

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, June 3, 2014 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, June 3, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
David Ferringier
Clarinda Darr
William Kutz
Steve Hoak

STAFF

Manager Dana Schreckengost
Superintendent Bob Receski
Fire Chief James Lipuma
Mayor Richard Beck
Police Chief Jason Brown
Solicitor Jim Dennison
Zoning/Code/Health Officer
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
John Pozza
Larry Maguire
Ron Monnoyer
Missy Monnoyer
Cindy Radaker
(see attached sign-in sheet)

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (May 6th & 20th)

In the minutes of the May 20th meeting of Borough Council, one correction was made on the last page in the Executive Session section. Member Darr stated Dana Schreckengost's last name should be spelled Schreckengost. Member Hoak moved to approve the minutes as amended; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. Member Hoak moved to approve the bills as submitted, seconded by President Pro-Tem Allgeier. Motion carried 7-0.
2. **Fund Level Financial Statements** – President Blazosky stated that Vice-President Hynes is available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Cindy Radaker – Recent Fire at Erma Circle** – Cindy Radaker stated she appreciated the Emergency Personnel who responded to the fire at Erma Circle, which involved her house. Cindy Radaker stated the Pinecreek Fire Department was not included in the first alarm, and it is the closest fire department to her house. Mrs. Radaker stated the Pinecreek Fire Department was called on second alarm. Mrs. Radaker asked why the Pinecreek Fire Department was not included in the first alarm, since it is the closest Fire Department to her house. Fire Chief Lipuma stated the Brookville Volunteer Fire Company will ask for aid if they

need it, but they felt confident they didn't need it in this situation. Mrs. Radaker stated she didn't understand why the Pinecreek Fire Department wasn't on first alarm, since it is only a quarter of a mile from her house. Fire Chief Lipuma explained the Brookville Volunteer Fire Company is on first alarm automatically, and Pinecreek and Reynoldsville have always been on second alarm. Fire Chief Lipuma stated he would meet with the officers and express Mrs. Radaker's concern. Solicitor Dennison stated this issue would be between the fire companies to decide, not Borough Council.

REPORTS:

Chief of Police – Chief Brown requested an executive session regarding several personnel issues.

Fire Chief – Fire Chief Lipuma reported there were 12 calls for the month of May, with 12 firefighters per call. Fire Chief Lipuma stated there were 2 lines down, 2 vehicle accidents, and 1 vehicle fire. Fire Chief Lipuma stated on Memorial Day they put grave markers on the graves of members who passed away. Fire Chief Lipuma reported they had their fishing derby on May 17th.

Superintendents Report – Superintendent Receski said if anyone had questions regarding his written Superintendents report, he would be glad to answer them.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull's written report was distributed. Member Ferringer asked Zoning and Code Enforcement Officer Turnbull how long he gives someone who is warned about tall grass to cut it. Code Enforcement Officer Turnbull stated he gives them about ten days to mow it.

Solicitor – Solicitor Dennison stated Code Enforcement Officer Turnbull is doing a good job. Solicitor Dennison stated Manager Schreckengost approved her employment agreement, and now Council needs to approve it.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:35 p.m. with action expected. Executive Session ended at 7:48 p.m. with the following action taken; Vice-President Hynes moved to approve the employment agreement that was drafted between the Borough and Dana Schreckengost; seconded by Member Kutz. Motion carried 6-1, with Member Darr dissenting.

Committee Reports

A. Personnel Committee

1. **Safety Committee Formation** – Personnel Committee Chairman Allgeier stated this project is on hold.
2. **Employee Manual** – Personnel Committee Chairman Allgeier stated she e-mailed a version of an Employee Manual to Members Kutz and Ferringer for review.

B. Community Resources Committee

1. **Main Street Project** – Community Resources Committee Chairman Clarinda R. Darr stated we sent a \$250.00 check for membership in the Main Street Project. Chairman Darr stated she will call them and ask them what's going on.
2. **DCNR Grant** – Community Resources Committee Chairman Clarinda R. Darr asked for a copy of the 35 year lease for Walter Dick Memorial Park. Solicitor Dennison stated it is in the Borough building. President Pro-Tem Allgeier stated she might be able to find it.
3. **Use of Van on Street** – Code Enforcement Officer Turnbull stated he would like to use the van the police had seized for his code enforcement duties. President Blazosky stated he doesn't want the Borough to have to pay for the maintenance of the van. Member Kutz stated Code Enforcement Officer Turnbull is doing an excellent job, and if the vehicle could help him, that's good. President Blazosky asked Solicitor Dennison to look into the legal aspects of the issue.
4. **Rental Inspection Program** – Member Darr asked if there was an update on the Rental Inspection Program. Member Hoak stated there was no update.
5. **Signage for Trails** – Vice-President Hynes stated the trail is done now between here and New Bethlehem and they could use two or three signs. Vice-President Hynes moved to get three or four signs to assist Trail Town in pointing out where the trail is, with money coming out of the trail line item already in the budget; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

Borough Manager – No Report

UNFINISHED BUSINESS:

- A. **CD at S&T Bank** – Vice-President Hynes informed Council the Finance Committee renewed the CD at S&T Bank for 6 months at a rate of .30.

NEW BUSINESS:

- A. **Signature Cards** – Vice-President Hynes moved to change the signature cards for the First Commonwealth and S&T Bank accounts, and any other accounts that would require former Manager Gable's signature, from former Manager Gable's name to Manager Schreckengost's name; seconded by President Pro-Tem Allgeier. Motion carried 7-0.
- B. **Pension Program** – Member Hoak moved to approve Dana Schreckengost as our Administrator for the pension program for the Borough; seconded by President Pro-Tem Allgeier. Motion carried 7-0.
- C. **PMAA Conference** – Vice-President Hynes moved to approve Dana Schreckengost's attending the Pennsylvania Municipal Authorities Association Conference in Hershey on August 25th and 26th; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

ELECTED OFFICIAL COMMENTS:

- A. Mayor Beck** – Mayor Beck stated there is a motorcycle rally on Sunday, and wondered if they needed a permit. Member Hoak stated they should fill out a Special Event Permit. Solicitor Dennison stated it would be used for traffic control.
- B. David Ferringer** – Member Ferringer commended Chief Brown and all the police on what they have done with the drug situation.
- C. Steve Hoak** – Member Hoak thanked the firefighters for doing a good job.
- D. William Kutz** – Member Kutz was glad Dana Schreckengost accepted the Manager position.
- E. Karen Allgeier** – President Pro-Tem Allgeier welcomed Dana Schreckengost as Borough Manager and thanked Fire Chief Lipuma and the firefighters for doing a good job.
- F. Phil Hynes** – Vice-President Hynes welcomed Dana Schreckengost as Borough Manager and thanked the firemen and policemen for their hard work.

EXECUTIVE SESSION:

Council entered an Executive Session at 8:12 p.m. with possible action. Executive Session ended at 8:53 p.m. with the following action taken.

- 1. Substitute Meter Maid** - Member Darr moved that Mary Jane Allshouse be re-hired, at her former wage for a short period of time due to a medical leave. She will be substituting as a meter maid; seconded by President Pro-Tem Allgeier. Motion carried 7-0.
- 2. Civil Service Exam** - President Pro-Tem Allgeier moved to activate the Civil Service Commission and have them set up a date and time for a new Civil Service exam for the Borough; seconded by Member Kutz. Motion carried 7-0.

CALL FOR ADJOURNMENT:

Council Member Ferringer moved to adjourn; seconded by Council Member Kutz. Motion carried 7-0 at 8:56 p.m.

Borough Manager

