

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, August 21, 2018 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, August 21, 2018 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley

STAFF

Manager Dana D. Schreckengost
Solicitor Jim Dennison

VISITOR/MEDIA

Rose James
John Pozza

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (August 7, 2018):

President Pro-Tem Karen Allgeier moved to approve the minutes of the August 7th meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Member Dave Ferringer. Motion carried 7-0.

PUBLIC COMMENT: None

REPORTS:

Chief of Police

- A. Motorcycle** – Police Chief Vince Markle stated they have an electric motorcycle in storage, and he would like to get Council's approval to put that out for bid. President Pro-Tem Karen Allgeier moved to allow Police Chief Vince Markle and Manager Dana D. Schreckengost to advertise the electric motorcycle for sale; seconded by Member Dave Ferringer. Motion carried 7-0.

Committee Reports

A. Personnel Committee

1. **Executive Session** – Personnel Committee Chair Karen Allgeier requested an executive session for Police Chief Vince Markle for a personnel issue with possible action.

Solicitor

- A. **School Agreement** – Solicitor Jim Dennison stated he sent Council Members a copy of the police agreement with the school. Solicitor Jim Dennison stated he heard back from Police Chief Vince Markle today and they are not going to make any more changes to it. Solicitor Jim Dennison stated since the agreement he gave to Council, the only change that was made is he took out exhibit A, and made exhibit B to be exhibit A. President Pro-Tem Karen Allgeier stated she could not remember the difference between exhibit A and exhibit B. Solicitor Jim Dennison stated it referred to it as a job description in exhibit A, but the agreement pretty much sets forth the job description, so he took it off and made the financial arrangement which was exhibit B, exhibit A. Solicitor Jim Dennison stated he did not change any numbers. President Pro-Tem Karen Allgeier moved to approve the agreement between the Brookville Police Department and the Brookville Borough and the Brookville School District; seconded by Member Randy Bartley. Motion carried 7-0.
- B. **Ordinance 1101** – Solicitor Jim Dennison stated whenever the Brookville Municipal Authority did the agreements with the new sewage plant which is about eighty percent complete, they had a grant and a loan mix from the USDA. Solicitor Jim Dennison stated they had to use all of the loan funds first and now they are working on grant funds. Solicitor Jim Dennison stated in order to get this loan, they had to get the guarantee of the various municipalities involved. Solicitor Jim Dennison stated the guarantee portion of the Borough of Brookville is eighty-eight point zero five percent. Solicitor Jim Dennison stated a portion of the guarantee will come from the Rose Township Supervisors, an extremely small portion will come from the Knox Township Supervisors, and Pine Creek Township will have a percentage too. Solicitor Jim Dennison stated what this is is if the Brookville Municipal Authority does not pay any of this debt, then the Brookville Borough would step in and make sure it gets paid. Solicitor Jim Dennison stated the likelihood of that happening is slim to none. Solicitor Jim Dennison stated it is just a requirement, and it is Ordinance 1101. President Pro-Tem Karen Allgeier moved to accept Ordinance 1101; seconded by Member Dave Ferringer. Motion carried 7-0.

Borough Manager

- A. **Borough CD** - Manager Dana D. Schreckengost stated we have a few CDs we need to take care of. Manager Dana D. Schreckengost stated one is a renewing CD in approximately the amount of \$154,000 and it will be just over that when the interest gets added in. Manager Dana D. Schreckengost stated we have a brand new CD budgeted to be put in in the amount of \$10,000.00.

Manager Dana D. Schreckengost stated we always quote the three local banks; Farmers, First Commonwealth, and S&T. Manager Dana D. Schreckengost stated Farmers smallest term CD is twenty-five months, First Commonwealth offers a six month at one-point-seven-five percent, and a twelve month at two percent, and S&T Bank offers a six month at one-point-eight percent or a twelve month at one-point-nine-five percent. Manager Dana D. Schreckengost stated if we put them in First Commonwealth they have a minimum CD requirement of \$100,000.00, so you must put them both, or just put the larger CD in First Commonwealth. Manager Dana D. Schreckengost stated we cannot put the sole \$10,000.00 in First Commonwealth by itself as a stand-alone. Manager Dana D. Schreckengost stated she recommends putting the approximately \$154,000.00 CD into the twelve month at First Commonwealth, and put the brand new \$10,000.00 CD into S&T Bank for six months. Vice-President Bill Kutz stated he is assuming there is a penalty if we withdraw early. Manager Dana D. Schreckengost stated there is always a penalty if we withdraw early at this point. President Pro-Tem Karen Allgeier moved to approve Manager Dana D. Schreckengost's recommendations as noted on this sheet of paper she gave us; seconded by Member Randy Bartley. Motion carried 7-0.

- B. **Guarantee Agreement** – Manager Dana D. Schreckengost stated Solicitor Jim Dennison took care of her Guarantee Agreement.
- C. **Liquid Fuels Fund Transfer** – Manager Dana D. Schreckengost stated we need to make a transfer of our Liquid Fuels Fund. Manager Dana D. Schreckengost stated we need to move \$126,000.00 from Liquid Fuel PLGIT to S&T Bank so she can pay the pavers. Member Randy Bartley moved to approve Manager Dana D. Schreckengost's request to move \$126,000.00 from Liquid Fuel PLGIT to S&T Bank as presented; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:12 P.M. to discuss a personnel matter with action expected. Executive session ended at 7:20 P.M. with the following action taken:

President Pro-Tem Karen Allgeier made a motion coming from Committee to allow Police Chief Vince Markle to hire two part-time Officers. President Pro-Tem Karen Allgeier asked Solicitor Jim Dennison if she should state the names of the Officers now, and he said yes. President Pro-Tem Karen Allgeier stated Austin Burney and Melinda Warnsing to start as soon as Police Chief Vince Markle sees the need. President Phil Hynes asked all Council Members in favor of the motion as presented to say 'aye'. Motion carried 7-0. President Phil Hynes stated he would like to note that this is

basically a replacement of part-time Officers we have lost due to them getting other jobs. President Phil Hynes stated it is not an increase in the force.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Spelling of Part-time Officer's Names** – Reporter John Pozza asked how the last names of the two part-time Officers are spelled. President Pro-Tem Karen Allgeier told him.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Vice-President Bill Kutz. Motion carried 7-0 at 7:21 P.M.

Borough Manager