mr. Darrin stated when we lose houses, we lose tax dollars. Mr. Darrin stated when we lose a house, we lose a customer base. Mr. Darrin stated we should look at the roofs on houses because if we keep a roof on it, we can save a house. Code Enforcement Officer Emerson Turnbull stated nothing in the ordinances say homeowners have to replace their roofs. Emerson Turnbull stated we use the International Property Maintenance Code. President Blazosky asked Mr. Darrin to forward information to Manager

Schreckengost regarding this. Mr. Darrin also stated the potholes in Brookville are terrible, and they used to do a better job of fixing them.

## **REPORTS:**

### **Police Chief**

1. **Police Vehicles** – Chief Brown stated only the new vehicle is operational, all the other police vehicles need repairs.
2. **Policy Procedural Manual** – Chief Brown reported the Policy Procedural Manual is currently in the proofreading stage, it will be disseminated to all officers on October first, and their policies will go into effect the first of November.
3. **Civil Service Commission** – Chief Brown thanked the Civil Service Commission including Judi Anthony, Lucy Ames, and Eric Zents, the Civil Service Oral Board, and all of the candidates that applied for the position of Police Officer. Chief Brown stated later in the meeting, he will ask for Council to approve the certified list.

**Fire Chief** - No Report

**Superintendent's Report** – Superintendent Receski said if anyone had questions regarding his written Superintendent's Report, he would be glad to answer them.

**Zoning and Code Enforcement** – No Report

**Solicitor** – No Report

**Committee Reports** - None

### **Borough Manager**

1. **Borough Pension Plan Minimum Municipal Obligation (MMO)** – Manager Schreckengost stated the Brookville Borough Pension Plan MMO is \$60,563.00, and that amount should be budgeted for the 2015 payment. Member Hoak moved to approve the Minimum Municipal Obligation worksheet for the Brookville Borough pension plan as drafted by Borough Manager Schreckengost; seconded by Member Kutz. Motion carried 6-0.
2. **Resolution 503-14 for Plan Adoption – Act 537** – President Pro-Tem Allgeier moved to adopt Resolution 503-14 for plan adoption pursuant to Act 537; seconded by Member Hoak. Motion carried 6-0.
3. **Resolution 504-14 for Plan Revision for New Land Development** – President Pro-Tem Allgeier moved to approve Resolution 504-14 for plan revision for new land development with regard to the previous resolution; seconded by Member Hoak. Motion carried 6-0.
4. **Update on Stormwater Grants** – Manager Schreckengost reported they found some stormwater grants the Borough might be eligible for, but they are all closed at this time for the year. Manager Schreckengost stated the first eligibility to apply is next July.

5. **Stormwater Conference** – Manager Schreckengost stated the Stormwater Conference will be held Tuesday, October 28<sup>th</sup> in State College. Manager Schreckengost stated that she, along with President Pro-Tem Allgeier and Member Darr, would like to attend. Member Hoak suggested finding a professional grant writer.
6. **Tax Collector's Request** – Manager Schreckengost stated Tax Collector Vickie Storey is asking the Borough to help cover her costs in attending the Pennsylvania Tax Collector's Convention in York, Pennsylvania October 10<sup>th</sup> and 11<sup>th</sup>. Manager Schreckengost stated the conference costs \$160.00 and the hotel room costs \$343.35. Member Hoak moved to give Vickie Storey \$300.00 to help cover costs to attend the Tax Collector's Convention; seconded by Member Ferringer. Motion carried 6-0.
7. **Halloween (On Behalf of the Mayor)** – Manager Schreckengost reported Mayor Beck is on vacation, but he asked her to suggest having the Halloween Parade on Friday, October 31<sup>st</sup> and then trick-or-treat after. After some discussion, President Pro-Tem Allgeier moved that Halloween is Friday, October 31<sup>st</sup> with the Halloween Parade at 5:30 p.m. followed by trick-or-treat until 8:00 p.m.; seconded by Member Hoak. Motion carried 6-0.

#### **UNFINISHED BUSINESS:**

1. **Ordinance about Main Street Tables and Chairs** – Member Darr reported she has noticed some tables and chairs are being left out all night on the sidewalks on Main Street. President Blazosky asked Member Darr to tell Code Enforcement Officer Emerson Turnbull about this.

#### **NEW BUSINESS:**

1. **Excess Furniture** – President Pro-Tem Allgeier stated she asked Manager Schreckengost to make a list of excess furniture the Borough has. President Pro-Tem Allgeier stated we can have a yard sale, or ask non-profits if they need furniture and donate it to them. Member Kutz stated he would prefer to make money on the excess furniture. Member Ferringer stated it wouldn't be worth the effort involved in getting money for the excess furniture. President Pro-Tem Allgeier stated she will contact non-profit organizations regarding this and update Council at the next Borough Council meeting on October 7, 2014.
2. **Civil Service Police Officer Candidate List** – Police Chief Brown stated the certified list of the rankings of the results of the civil service process are in the agenda packet. Police Chief Brown reported the top three finalists are Andrew Turnbull, Justin Miller, and Tonya Marshall. Chief Brown asked Council to approve the list, and, if they see the need, authorize Chief Brown to continue the process to hire an officer or officers at their discretion. Member Kutz moved to accept the 2014 Civil Service Police Officer Candidate Eligibility List; seconded by President Pro-Tem Allgeier. Motion carried 6-0.

### **ELECTED OFFICIALS COMMENTS:**

1. **Member Darr** – Member Darr reminded everyone the Brookville High School Homecoming is September 26<sup>th</sup>. Member Darr thanked Dave Aaron and Roy Darrin for coming to the meeting. Member Darr asked everyone to remember former Mayor Don Wilson who passed away.
2. **Member Ferringer** – Member Ferringer stated the Borough spent \$400,000.00 for sidewalks to the school, and they are covered with weeds. Member Ferringer stated we could do things to make Brookville look better. Member Ferringer also stated there are four-inch holes in a sidewalk on Main Street that could cause someone to break an ankle.
3. **Member Hoak** – Member Hoak thanked Dave Aaron for coming to the meeting, wished the Brookville Raiders good luck at Homecoming, and requested an Executive Session for personnel matters with no action expected.
4. **President Blazosky, President Pro-Tem Allgeier, and Member Kutz** – President Blazosky, President Pro-Tem Allgeier and Member Kutz thanked Dave Aaron from Brookville Glove for coming to the meeting.

### **EXECUTIVE SESSION:**

Council entered Executive Session at 7:44 p.m. to discuss personnel matters with no action expected. Executive Session ended at 8:09 p.m. with no action taken.

### **ADJOURNMENT:**

Since no Borough Residents were present for the Town Hall meeting that was scheduled this evening, President Pro-Tem Allgeier moved to adjourn at 8:09 p.m.; seconded by Member Ferringer. Motion carried 6-0.

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Borough Manager