

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, August 5, 2014 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, August 5, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
David Ferringar
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Schreckengost
Superintendent Bob Receski
Mayor Richard Beck
Police Chief Jason Brown
Solicitor Jim Dennison
Fire Chief Jim Lipuma
Zoning/Code/Health Officer
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza
April Crance
Ann Sarvey
Chris Silvis
Mr. & Mrs. Charlie -
Schreckengost
Joe Barber

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (July 1st & 15th)

Member Darr stated at the top of page 4 in the July 1st minutes, the motion for the Borough to split the cost of the laptop with the Municipal Authority was retracted. Member Darr stated at the bottom of page 4 in the July 15th minutes, a motion was made for the Borough to purchase 100% of the laptop. Member Hoak moved to approve the minutes as amended; seconded by Member Ferringar. Motion carried 6-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. Manager Schreckengost stated there were three additions:
 - a. Zoning Enforcement Officer Emerson Turnbull - \$399.00
 - b. Solicitor Dennison for General Work - \$6,549.40
 - c. Solicitor Dennison – Reviewing Dollar General Store variance - \$799.00Member Hoak moved to approve the bills as amended, seconded by Member Kutz. Motion carried 6-0.
2. **Fund Level Financial Statements** – President Blazosky stated that Vice-President Hynes is available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Charlie Schrecengost – Jake Brake Ordinance** – Mr. Schrecengost asked Council what the reason is for having a Jake Brake Ordinance. Member Kutz stated they are having problems on 6th Street with people using brake retarders, and that the issue is basically dead except for 6th Street.
2. **Joe Barber from Barber Trucking** – Mr. Barber asked Council to consider passing a Noise Ordinance instead of a Jake Brake Ordinance.

REPORTS:

Chief of Police –

1. **Brammo Police Motorcycle** – Chief Brown had brought the Brammo Police Motorcycle into the conference room for display. Chief Brown stated the Brammo Police Motorcycle holds its charge and handles hills well. Member Darr asked if we could apply for a grant to purchase the motorcycle. Chief Brown stated he is looking into it. Chief Brown stated we have the motorcycle until they need it to go somewhere else on the east coast.
2. **Animal Defecation** – Chief Brown stated he has had calls regarding animal defecation. Chief Brown stated animal owners are required to pick it up and throw it away in their private garbage.
3. **National Night Out** – Chief Brown reported tonight is National Night Out, and asked everyone to leave their porch lights on.

Fire Chief – Fire Chief Lipuma reported there were 24 calls for the month of July. Fire Chief Lipuma stated there were 2 lines down, 2 structure fires, and 9 vehicle accidents. Fire Chief Lipuma asked everyone to support Community Days.

Superintendent's Report – Superintendent Receski said if anyone had questions regarding his written Superintendents report, he would be glad to answer them.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he would be glad to answer any questions regarding his written report. Code Enforcement Officer Turnbull stated he has been approached by some businesses downtown regarding the ordinance that prohibits leaving café tables on sidewalks. Solicitor Dennison stated there are a lot of issues regarding this, and they have to take tables indoors at night. Code Enforcement and Zoning Officer Turnbull stated some businesses wonder if we can change the ordinance. President Blazosky stated leaving tables on the sidewalk could be hazardous, that is why the ordinance was made.

Solicitor – No Report

Committee Reports

- A. **Personnel Committee** – President Blazosky stated Personnel Committee Chair Karen Allgeier was not present.

B. Community Resources Committee

1. **Map of Brookville** – Community Resources Committee Chair Clarinda R. Darr distributed maps of Brookville to Council Members. Community Resources Committee Chair Darr recommended Council consider working with area businesses to get these made.
2. **Shade Tree Commission** – Community Resources Committee Chair Darr asked when the meetings are and who is in charge. Manager Schreckengost stated former Chief Dworek is in charge of the Shade Tree Commission. Solicitor Dennison stated they meet only when necessary. Manager Schreckengost stated former Chief Dworek is very interested in staying on the Shade Tree Commission, and that he can answer any questions about the Commission that Member Darr might have.
3. **September Town Hall Meeting** – Community Resources Committee Chair Darr asked Council if they would like to schedule another Town Hall meeting. Manager Schreckengost stated the Brookville Area Chamber of Commerce would like to publicize the next Town Hall Meeting. Member Hoak moved to hold a Town Hall Meeting at 8:15 p.m. on Tuesday, September 16, 2014 in the conference room at the Borough Complex immediately following the Borough Council meeting; seconded by Member Darr. Motion carried 6-0.

Borough Manager –

1. **Hired Part Time Employee** – Manager Schreckengost introduced Chris Silvis as our new part time office employee.
2. **Credit Cards for Borough** – Manager Schreckengost stated she would like to get Borough credit cards with a \$10,000.00 credit limit for Borough purchases. Manager Schreckengost stated the bank would require an authorized signer. Manager Schreckengost stated there can be multiple credit cards with a total credit limit of \$10,000.00. Manager Schreckengost stated she would like to get a credit card for herself, Superintendent Receski, and the Police Department. Manager Schreckengost stated the bank needs Council to agree on the maximum credit limit for all the cards combined, and who the authorized signer is. Member Hoak moved to approve a \$10,000.00 credit limit with Manager Schreckengost as the authorized signer; seconded by Member Kutz. Motion carried 6-0.
3. **Resolution #502-2014 - First Modification to Consent Order** – Solicitor Dennison stated this involves the Borough's Act 537 Plan, and it lengthens the amount of time available for the Municipal Authority to make improvements to the sanitary sewer system to the end of 2019. Member Kutz moved to approve Resolution #502-2014; seconded by Member Hoak. Motion carried 6-0.
4. **PSAB Fall Conference** – Manager Schreckengost stated the PSAB Fall Conference will take place October 17th -19th, and asked if they needed to make a motion for Council Members to attend this. Solicitor Dennison stated no motion is necessary because attendance to this conference is covered under the Borough Code.

5. **Dollar General Store – Property Tax Abatement** – Manager Schreckengost stated the new Dollar General Store on Allegheny Boulevard is asking for Property Tax Abatement. Code Enforcement and Zoning Officer Emerson Turnbull stated he heard at the Tax Office that either the School District or Borough Council could approve it, and then the County would approve it automatically. Vice-President Hynes moved to approve the LERTA application for the Dollar General Store; seconded by Member Kutz. Motion carried 5-1, with Member Hoak dissenting.

UNFINISHED BUSINESS:

- A. **Bike Rack Ordinance** – Vice-President Hynes reported the Trail Town group met last night and talked about bike racks. Vice-President Hynes stated he asked the Trail Town group to get us a recommendation of what type of bike rack to use, and to designate the size. Member Ferringer stated that people are not allowed to ride bikes on sidewalks. Vice-President Hynes stated people walk their bikes on sidewalks, and that some places have signs asking people to walk their bikes on sidewalks. Member Kutz asked Vice-President Hynes to bring in a picture of one of those signs.

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Beck** – Mayor Beck stated he learned a lot at the Mayor's Conference, including that he oversees the police and code enforcement.
- B. **Clarinda R. Darr** – Member Darr congratulated the Jefferson County Fair Board for a wonderful fair. Member Darr also asked everyone to go to the Saw Mill Theatre, and to buy in downtown Brookville.
- C. **Dave Ferringer and Bill Kutz** – Member Ferringer thanked the Sarveys for Free Fair Night, and for their contribution to Brookville.
- D. **Steve Hoak** – Member Hoak reminded everyone that Diamond Rio will be performing at the Jefferson County Fair.
- E. **Phil Hynes** – Vice-President Hynes stated the Red Bank Valley Trail Association invites everyone to attend a day long celebration at Gum Town Park this Saturday, August 9th. Vice-President Hynes also requested an Executive Session for a personnel matter with no action expected.
- F. **President Blazosky** – President Blazosky thanked Ann Sarvey for Free Fair Night.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:53 p.m. to discuss a personnel matter with no action expected. Executive Session ended at 8:30 p.m. with no action taken.

ADJOURNMENT:

Member Hoak moved to adjourn; seconded by Member Kutz. Motion carried 6-0 at 8:30 p.m.

Borough Manager