

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 15, 2014 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, April 15, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Bill Kutz
Karen Allgeier
David Ferring
Steve Hoak
Clarinda R. Darr

STAFF

Manager Charles Gable
Superintendent Bob Receski
Solicitor Jim Dennison
Police Chief Jason Brown
Zoning and Code Enforcement
Officer – Emerson Turnbull
Recorder – Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza
Bryce Towne
Adrienne Edney
Cheyenne Shick
Ruthanne Barbazzeni
(see attached sign in sheet)

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. Manager Gable stated there was one addition; \$100.00 for flagger training. Member Hoak moved to approve the bills as amended; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

2. Fund Level Financial Statement(s) – Manager Gable stated there is enough money in the Building Maintenance Budget to pay for carpeting a tenant in the Borough Complex requested. Manager Gable stated he arranged to move forward with this project, and Member Ferring called the vendor and said not to do it. Manager Gable asked Solicitor Dennison who is responsible for administering the Borough's budget, the Manager or Dave Ferring. Solicitor Dennison stated that very technically the Borough Council has given the Manager the right to make that decision, but it should be taken into consideration that there was some committee involvement with it, since we still have remnants of the committee system. Member Kutz asked Solicitor Dennison why we have committees. Solicitor Dennison stated the committee system is inefficient and he would like to see Council progress more towards a true manager type system. Member Kutz stated he read the lease and from what he understood, it's the tenant's responsibility to buy the carpet. After some discussion, President Blazosky asked Solicitor Dennison to read the lease and interpret it. President Blazosky stated this issue will be resolved upon Solicitor Dennison's interpretation of the lease.

PUBLIC COMMENT:

1. **Ruthanne Barbazzeni – BASD Children’s Roundtable** – Ruthanne Barbazzeni, Assistant Principal at the Brookville Area Junior/Senior High School, stated students Bryce Towne, Adrienne Edney, and Cheyenne Shick were there to represent the Children’s Roundtable Committee. Ruthanne Barbazzeni stated the Children’s Roundtable Committee took part in a Pennsylvania Youth Survey and found that three top problems facing our youth, bullying, drug and alcohol use, and lack of structured healthy family activities, are all linked together. Ruthanne Barbazzeni stated the Children of the Roundtable want to create a safe environment for the children and families, and try to find healthy activities for kids. Ruthanne Barbazzeni stated there have been two Roundtable meetings and they are planning a third one.
2. **Brad Lashinsky – KOEZ Presentation** – Brad Lashinsky, Economic Development Director for Jefferson County, stated they are working on creating a Business Park, and the best location for it was found to be off the Hazen exit of Interstate 80. Mr. Lashinsky stated it will be called the Jefferson County Business Park. Brad Lashinsky stated it is projected the Business Park will create 100 to 500 jobs, and all the funding has been secured for the project. Mr. Lashinsky stated the Jefferson County Business Park was awarded KOEZ status in January 2014. Mr. Lashinsky reported they are trying to decrease the unemployment rate and keep people from moving out of the area. Brad Lashinsky stated this will be one of the largest Business Parks on Interstate 80 in the state of Pennsylvania. Mr. Lashinsky stated the Business Park will create opportunities, and their main goal is to create manufacturing jobs. Brad Lashinsky stated businesses might be going into the Business Park in the spring of 2015.
3. **Mike Battaglia – Brookville Volunteer Fire Company** – Mike Battaglia, a member of the Brookville Volunteer Fire Company, stated the Haunted Hay Ride they have annually is profitable because everything that is used at the hay ride is used free of charge. Mike Battaglia reported they won’t have to worry about excavation fees anymore since they bought a backhoe from Walsh Equipment for \$3,000.00. Mike Battaglia stated if anyone has questions or concerns regarding anything they do at the Brookville Volunteer Fire Company, please call them at 849-5400.

REPORTS:

Police Chief – Chief Brown stated the refurbishment of the police vehicle cost \$624.13. Chief Brown stated there was a break-in at the Travel Lodge on Allegheny Boulevard, squatters were found there, and the Superintendent’s crew boarded up the building. Chief Brown reported the Second Street bridge had a structural problem and had to be temporarily closed. Chief Brown stated it isn’t certain how long the bridge will be closed, and that construction should take place in June. Chief Brown stated he wants to do a traffic study there in-house with police officers and the Superintendent’s men. President Pro-Tem Allgeier made a motion to allow the police department under the supervision of Chief Brown along with Mr. Receski and the Public Works Department to

investigate the traffic flow study of areas in and around the Second Street bridge to come up with alternate routes due to the upcoming construction; seconded by Member Kutz. Motion carried 7-0.

Fire Chief - No Report

Superintendents Report – Superintendent Receski said if anyone had questions regarding his written Superintendents report, he would be glad to answer them.

Health and Code Enforcement – Code Enforcement Officer Emerson Turnbull is studying for the code exam, and had no report this month. Code Enforcement Officer Turnbull stated a Zoning Hearing Board meeting is coming up soon.

Solicitor –

Solicitor Dennison stated the upcoming Zoning Hearing Board meeting is regarding the Dollar General.

Committee Reports

A. Personnel Committee/Safety Committee

1. **Employee Health and Wellness Programs – Safety Committee Formation** – President Pro-Tem Allgeier stated she hasn't heard anything from the department heads yet regarding who will serve on the Safety Committee, so this will carry over to the next Borough Council meeting.
2. **Employee Manual** – President Pro-Tem Allgeier stated the Municipal Authority Board adopted a Harassment Policy at their last meeting on April 8, 2014. President Pro-Tem Allgeier stated she will be setting up meetings in the next month or so with Authority Board Vice Chairman David Love, Water Commissioner Terry O'Neill and the Personnel Committee to work on the Employee Manual.

B. Community Resources Committee

1. **DCNR Grant** – Member Darr gave a timeline for the project. Member Darr moved to place a line item budget on the 2015 budget to help fund the Walter Dick Memorial Park master plan not to exceed \$15,000.00; seconded by President Pro-Tem Allgeier. Solicitor Dennison stated the budgeting process doesn't take place until the fall. Member Darr stated they have everything they need to submit the application. President Blazosky stated when the budgeting process comes up, Member Darr should bring this up again. Member Darr rescinded her motion; President Pro-Tem Allgeier rescinded her second.

C. Finance Committee

1. **CD Renewal – S&T Bank (\$150,004.66)** – Finance Committee Chairman Phil Hynes made a motion from Committee to renew the CD at S&T Bank for 12 months at .35. Motion carried unanimously 7-0.

Borough Manager

A. Correspondence

1. **Denial of FEMA Hazard Mitigation Grant Appeal** – Manager Gable stated the Borough received a letter from FEMA that denied our FEMA Hazard Mitigation Grant Appeal.
2. **Borough's Association Invitation** – President Pro-Tem Allgeier stated Council is invited to attend Indiana County Borough's Association Spring Meeting on Wednesday, April 23, 2014 at 6:00 p.m. at the Blairsville Fire Hall in Blairsville.

- B. Closing Out Projects** – Manager Gable stated his successor will have to work on the Freedom System's Land Management program. Manager Gable reported he attended the Pennsylvania State Association of Boroughs (PSAB) Conference last week with Vice President Hynes, President Pro-Tem Allgeier, and Member Darr. Manager Gable stated he thinks it's important for Managers and Council Members to attend these conferences to get new ideas and advice from colleagues.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **Brookville Municipal Authority Board Vacancy** – Manager Gable reported Municipal Authority Board Member Herb Landes resigned recently. Manager Gable stated the Authority Board Members are requesting Council to appoint Sam McKinley to serve through the rest of Mr. Landes's term. President Pro-Tem Allgeier moved to accept Sam McKinley to fill the spot of Herb Landes on the Brookville Municipal Authority Board to the end of Mr. Landes's term; seconded by Member Kutz. Motion carried 7-0.

ELECTED OFFICIALS COMMENTS:

1. **Vice President Hynes** – Vice President Hynes reported work on the Rail Trail from Coder to Baxter has begun, and the engineer has completed his study on the spur.

CALL FOR ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Council Member Kutz. Motion carried 7-0 at 8:32 p.m.

Borough Manager

