

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, July 15, 2014 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, July 15, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Bill Kutz
David Ferringer
Clarinda R. Darr

STAFF

Manager Dana Schreckengost
Superintendent Bob Receski
Solicitor Jim Dennison
Mayor Richard Beck
Police Chief Jason Brown
Fire Chief Jim Lipuma
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza
(see attached sign-in sheet)

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

- 1. Approval of Expenditures** – The current bills were presented for approval. Vice-President Hynes moved to approve the bills as submitted; seconded by President Pro-Tem Allgeier. Motion carried 6-0
- 2. Fund Level Financial Statement(s)** – President Blazosky stated the Fund Level Financial Statements were available to review, and Vice-President Hynes could answer any questions about them.
- 3. Coony Lawn Care/Member Ferringer** – Member Ferringer asked why Coony Lawn Care was on the current list of bills. Manager Schreckengost stated Coony Lawn Care mowed the grass at Litch Baseball Field, and the cost will be re-billed to the person who owns the property.

PUBLIC COMMENT:

- A. Pamela Henderson & Carole Briggs – Trail Town** – Pamela Henderson from Trail Town stated in an effort to promote tourism, they will be giving the businesses downtown maps with directions from the trails to Main Street in Brookville. Carole Briggs stated the completion of the Depot Street link is very important.
- B. Residents of Rose Siding Road – Road Conditions** – Residents of Rose Siding Road, including Rebecca McQuown and Billie Sue Weaver, were present to voice concerns about the road conditions. Rebecca McQuown stated truck drivers won't deliver down Rose Siding Road, so residents can't have their garbage picked up or their heating fuel delivered. Member Kutz stated the Borough Engineer was down to look at Rose Siding Road and we have to wait to hear back

from him. Rebecca McQuown stated there is a big ditch that goes down the side of Rose Siding Road that is hard to avoid. President Blazosky stated this is a work in progress, and the Street Committee and Borough Engineer are working on this.

- C. **Cindy Hayes – Break Retarders on 6th Street** – Cindy Hayes requested that 6th Street be included in the ordinance regarding Break Retarders. Ms. Hayes also stated that potholes have been a problem on 6th Street.
- D. **Chuck Nelson – Light Up Night** – Chuck Nelson stated Brookville needs Light Up Night because it gets everyone involved with the Christmas spirit. Mr. Nelson stated he is trying to keep Light Up Night going, and he wants to continue being Santa Claus for the kids at Christmas time. Mr. Nelson reported he contacted H.B.I. and their Victorian Christmas. President Blazosky stated Council is in favor of someone stepping forward to handle Light Up Night. Mr. Nelson stated he will attend H.B.I.'s meeting tomorrow afternoon at 4:30 at Create Brookville on Main Street to discuss this with them. President Blazosky stated Council might send the \$1,237.00 check from the Light Up Night Committee back to the Lion's Club.
- E. **James McKenna – Drainage in Front of His House** – James McKenna was present to discuss the drainage situation in front of his house at 3 Long Avenue. Mr. McKenna stated there is a deep ditch in front of his yard due to the draining. President Blazosky stated Public Works Committee Chairman Kutz and Superintendent Receski will look into this issue tomorrow.
- F. **Roy Darrin – Code Enforcement Issue** – Roy Darrin stated he will bring photos of houses that need roofing in for Code Enforcement Officer Emerson Turnbull.

REPORTS:

Police Chief

- 1. **Town Hall Meeting at Brookville Area Highschool** – Chief Brown stated the Brookville Police Department participated in the Town Hall meeting last week at the Brookville Area Highschool.
- 2. **New Police Car** – Chief Brown reported they starting driving the new police car.
- 3. **Police Civil Service Exam** – Chief Brown stated the Police Civil Service Exam will take place August 23, 2014 at 8:30 a.m. Chief Brown stated the fee for testing is \$25.00 and the written portion of the exam will last two hours. Chief Brown stated they will be continuing the last Civil Service meeting on Thursday, July 17th at 8 p.m. at the Police Department.
- 4. **Electric Motorcycle** – Chief Brown stated he applied for and has been approved for a testing and evaluation period for a Brammo Police Motorcycle. Chief Brown stated this electric motorcycle will be at the Police Department in about two weeks. Chief Brown stated the motorcycle costs approximately .98-cents a day to operate. Chief Brown stated that he, along with Officers Markle and Bickle are involved in this project. Chief Brown stated they will test the motorcycle, for anywhere from a month to three months, to see how it works in our environment. Chief Brown stated we will have an option to buy this electric motorcycle, and it has a green engine. Chief Brown stated that, to the best of his knowledge, no one in the state of Pennsylvania is doing this yet, so hopefully the

Brookville Police Department will be the first to use this motorcycle in Pennsylvania. Chief Brown reported that he would like to present this motorcycle at the next Borough Council meeting on Tuesday, August 5, 2014.

5. **Executive Session** – Chief Brown requested an Executive Session at the end of the meeting for a personnel matter. Vice-President Hynes stated he needed to request an Executive Session for a legal matter with action expected, and Member Kutz stated he needed to request an Executive Session for a personnel issue.

EXECUTIVE SESSION:

Borough Council entered Executive Session at 7:43 p.m. to discuss personnel issues with no action expected and a legal matter with action expected. Executive Session ended at 8:10 p.m. with the following action taken:

1. **Transfer Funds/Bid Out Depot Street Project** – Vice-President Hynes moved to transfer \$100,000.00 out of our reserve funds into the operating budget to address some street issues, and to bid out the project to open up Depot Street, including the ordering of a bridge to complete that project; seconded by President Pro-Tem Allgeier. Motion carried 6-0.
2. **Part-time Employee** – President Pro-Tem Allgeier moved to hire a part-time employee for 20 hours a week, at \$12.00 per hour, and the name of the employee will be released when they are back from vacation; seconded by Member Darr. Motion carried 6-0. Member Ferringer asked if the employee would be a shared employee between the Borough and the Municipal Authority, not just a Borough employee. President Blazosky stated it would be a shared employee, ten-ten.
3. **Lion's Club Check** – Vice-President Hynes moved that the Lion's Club check that was delivered to us from the Light Up Night Committee be transferred back to the Lion's Club for deposition to whoever the new group is; seconded by Member Kutz. Motion carried 6-0.

Fire Chief - No Report

Superintendents Report – Superintendent Receski said if anyone had questions regarding his written Superintendents report, he would be glad to answer them.

Health and Code Enforcement – President Blazosky stated Health and Code Enforcement Officer Emerson Turnbull is not present because he is on vacation.

1. **Dollar General on Allegheny Boulevard** - Borough Manager Schreckengost stated the Dollar General is wrapping up some issues with the engineers before a building permit can be issued, and Pennsafe has okayed the demolition of the old building.
2. **Federal Credit Union** – Solicitor Dennison stated the final documents for the Federal Credit Union are being reviewed by Engineer Dan Slagle.

Solicitor

1. **Update on Sidewalk Ordinance for Bike Racks** – Solicitor Dennison stated before we can amend the Ordinance, we need to figure out what kind of bike racks we need. Vice-President Hynes stated he will follow up on this.

Committee Reports

A. Personnel Committee/Safety Committee

1. **Break Retarders Ordinance** – President Pro-Tem Allgeier stated she forwarded to Solicitor Dennison a copy of an already approved break retarder ordinance. President Pro-Tem Allgeier stated the Public Safety Committee will make a list of the streets this ordinance needs to cover. President Pro-Tem Allgeier stated the final version of the ordinance will need to be submitted to PennDOT for approval.

B. Community Resources Committee

1. **Clarion County Trail Association Invitation** – Community Resources Committee Chair Clarinda R. Darr invited everyone to attend the Clarion County Trail Association Celebration on August 9th at the Gumtown Memorial Park in New Bethlehem.
2. **Business Park Growth** – Community Resources Committee Chair Darr reported about eight industries are thinking of coming to the Business Park.
3. **September Town Hall Meeting** – Community Resources Committee Chair Darr asked Council if they thought September 2nd would be a good day to schedule the next Town Hall Meeting. President Blazosky stated they will think about it.

Borough Manager

1. **CAO for Pension Plan – Resolution 501-14** – Manager Schreckengost stated Resolution 501-14 makes whoever is the Borough Manager, without stating their specific name, the Chief Administrative Officer for the Pension Plan. President Pro-Tem Allgeier moved to approve Resolution 501-14 authorizing the Borough Manager and whoever sits in that position as the Chief Administrative Officer for the Pension Plan; seconded by Member Kutz. Motion carried 6-0.
2. **Pension Plan Audit – Closing Meeting** – Manager Schreckengost reported the closing meeting of the Pension Plan Audit will take place on Thursday, July 17th at 10 a.m. in Council Chambers, and Council Members are invited to attend. Manager Schreckengost stated if Members cannot attend, there will be minutes drafted up from that meeting and disbursed.
3. **Laptop Purchase** – Member Darr moved to approve the purchase by the Borough of a Lenovo E540 Series Laptop that has a better battery life, a faster system, and less hard drive failure for \$797.00; seconded by President Pro-Tem Allgeier. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **U.S. Postal Services Letter** – Vice-President Hynes stated that an issue regarding space for a Rural Mail Carrier to turn her vehicle around at the end of Maple Street that serves as a parking area for Rails to Trails was brought to his attention in a letter he received from the U.S. Postal Service, and it is being resolved.
2. **2013 Trail User Survey** – Vice-President Hynes stated the 2013 Trail User Survey provides information on the economic benefits the trails provide.
3. **New Paving Projects** – Superintendent Receski proposed that the Borough put out for bid the two streets, which would be High Street from Richards to the trailer court for paving, and South Pickering from Dirty Ehrma's out to the state road on 36, that and the road from Pickering down to the Borough line in Rose Township. Superintendent Receski stated the estimated cost of this work would be around \$120,000.00. Member Kutz moved to put the paving of High Street, Pickering and South Pickering out for bid; seconded by Vice-President Hynes. Motion carried 6-0.

ELECTED OFFICIALS COMMENTS:

1. **Vice-President Hynes and Member Ferringer** – Vice-President Hynes and Member Ferringer stated they hoped someone can keep Light Up Night going.
2. **Member Darr** – Member Darr encouraged everyone to go to the Jefferson County Fair.
3. **President Pro-Tem Allgeier** – President Pro-Tem Allgeier thanked everyone who called in about the break retarders, and urged everyone to attend the Jefferson County Fair.
4. **Vice-President Hynes** – Vice-President Hynes thanked Council for supporting the Rails to Trails project.

MEDIA QUESTIONS/COMMENTS/CLARIFICATION

1. **Paving of the Roads** – Judi Anthony asked for clarification on the paving of the roads. Superintendent Receski stated the streets that would be put out for bid for paving are from South Pickering from 36 into Dirty Ehrma's, High Street from Richards Street out to the Trailer Court, and from Pickering Street down to the County Line – Tunnel Hill Road.
2. **Opening Up Depot Street** – Judi Anthony what 'opening up Depot Street' means. Vice-President Hynes stated they will have to put Depot Street out for bid since it will be in excess of \$20,000.00. Vice-President Hynes stated they are going to put up a prefabricated bridge in the washed out culvert. Judi Anthony asked out of the \$100,000.00, how much would go towards street paving, and how much would go to the Depot Street Project. Vice-President Hynes stated more money would go towards street repairs around town than Depot Street.
3. **Clarification of a Street Going Out for Bid** – John Pozza asked Superintendent Receski if the area from Dirty Ehrma's to 36 was Race Street. Superintendent Receski said it is Creek Street/Race Street out to 36 all the way up through South Pickering. Member Ferringer added that it is the area below Mahan's Car Garage.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Kutz. Motion carried 6-0 at 8:37 p.m.

Borough Manager