

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, November 19, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, November 19, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
James B. Sarvey
Steve Hoak
David Ferring
William Kutz

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Mayor Chip Wonderling
Police Chief Ken Dworek
Health Code Officer & Code-
Zoning Enforcement Officer -
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matthew Triponey
John Pozza
Clarinda Darr
Dick Beck
Jim Lipuma
Tracy Zents
Charles Turnbull
April Crance
Ann Sarvey

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. Member Sarvey moved to approve the bills as presented; seconded by Member Hoak. Motion carried 6-0.

2. Financial Report – President Blazosky stated that if anyone had questions regarding the Financial Report they should ask Manager Gable and Member Hynes.

PUBLIC COMMENT:

None

REPORTS:

Fire Chief – Tracy Zents reported the Volunteer Fire Department had an active shooter exercise last month to prepare fire fighters in case shooting incidents occur. Tracy Zents also stated that beginning in July of 2014, the State Fire Academy is changing the number of training hours for new recruits to around 200 hours. Tracy Zents stated this increase in training hours may cause problems with recruitment and retention, and the Volunteer Fire Department may ask for Council's support in regards to this issue in the future.

Police Chief- Chief Dworek stated Animal Rights in Pennsylvania is sponsoring an event December 14th from 11 a.m. – 1 p.m. to raise awareness to cruelty to animals in Pennsylvania.

Superintendent's Report –

No Report

Health Code Officer –

No Report

Code Enforcement –

Code Enforcement and Zoning Officer Emerson Turnbull stated that zoning has been pretty busy. Code Enforcement and Zoning Officer Turnbull stated he is working on nine items, seven of which are resolved.

Committee Reports –

A. Community Resources Committee

1. **Special Event Permits** – Member Hoak stated the Community Resources Committee has made a rough draft of an application to alert Borough staff members of special events. Member Hoak stated the application is in the early stages of being reviewed. Member Hoak stated he hopes to have something in place January 1, 2014.

B. Finance Committee

1. **Status of 2014 Budget Preparation** – Member Hynes stated the 2014 Budget is 90% put together. Member Hynes reported the Finance Committee will present the budget at the first Borough Council meeting in December, and hopefully Borough Council will vote on it at the second Borough Council meeting in December.

Borough Manager's Report

- A. **Correspondence** – None
- B. **Software & Associated Initiatives Update/Implementation** – Manager Gable reported the new server is in place. Manager Gable reported that the new Freedom Systems software should be up and running January 1, 2014.
- C. **Executive Session** – Manager Gable requested an executive session to discuss personnel matters with no action expected.

Solicitor

No Report

UNFINISHED BUSINESS:

- A. **BMA Modified Consent Order and Agreement** – Solicitor Dennison stated we are waiting to hear back from the Department of Environmental Protection on the Brookville Municipal Authority modified consent order and agreement.
- B. **Ordinance 1086 – 2013 DRAFT (Amending Chief Pension Plan)** – Solicitor Dennison stated Ordinance 1086 is advertised for adoption on December 3, 2013.

C. Light-Up Night Committee – Member Hoak stated this event is a Borough event, so the Borough's insurance coverage extends to this event. Manager Gable reported that Miller Welding generously donated a Christmas tree stand for the event.

D. Appointments to Authorities, Boards and Commissions – Recorder Gunning stated that she contacted Rick Park and he will serve another term on the Planning Commission, Judi Anthony will serve another term on the Council Vacancy Board, Marcia Barr will serve another term on the Zoning Hearing Board, Wendy Nichamin would consider stepping down from her position on the Zoning Hearing Board if another person is interested in the position. President Blazosky asked the Press to get the word out that the Borough is looking for a Zoning Hearing Board member.

NEW BUSINESS:

A. Brookville Volunteer Fire Company Proposal – Member Hoak stated the Brookville Volunteer Fire Company is asking for use of the Administration Building. President Blazosky asked the Property Committee to look into this for discussion at the next Borough Council meeting on December 3, 2013.

ELECTED OFFICIAL COMMENTS:

A. Mayor Wonderling – Mayor Wonderling stated he attended the Changing of the Guard on October 5, 2013.

B. Steve Hoak – Member Hoak stated before tonight's meeting Council awarded Chief Dworek and Mayor Wonderling with plaques for their years of service.

C. Member Hynes – Member Hynes stated he attended a Redbank Valley Trail Association meeting last night. Member Hynes stated that each year DCNR designates a Trail of the Year Award throughout the state. Member Hynes stated our local trail is applying for that award and would like a letter of recommendation. Member Hynes moved to approve Borough Council to send a letter recommending them as Trail of the Year; seconded by Member Hoak. Motion carried 6-0.

D. President Blazosky – President Blazosky thanked Chief Dworek and Mayor Wonderling for their many years of service.

EXECUTIVE SESSION:

Council entered an Executive Session at 7:30 p.m. to discuss personnel matters. Executive Session ended at 7:44 p.m. with the following action taken. Member Kutz moved to hire two part-time policemen, Andrew Turnbull and Zane Redd; seconded by Member Hoak. Motion carried 6-0.

Council entered another Executive Session at 7:45 p.m. with no action expected. Executive Session ended at 8:21 p.m. with no action taken.

CALL FOR ADJOURNMENT:

Council Member Hoak moved to adjourn; seconded by Council Member Kutz.
Motion carried 6-0 at 8:21 p.m.

Borough Manager