

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, November 21, 2017 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, November 21, 2017 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Bill Kutz – arrived @ 7:05 P.M.  
Karen Allgeier  
Dave Ferringer  
Clarinda R. Darr  
Dalynn Park

**STAFF**

Manager Dana D. Shick  
Police Chief Jason Brown  
Public Works Director -  
Dave Vallosio  
Zoning & Health Officer -  
Emerson Turnbull  
Code Enforcement Officer -  
Donald Jonischek  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Randy Bartley  
John Pozza  
Andrew Turnbull  
Brittaney Gray  
Rose James  
Grace Pesselato  
Allen Campbell  
Cindy Turnbull  
Christa Park

**CALL TO ORDER:**

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (November 7, 2017):**

Member Karen Allgeier moved to approve the minutes of the November 7<sup>th</sup> meeting as submitted; seconded by Member Dave Ferringer. Motion carried 5-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier moved to approve the bills as submitted; seconded by Member Dave Ferringer. Motion carried 5-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the financial statements, Manager Dana D. Shick and Vice-President Phil Hynes are here.

**PUBLIC COMMENT:**

- A. Grace Pesselato – Conservation District** – Grace Pesselato, a Watershed Specialist from the Jefferson County Conservation District, stated the Jefferson Conservation District and the North Fork Watershed Association were able to obtain a Western Pennsylvania Conservancy/Dominion grant to create five watershed education signs. Grace Pesselato stated the signs will be placed throughout the North Fork Watershed, and the goal of the project is to create watershed awareness. Grace Pesselato stated the District would like to place one of the signs at the entrance to Walter Dick Park on Water Plant Road, and they would like to have Brookville Borough install the sign. Vice-President Phil Hynes moved to approve Grace Pesselato's request to have Brookville Borough

install a watershed education sign at the entrance to Walter Dick Park; seconded by Member Dave Ferringer. Motion carried 6-0.

## **REPORTS:**

### **Chief of Police**

- A. Events Attended** – Police Chief Jason Brown reported between the last meeting and now, he was invited to and attended the groundbreaking for the Summerville Veterans Memorial on November 8<sup>th</sup>. Police Chief Jason Brown stated he then attended the Veterans Day luncheon and their presentation at the Heritage House on November 9<sup>th</sup>.
- B. Tragedy in New Kensington Borough** – Police Chief Jason Brown stated he is sure we are all aware of the tragedy in New Kensington Borough in which Officer Brian Shaw lost his life. Police Chief Jason Brown stated the New Kensington Police Department sent out a mutual aid request through the Western Pennsylvania Chiefs Association for officers to assist them in patrolling their borough for the next week. Police Chief Jason Brown stated he made this aware to the officers, and Officers Gallagher and Miller have volunteered to go. Police Chief Jason Brown stated he approved their requests to assist New Kensington on Saturday for the afternoon shift from 3:00 P.M. to 11:00 P.M. Police Chief Jason Brown stated he also instructed them to take a police vehicle, as was requested through the Western Pennsylvania Chiefs Association.
- C. New Part-time Officer** – Police Chief Jason Brown introduced the Brookville Police Department's newest part-time officer Miss Brittaney Gray. Brittaney Gray stated hi everyone. Police Chief Jason Brown stated he requested that she attended the meeting tonight so you could recognize her when you see her driving one of our patrol cars.
- D. Commendation for Officer Andrew Turnbull** – Police Chief Jason Brown requested that Officer Andrew Turnbull come forward. Police Chief Jason Brown stated he has a commendation here from the Brookville Police Department. Police Chief Jason Brown stated this commendation is hereby presented to Officer Andrew Turnbull for his dedication and efforts as a member of the Pennsylvania Attorney Generals Task Force, participating in operation Snail Mail. Police Chief Jason Brown stated during this complex year and a half investigation, Officer Turnbull in addition to his regular duties and personal commitments invested three hundred and sixteen hours in an effort to arrest thirty drug dealers in connection to the shipment and sale of one point six million dollars in crystal meth amphetamine in Jefferson, Clarion, Clearfield, Elk, and Forest Counties. Police Chief Jason Brown stated the Brookville Police Department and the citizens of Brookville Borough express their sincere gratitude to Officer Turnbull for a job well done, presented this 21<sup>st</sup> day of November 2017, signed by himself and Mayor Richard Beck.

**Director of Public Works** – Public Works Director Dave Vallosio stated leaf pickup will continue for another week or so in the borough. Public Works Director Dave Vallosio reported reservation signs have been installed at the pavilions. Public Works Director Dave Vallosio stated all work orders are current.

**Zoning/Health Officer** – No Report

**Code Enforcement Officer** – No Report

**Committee Reports**

**A. Finance Committee**

1. **2018 Budgets for Advertisement** – Finance Committee Chairman Phil Hynes stated Council was given a copy of the Finance Committee's proposed budgets for 2018. Finance Committee Chairman Phil Hynes stated he hopes Council had a chance to review it. Finance Committee Chairman Phil Hynes stated it calls for expenditures of \$2,316,825.00 and matching revenues to balance it. Finance Committee Chairman Phil Hynes stated the proposal would be for no tax increase to the General Fund and a point three mil tax increase to cover the shortfall in the Lighting Fund only. Finance Committee Chairman Phil Hynes made a motion coming from the Finance Committee to put the budget out for advertisement. After some discussion, President John Blazosky asked that all Council Members in favor of this motion coming from committee say 'aye'. Motion carried 6-0.

**B. Personnel Committee**

1. **Executive Session** – Personnel Committee Chair Karen Allgeier requested an executive session for personnel with possible action.

**Solicitor** – No Report

**Borough Manager**

- A. **Holiday Collection Flyer** – Manager Dana D. Shick reminded everyone the Christmas Collection is going on, and we are accepting in date nonperishable food items for the Brookville Food Pantry in the lobby of the Borough Complex from now until December 11<sup>th</sup>.
- B. **Resolution 537-17 – Category 4 Casino's** – Manager Dana D. Shick stated we have Resolution 537-17 to prohibit category 4 casino's within the Borough limits. Manager Dana D. Shick stated this was tabled from the last meeting. Manager Dana D. Shick asked if there was any discussion on this topic. Member Karen Allgeier stated she personally is not in favor of limiting someone's access to at least look at the borough. Member Karen Allgeier stated at some point they would have to come to us and we could decide yea or nay at that time. Member Karen Allgeier stated she is not going to put a stop to something that could bring people and jobs to Brookville, so she will not be voting for this resolution. President Pro-Tem Bill Kutz stated he would like to see what happens in other communities before we go ahead with this. President John Blazosky stated we have two more meetings before December 31<sup>st</sup> which is the deadline to vote on this. After some discussion, President John Blazosky stated we will table this until the next meeting.

- C. Resolution 538-17 – Jefferson County Tax Collection Committee (JCTCC) Operating Budget** – Manager Dana D. Shick stated next we have resolution number 538-17. Manager Dana D. Shick stated this is for the Jefferson County Tax Collection Committee (JCTCC) operating budget. Manager Dana D. Shick stated each year the JCTCC puts out their operating budget, and for 2018 their budget is \$10,000.00. Manager Dana D. Shick stated each year the municipalities that are part of the JCTCC must pass the resolution approving that operating budget. Member Karen Allgeier moved to approve Resolution 538-17 for the Jefferson County Tax Collection Committee operating budget of \$10,000.00 as presented; seconded by President Pro-Tem Bill Kutz. Motion carried 6-0.
- D. Resolution 539-17 – Jefferson County Tax Collection Committee (JCTCC) Voting Delegates** – Manager Dana D. Shick stated next we have Resolution 539-17 for Jefferson County Tax Collection Committee (JCTCC) voting delegates. Manager Dana D. Shick stated she is the primary voting delegate, the first alternate is Bonnie Parrett, and the second alternate is Kerry Swineford. Member Karen Allgeier moved to approve Resolution number 539-17 as presented; seconded by Member Dave Ferringer. Motion carried 6-0.
- E. Special Event Permit – Victorian Christmas** – Manager Dana D. Shick stated we have a special event permit for Victorian Christmas taking place December 1<sup>st</sup> through December 3<sup>rd</sup>. Manager Dana D. Shick stated the series of events have been appearing on Facebook. Manager Dana D. Shick stated we have received all sign offs on this except for our Local Emergency Management Coordinator at this time. Manager Dana D. Shick stated at this time there are no street closures, no sidewalk closures, and really no restrictions across the board for this event. Member Karen Allgeier moved to approve the special event permit for Victorian Christmas as presented; seconded by Member Dave Ferringer. Motion carried 6-0.
- F. Department of Community and Economic Development (DCED) Walter Dick Park Master Site Plan** – Manager Dana D. Shick stated she received an email regarding the Department of Community and Economic Development (DCED) Walter Dick Park Master Site Plan we have been working on, and it is reaching its final stages. Manager Dana D. Shick stated Council has a sample resolution. Manager Dana D. Shick stated DCED has reviewed the plan, and had a few minor recommendations which have been taken care of. Manager Dana D. Shick stated we will get Council a formal resolution at the next meeting.
- G. Giving Tuesday Proclamation** – Manager Dana D. Shick stated in the Mayor's absence he asked that we read the proclamation in our agenda packet. Manager Dana D. Shick stated it says Giving Tuesday was established as a national day of giving on the Tuesday following Thanksgiving. Manager Dana D. Shick stated Giving Tuesday is a day where citizens work together to share commitment, rally for favorite causes, build a stronger community, and think about other people. Manager Dana D. Shick stated everyone has a copy of this and can read it. Manager Dana D. Shick asked Solicitor Jim Dennison

if we need a motion for this, and Solicitor Jim Dennison stated we do not since it is just a proclamation.

- H. PLGIT Transfer** – Manager Dana D. Shick stated PLGIT is holding our Liquid Fuel money, so she needs a motion to transfer \$52,000.00 from our PLGIT account into our S&T account so she can pay our last paving bill. Member Karen Allgeier moved to approve transferring \$52,000.00 from our PLGIT account into our S&T account as presented; seconded by Vice-President Phil Hynes. Motion carried 6-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ELECTED OFFICIAL COMMENTS:**

- A. Junior Council Member Dalynn Park** – Junior Council Member Dalynn Park thanked the Brookville Police Department. Junior Council Member Dalynn Park stated she will be attending Penn State, New Kensington campus next fall and she is relieved to know that we are sending our own people down there.
- B. Member Clarinda R. Darr** – Member Clarinda R. Darr welcomed the new officer and congratulated Officer Turnbull. Member Clarinda R. Darr reminded everybody about Light Up Brookville which is on Friday, November 24<sup>th</sup> with parade line-up beginning at 6:30 P.M. on Valley Street. Member Clarinda R. Darr stated Victorian Christmas will take place December first through the third. Member Clarinda R. Darr stated Rosalee Pituch is finishing up her last month at the Rebecca M. Arthurs Memorial Library.
- C. Member Dave Ferringer** – Member Dave Ferringer stated welcome and congratulations to you and your family – job well done.
- D. Member Karen Allgeier** – Member Karen Allgeier stated ditto, Andrew, Brittaney. Member Karen Allgeier stated great to have you on board Brittaney. Member Karen Allgeier stated Andrew, as always, what can I say. Member Karen Allgeier stated Shrek the Musical was amazing. Member Karen Allgeier wished everyone a happy and safe Thanksgiving.
- E. President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz stated Andrew – fantastic, glad you are alive. President Pro-Tem Bill Kutz stated congratulations to the young lady here.
- F. Vice-President Phil Hynes** – Vice-President Phil Hynes stated the same feelings to Officer Turnbull and our new officer too, and Happy Thanksgiving.
- G. President John Blazosky** – President John Blazosky asked Brittaney what her last name was, and Brittaney said it is Gray. President John Blazosky stated Officer Turnbull good job, you and Police Chief Jason Brown make Brookville proud. President John Blazosky asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:50 P.M. to discuss a personnel matter with action expected. Executive session ended at 8:07 P.M. with the following action taken:

Personnel Committee Chair Karen Allgeier made a motion coming from committee to hire a full-time Police Department Secretary at \$12.50 per hour. President John Blazosky asked all council members in favor of this motion coming from the Personnel Committee as presented to say 'aye'. Motion carried 6-0.

**ADJOURNMENT:**

President Pro-Tem Bill Kutz moved to adjourn; seconded by Member Dave Ferringier. Motion carried 6-0 at 8:07 P.M.

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Borough Manager