

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, November 5, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, November 5, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Steve Hoak
James B. Sarvey
William Kutz

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Superintendent Bob Receski
Mayor Chip Wonderling
Police Chief Ken Dworek
Health Code Officer -
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
Mable Dunkle
April Crance
Lennea Darrin
Clarinda Darr
Ann Sarvey
Dave & Snook Richards
Eric Mennor
Charles Turnbull

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (October 1st & 15th)

Member Allgeier moved to approve the minutes as submitted; seconded by Member Kutz. Motion carried 6-0.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval. Member Hynes moved to approve the bills as presented; seconded by Member Allgeier. Motion carried 6-0.

2. Financial Report – President Blazosky stated that anyone who has questions regarding the Financial Report should contact Manager Gable or Member Hynes. Manager Gable stated the General Fund is in good shape with a \$142,000.00 surplus for the fiscal year to date.

PUBLIC COMMENT:

- 1. Ann Sarvey – Light Up Night Committee** – Ann Sarvey introduced members of the Light Up Night Committee; Mable Dunkle, April Crance, Clarinda Darr, Tracy Zents, Charles Turnbull, and Lennea Darrin. Ann Sarvey stated this is the 7th year for this event. Ann Sarvey stated HBI requested a copy of their insurance, and that they have not had to carry insurance in the past. Ann Sarvey stated the group has no insurance. Ann Sarvey stated the Committee is asking Council to appoint the Light Up Night group as a Borough Committee. Ann Sarvey also stated they obtained a train. Ann Sarvey stated the Light Up Night group is asking that Main Street be closed for the event, and to be covered under

the Borough's insurance. Member Allgeier recommended that Council support this event. Member Hoak moved to approve detouring traffic from Demans to Pickering from 5:00 p.m. to parade time; seconded by Member Sarvey. Motion carried 6-0. President Blazosky asked the Community Resources Committee to meet with Solicitor Dennison and review any liability issues. Member Hynes moved if the way be clear, to approve up to \$1,000.00 for an event insurance policy for this event; seconded by Member Sarvey. Motion carried 6-0. After more discussion, Council entered an Executive Session at 7:27 p.m. to discuss this issue further. Executive Session ended at 7:48 p.m. with the following action taken. Member Sarvey moved to create a Light Up Night Committee with members of that committee being Ann Sarvey, Mable Dunkle, April Crance, Clarinda Darr, Jim Lipuma, Lennea Darrin, and Charles Turnbull; seconded by Member Allgeier. Motion carried 6-0. Member Hoak made a motion to authorize the Light Up Night Committee to have the Light Up Night celebration; seconded by Member Kutz. Motion carried 6-0.

REPORTS:

Fire Chief – President Blazosky stated a written report was distributed. In the month of October there were 19 runs including; 1 structure fire, 2 activated fire alarms, 2 vehicle fires, 1 transformer fire, 1 natural gas incident, 1 fuel spill, and 11 motor vehicle wrecks.

Police Chief – Police Chief Dworek stated there have been several complaints about cornstalks covering the parking meters.

Superintendent's Report -

Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Health Code Officer – Health Code Officer Emerson Turnbull stated there was nothing to report this month.

Code Enforcement -

Manager Gable stated there was nothing to report from Code Enforcement.

Committee Reports

A. Community Resources Committee

1. **Special Event Permits** – Member Allgeier stated the Community Resources Committee is working on a fee schedule regarding Special Event Permits.

B. Finance Committee

1. **Status of 2014 Budget Preparation** - Member Hynes stated the 2014 Budget should be put together by early December, and Council should be able to vote on it before the end of the year.
2. **Back Hoe Purchase** – Member Hynes made a motion coming from the Finance Committee to approve the sum of \$87,450.00 for the purchase of a back hoe through CoStars from Wallisch Equipment; this motion was unanimously approved. Motion carried 6-0.

Borough Manager's Report

- A. **FEMA/PEMA Hazard Mitigation Grant Status** – Manager Gable and Member Hoak will attend a kick off meeting regarding the FEMA/PEMA Hazard Mitigation Grant Thursday afternoon.
- B. **Software & Associated Initiatives Update/Information** – Manager Gable stated Clarion Computer will set up the new server on November 12, 2013.
- C. **Executive Session** – Manager Gable requested an Executive Session at the end of the meeting to discuss personnel matters with action expected.

UNFINISHED BUSINESS:

- A. **Foot Bridge Repairs at Walter Dick Park** – Member Allgeier stated the foot bridge at Walter Dick Park was looked at, and it doesn't seem to need any repairs at this time.
- B. **BMA Modified Consent Order and Agreement** – Solicitor Dennison stated he is waiting to hear back from the attorney for the Department of Environmental Protection.
- C. **Ordinance 1086 – 2013 DRAFT (Amending Chief Pension Plan)** – Solicitor Dennison distributed a resolution to Council regarding early retirement and the Chief Pension Plan. Member Hoak moved to approve Resolution 493-13, the resolution authorizing the purchase of military service credit for a participant in the Brookville Borough Police pension plan; seconded by Member Allgeier. Motion carried 6-0. Member Kutz moved to let Solicitor Dennison advertise the Police Pension Plan; seconded by member Sarvey. Motion carried 6-0.

NEW BUSINESS:

- A. **Appointments to Authorities, Boards and Commissions** – Manager Gable presented Council with a list of terms that are expiring in the Authorities, Boards and Commissions. Solicitor Dennison stated most of the people mentioned will be re-appointed at the Reorganization Meeting in January. Solicitor Dennison stated the people with expiring terms should be contacted to see if they will serve another term.

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Wonderling** – Mayor Wonderling wished the Light Up Night Committee the best of luck with their Light Up Night event.
- B. **Member Hoak** – Member Hoak stated the Zombie Run went well. He also reminded Council that there will be free parking on Fridays from Black Friday to New Years. Member Hoak stated he purchased parking meter bags that say 'Happy Holidays, Free Parking, Two Hour Limit'.
- C. **Member Kutz** – Member Kutz congratulated Clarinda Darr on her election.

EXECUTIVE SESSION:

Council entered an executive session at 8:15 p.m. to discuss a personnel vacancy.

Council came out of executive session at 8:38 p.m. with the following action taken.

1. **Emerson Turnbull – Zoning and Code Enforcement Officer** – Member Allgeier made a motion coming from the Personnel Committee to hire Emerson Turnbull as the new Code Enforcement Officer at a rate of \$15.00 an hour; this motion was unanimously approved. Motion carried 6-0.
2. **Clarion Federal Credit Union – LERTA Application** – Member Hoak moved to approve the Clarion Federal Credit Union's application for property tax abatement through LERTA; seconded by Member Allgeier. Motion carried 6-0.

CALL FOR ADJOURNMENT:

Council Member Allgeier moved to adjourn; seconded by Council Member Kutz.

Motion carried 6-0 at 8:40 p.m.

Borough Manager